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MAULANA AZAD NATIONAL URDU UNIVERSITY
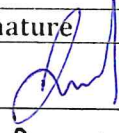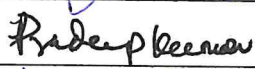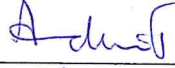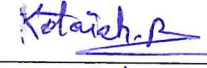(A Central University established by an Act of Parliament in 1998)
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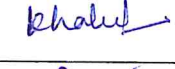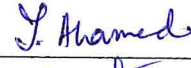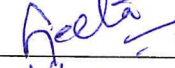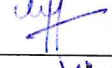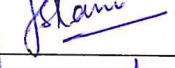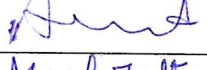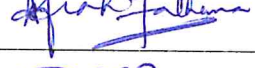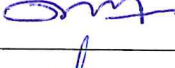
Department of Computer Science &IT

Attendance of 8th BOS meeting held on 03/10/2015 at VIP Guest House, MANUU

The following members were present.

Sno	Name	Designation	Signature
1.	Prof. Abdul Wahid HoD, Deptt. of CS & IT	Chairman	3/10/2015
2.	Dr. Pradeep Kumar Associate Professor, Deptt. of CS & IT	Member	Pradeep Kumar
3.	Ms. T. Arundhathi Asstt. Professor, Deptt. of CS & IT	Member	
4.	Mr. Bonthu Kotaiah Asstt. Professor, Deptt. of CS & IT	Member	Kotaiah.B
5.	Dr.Khaleel Ahmad Asstt. Professor, Deptt. of CS & IT	Member	Khalil
6.	Mrs.Khaleda Afroaz Asstt. Professor, Deptt. of CS & IT	Member	
7.	Dr. Alimuddin Asstt. Professor, Deptt. of CS & IT	Member	—
8.	Mr. Jameel Ahamed Asstt. Professor, Deptt. of CS & IT	Member	J. Ahamed
9.	Mrs. Geeta Pattun Asstt. Professor, Deptt. of CS & IT	Member	Geeta
10.	Mr. Mohd. Omar Asstt. Professor, Deptt. of CS & IT	Member	
11.	Mr. Mohammad Islam Asstt. Professor, Deptt. of CS & IT	Member	Islam
12.	Mr. A. Talha Siddiqui Asstt. Professor, Deptt. of CS & IT	Member	
13.	Mrs. Afra Fathima Asstt. Professor, Deptt. of CS & IT	Member	Afra Fathima
14.	Dr. Muqeem Ahmed Asstt. Professor, Deptt. of CS & IT	Member	
15.	Mr. Mohd. Rafeeq Asstt. Professor, Deptt. of CS & IT	Member	
16.	Mr. Mohatesham Pasha Quadri Asstt. Professor, Deptt. of CS & IT	Member	
17.	Prof. Khurram Mustafa HoD, Computer Science, JMI	Member	—
18.	Prof. Nesar Ahmad ~~Chairman~~, Dept. of Computer Engineering Aligarh Muslim University, Aligarh	Member	
19.	Dr. Salman Abdul Moiz Associate Professor, School of Computer & Information Science, HCU, Hyderabad	Member	

Pradeep Kumar
05/10/2015

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Department of Computer Science & IT

8th Board of Studies (BOS) Meeting on 03-10-2015: Minutes of the Meeting

A meeting of the BOS held on 03.10.2015 at 11.30 am in VIP Guest House, MANUU. The following members attended the meeting:

1.	Prof. Abdul Wahid, Department of CS&IT	Chairman & H.O.D
2.	Prof. Khurram Mustafa, JMI, New Delhi	External Member
3.	Prof. Nesar Ahmad, AMU, Aligarh	External Member
4.	Dr. Salman Abdul Moiz, HCU, Hyderabad	External Member
5.	Dr. Pradeep Kumar, Department of CS & IT	Member
6.	Mrs. Arundhathi T., Dept.of CS&IT,	Member
7.	Dr. Khaleel Ahmad, Department of CS & IT	Member
8.	Mr. Mohammad Islam, Department of CS & IT	Member
9.	Dr. Muqeem Ahmed, Department of CS & IT	Member
10.	Mrs. Afra Fatimah, Department of CS & IT	Member
11.	Mr. Mohammad Omar, Department of CS & IT	Member
12.	Mrs. Khaleda Afroaz, Department of CS & IT	Member
13.	Mr. Jameel Ahmed, Department of CS & IT	Member
14.	Mrs. Geeta Pattun, Department of CS & IT	Member
15.	Mr. Mohammad Rafeeq, Department of CS & IT	Member
16.	Mr. Mohatesham Pasha Quadri, Department of CS & IT	Member
17.	Mr. Bonthu Kotaiah, Department of CS & IT	Member
18.	Mr. A. Talha Siddiqui, Department of CS & IT	Member

Prof. Khurram Mustafa, external member could not attend the meeting as he was out of India. At the outset the chairman, welcomed the members of the committee and asked Dr. Pradeep Kumar to raise the situational context of the department. The agenda items were discussed thoroughly at length and the committee resolved the issues as follows:

Item No. 8.01: Nomenclature and Renaming of the Program: In view of AICTE approval of B.Tech in Computer Science from academic year 2015-2016, Department of CS&IT proposed nomenclature as B.Tech.(Computer Science) Four Years/ 8 Semester regular program instead of **Integrated B.Tech.-M.Tech in Computer Science, 6 years.** The candidates admitted in academic year **2013-14, 2014-15 & 2015-16** for Integrated B.Tech.-M.Tech. in Computer Science, shall have a choice to join regular two year full time program M.Tech. in Computer Science conducted by the department of CS&IT, after successful completion of B.Tech.(Computer Science) with minimum required CGPA 6.0. The department of CS&IT has started Two-Year Full-Time/Four-Semester M.Tech program in Computer Science with an intake of 20 students from academic session 2015-2016. However, the candidates of Integrated B.Tech.-M.Tech (Computer Science) batches 2013-14, 2014-15 & 2015-16 shall be allowed to exit after completion of successful four years with minimum required CGPA 5.0 of said program if students desire so. All such students who exit after completion

of four successful years with required CGPA shall be awarded B.Tech degree in Computer Science by the University. The board members resolved the issue unanimously. (Annexure-8.01)

Item No. 8.02: Promotion Policy in School of CS&IT: Promotion policy in School of CS&IT including provision of carrying maximum number of back-papers/back-logs in an academic year, status of Ex-students and detained students were discussed thoroughly. The BOS members suggested to form three member committee chaired by the Head, department of CS&IT. The committee shall discuss, review and formulate new guidelines for promoting the students in next academic year based on having no. of back-papers/minimum required CGPA and other parameters. The committee shall make its own recommendation and put forward the matter before School Board for further discussion and approval (Annexure-8.2). The committee comprised of following members:

1. Dr. Salman Moiz   External Member (Associate Professor, HCU Hyderabad)
2. Dr. Khaleel Ahmed   Member
3. Dr. Pradeep Kumar   Convener

Item No. 8.03: Inclusion of elective subjects and Minor revision of syllabus: In order to minimize the gap between industry and academia, syllabus of five subjects in M.Tech (Computer Science), two subjects in B.Tech (Computer Science) and one subject in MCA program introduced with minor modification along with one elective course (Elective-III) for M.Tech. The Board members discussed the necessity of all such courses and resolved the issue (Annexure-8.03).

Item No. 8.04: Student admitted in academic year 2015-2016: List of newly admitted students of B.Tech (Computer Science), M.Tech (Computer Science) and MCA enrolled in Department of CS&IT in academic year 2015-2016 put before the board for ratification (Annexure-8.04).

Item No. 8.05 : PhD topic & Supervisor for PhD: PhD topic and supervisor for research scholar Mr. Syed Mohsin Saif, & List of supervisors for PhD (Computer Science) students admitted in academic year 2014-2015 approved by the board (Annexure-8.05).

Item No. 8.06: List of Supervisor for M.Tech (Computer Science): List of supervisors for M.Tech (Computer Science) students admitted in academic year 2014-2015 approved by the board members (Annexure-8.06).

Item No. 8.07: List of panel members: List of panel members for conducting practical examinations, B.Tech project viva, MCA project report, M.Tech Dissertation & PhD thesis evaluation is approved by the board (Annexure-8.07).

Item No. 8.08: List of Ex-Students: In view of existing promotion policy stated as: "A candidate shall be allowed to continue the programme provided he/she maintains a CGPA of 5.0 both in all theory and lab courses at the end of the even semesters (e.g. 2nd, 4th, 6th etc. for the academic programmes)". The list of such Ex-students put before the board and ratified (Annexure-8.08).

Item No. 8.09: Remuneration for M.Tech dissertation evaluation & viva voce: In view of remuneration policy for evaluation and viva voce of M.Tech (Computer Science) dissertation report, the board members suggested Rs. 1000/- for evaluation & Rs. 750/- for viva-voce/open defence per student in addition to TA&DA as per university norms. The board members resolved the point that maximum three students can be evaluated by an external examiner per session/per day (Annexure-8.08).

Other Agenda Items:

Item No. 8.10: Format of MCA Project report and M.Tech Dissertation report: In order to maintain uniformity & quality of project work, the format of report writing for MCA project & M.Tech dissertation was discussed and approved by the board (Annexure-8.10).

Item No. 8.11: Conversion of Credit based Grading System (CBGS) into Choice based Credit System (CBCS): Presently department of CS&IT is following Credit based Grading System (CBGS) as per existing

ordinance of the University. However, Choice based Credit System (CBCS) shall be implemented at the earliest possible as soon as the University adopts CBCS.

Item No. 8.12: Part-Time & Self Financed M.Tech (Computer Science): In view of generating funds, the board members suggested to start Part-Time & self financed M.Tech (Computer Science) program for working professionals from academia & IT industry with an intake of 5-10 candidates in near future. Mr. Mohammad Islam, Assistant Professor was requested & agreed to prepare guidelines based on IIT patterns for same.

Item No. 8.13: Counselling of Academic weaker students in Department of CS&IT: In view of facilitating academically weaker students in the department of CS&IT, the board members suggested that department should counsel, motivate, guide & help all such students by conducting remedial classes & extra classes in both the semester of academic year.

Item No. 8.14: Designing Interface Courses: In view of facilitating under privileged section of society, the department of CS&IT need to devise some interface mechanism (through developing Urdu/Hindi/English Translator) for Urdu knowing candidates so that they can take maximum benefit of technical education at department of Computer Science & IT. The necessity of issue was discussed in depth. The funded project may be procured in the department for developing the translator.

The meeting ended at 1:30 PM with a vote of thanks to the Chair & BOS members.

5/10/15

Chairman BOS
& Head, Department of CS & IT