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# Department of Sociology and Social Work

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



## Minutes of the Board of Studies Meeting

A meeting of the Board of Studies (BOS) of the department was held on 21.12.2010 at 10 AM in the committee room in the administrative building. Professor Amina Kishore was in the chair. The following were present;

- |                           |                 |
|---------------------------|-----------------|
| 1. Prof. M. Obaidullah    | Member          |
| 2. Prof D. K. Laldas      | do              |
| 3. Dr. Anna Mathew        | do              |
| 4. Dr. Shahida            | do              |
| 5. Professor H.Y.Siddiqui | do              |
| 6. Mr. Md. Shahid Raza.   | do              |
| 7. Mr. Md. Aftab Alam     | Special Invitee |
| 8. Mr. Mohd. Husain       | do              |

The following points were approved;

1. The minutes of the last meeting held on 10.02.2010 were confirmed.
2. The details of the courses to be taught during the fourth semester were approved (copy enclosed).
3. The new curriculum to come into effect from the year 2011-12 was approved (copy enclosed).
4. The admission rules to be followed during the year 2011-12 were approved (Copy enclosed).
5. The rules governing field work and other academic matters were approved Copy enclosed).
6. A list containing names of external examiners and paper setters was approved (copy enclosed).
7. It was decided to rename the department as Department of Social Work.

The meeting ended at 12.45 PM with a vote of thanks to the chair.

Received on 02/02/11  
at 4.00 P.m.

Acad. sec.  
02/02/11

Registrar's Office
F.M. No. 1485
Dr. 02/02/11

Received to  
Acad. section  
at 7.20 pm  
Rupe  
02/02/11

AR Acad.  
02/02/11

**MINUTES OF THE 1<sup>st</sup> MEETING OF THE SECOND ADHOC BOARD OF STUDIES.**  
**DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK HELD ON 10<sup>th</sup> FEBRUARY,**  
**2010 IN COMMITTEE ROOM, ADMINISTRATIVE BUILDING, MANUU,**  
**HYDERABAD**

**A. The following Members and Special Invitee were present.**

1. Prof. S.M. Rahmatullah  
Dean, School of Arts & Social Sciences and  
HoD I/c Dept. of S&SW, MANUU, Hyderabad
2. Prof. Obaidullah  
HoD, Dept of Social Work  
S.V.University, Tirupathi
3. Prof. D.K. Lal Das  
RMC Social Work & RC, Hyd.  
H.no. 105, Ushodaya Appts  
Hill colony, Mehdipatnam  
Hyderabad- (A.P)
4. Prof (Mrs.). Anna Mathew  
RMC Social Work & RC, Hyderabad
5. Dr. Shahida  
HoD, Dept. of Women Education  
MANUU, Hyderabad.
6. Mr. Shahid Raza  
Asst. Professor  
Dept of S&SW  
MANUU, Hyderabad.
7. Dr. Malik Raihan Ahmed  
Assistant Professor  
DDE, Dept of S&SW.

**B. Prof. S.M. Rahmatullah has chaired the meeting of the BoS.**

C. The Board recommended that the title of the programme shall be Master of Social Work (MSW ).The board further recommended for the semester wise pattern of the programme. Each paper of the programme shall be of 100 marks. Out of this, 30% marks shall be for internal assessment and 70% marks shall be for semester end examination. The paper pattern shall be such that out of ten questions, the student should answer seven questions, each carrying ten marks.

D. The Board prepared the syllabus of the papers prescribe for IInd and IIIrd semesters of the Programme of Master of Social work along with the list of suggested books. The syllabus and list of books recommended by the Board are placed at annexure I.



E. The total intake of the students shall be 31.

F. The Board has worked out the titles of all the papers for the syllabus of the IVth semester of the programme.

#### **Semester IV (Specialization in HRM)**

Paper XXI	Legal System in India and social Legislation	100
Paper XXII	Social justice, Human Rights & Social Work	100
Paper XXI	Human Resource Development	100
Paper XXIV	Organizational Development & Behavior	100
Paper XXV	Management Information System	100
Paper XXVI (Practical)	Concurrent Field Work	100
Paper XXVII	Block Placement/Dissertation	100

G. The Board has recommended a Pannel of paper setters, moderators and evaluators for the programme. The panel is placed at Annexure II.


H. The list of selected Journals of Social Work is prepared and the same is placed in Annexure III for consideration.


I. The board recommended a panel of visiting faculty and panel is placed at annexure-IV

J. The Board recommended that the candidates possessing the degree in concerned Discipline may alone be considered for appointment as faculty in the Department to teach the subject of Social Work.

K. The Board Proposed that for framing the syllabus for the semester IV and revising the syllabus of semester I, the board will meet again shortly.

BoS MembersSignature

1. Prof. S.M. Rahmatullah
2. Prof. Obaidullah
3. Prof. D.K.Lal Das
4. Prof (Mrs.) Ana Mathew
- ✓ 5. Dr.Shahida 
6. Mr. Shahid Raza
- ✓ 7. Dr. Malik Raihan Ahmed.( Special Invitee)

  
 10/02/2010  
 N. Obaidullah  
 Dr. Shahid Raza 10-02-2010  
 Ana Mathew  
 Shahid Raza 10/02/10  
 Malik Raihan Ahmed