



## Yearly Status Report - 2018-2019

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	MAULANA AZAD NATIONAL URDU UNIVERSITY
Name of the head of the Institution	Dr Mohammad Aslam Parvaiz
Designation	Vice Chancellor
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	040-23006601
Mobile no.	8506011070
Registered Email	vc@manuu.edu.in
Alternate Email	vc@manuu.ac.in
Address	Maulana Azad National Urdu University, Gachibowli, Hyderabad
City/Town	Hyderabad

State/UT	Telangana
Pincode	500032
<b>2. Institutional Status</b>	
University	Central
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Prof. Syed Mohammed Haseebuddin Quadri
Phone no/Alternate Phone no.	04023006602
Mobile no.	9492197720
Registered Email	iqac.manuu@gmail.com
Alternate Email	dir.iqac@manuu.edu.in
<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.manuu.ac.in/PDF%20files/aqar_2017_2018.pdf">http://www.manuu.ac.in/PDF%20files/aqar_2017_2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.manuu.ac.in/Eng-Php/academic-calender.php">http://www.manuu.ac.in/Eng-Php/academic-calender.php</a>
<b>5. Accrediation Details</b>	

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.23	2009	08-Mar-2009	07-Mar-2014
2	A	3.09	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC 18-Jun-2010

### 7. Internal Quality Assurance System

#### Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online Student Feedback System	01-May-2019 90	1680
Online Student Feedback System	01-Dec-2018 90	1162

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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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<b>10. Number of IQAC meetings held during the year :</b>	<b>2</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
A) Introduction of Online Feedback System, and providing the feedback proforma on the iUMS portal of every student B) Display and discussion of answer scripts with the students before the declaration of results C) Conducting Academic Audit D) Preparation and Submission of AQAR E) Improving mechanism for MoUs/International Collaborations	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
<b>Plan of Action</b>	<b>Achivements/Outcomes</b>
To conduct meeting with the various stakeholders of the University	Various Departments/Cells/Offices have organised alumni meet, parent-teacher meet, industrialist-student interactions etc.
Examination Reformation	IQAC has brought significant quality reformation in examination system by proposing, devising and implementing the system of display of answer scripts to the students and holding discussions with the students on the answer scripts before the declaration of the results.
To carry out online Student Satisfaction Survey	IQAC had devised its own SSS questionnaire, however, as MANUU is applying for NAAC AA, it has provided NAAC SSS questionnaire online to the students, but this has been provided beyond the period of assessment of this AQAR.

Development of Communication Skills in English for Placements	Launched courses in Communication Skills in English in Collaboration with the U.S. Consulate General Hyderabad
To seek online feedback from every student on every course, its syllabus, its relevance, availability of learning material and teaching and learning experience.	IQAC received online feedback from the students from December 2018 semester examinations on the parameters proposed in the plan of action.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	26-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	University has developed a Management Information System known as Integrated University Management System (iUMS). This system provides the following functionalities: Courses Database, Students Course Registration, Attendance Sheet Generation, Attendance Compilation, Online Fee Challan, Real Time fee update through Indian Overseas Bank, Examination Result processing, Admission Registration etc. To extend and

improve upon the functionalities of iUMS, Centre for Information Technology (CIT), MANUU came up with a robust model referred to as iUMS 2.0. File Tracking System : The File tracking System Module has been designed and developed with the objective of improving administrative accountability while dealing with files movement. The system has been tested and users have also been trained to use the system. The system provides for following salient features: multilingual interface (Urdu, Hindi English), full track of file from it's inception to current status, higher administrative efficiency and accountability while dealing with files, Autogenerated outward and inward registers, departmental file dash board to enable quick view of all files with their status, University wide uniformity in file numbering through a robust system generated scheme across all University's campuses, schools, departments, directorates, centres and offices, and Unique Barcode to allow for faster receive and dispatch operations. Fee Refund Module: CIT under its iUMS 2.0 initiative has developed a Fee Refund Module. The system helps in the elimination of time consuming and cumbersome manual processing of refunds. The fee is directly credited to student's payment account through which he/she actually paid the amount. The system has features to prevent misuse of the facility by introducing two layers of distributed authentication mechanism. This is facilitated by OTP based

authorization based on private key encrypt and decrypt methods. Portals for Regular ODL Admissions: to support admission processes for Regular and ODL programs, CIT has developed Admissions Portals. Development of Inventory Management System: for Stock Verification CIT together with Purchase Stores Office of the University have developed an Online Software with the objective of capturing inventory data in

various departments and offices of MANUU. To build an inventory base, master data containing all unique nonconsumable items (2157) purchased till date and their respective classification up to two levels (22 Categories 76 SubCategories), was created and entered in the system. Since then 11,667 stock entries have been recorded by various departments and offices of MANUU including all CTEs and RCs. For all stock entries made, system has generated more than 1.20 lakh serial numbers. The unique serial numbers ensure easy identification of each of the assets across MANUU campuses.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

##### 1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specializat
BSc	BSBT101CCT & BSBT150CCP	Science
BTech	All codes with BTCS	CS&IT
Mtech	All codes with MTCS	CS&IT
MCA	All codes with MMCA	CS&IT
BA	All codes with UGEC & BAEC	Economics
BA	UGEN101AET, BAEN501DST, BAEN502DST, BAEN601DST, BAEN602DST,	English
PhD or DPhil	PHEN101CCT& PHEN102CCT	English
MA	All codes with MAHN	Hindi
MA	All codes with MAHS	History
BA	All codes with BAIS	Islamic Studies

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## 1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code
BA	BA (Honours) JMC	01/08/2018	Health Journalism BJMC201

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## 1.2 - Academic Flexibility

## 1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Date
BA	Media and Communication Skills	
BA	Academic Writing	
BA	Travel Writing	
BA	Cultural Diversity	
BA	Contemporary India: Women & Empowerment	
BA	Gender and Human Rights	
BTech	Analog Electronic Circuits	
BTech	Technology & Society	
BTech	Organizational Behaviour	
BTech	"History of Sciences & Technology in India"	

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## 1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective
BA (Journalism)	Hons. JMC	01/08/2018

## 1.3 - Curriculum Enrichment

## 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
ADVANCE PERSIAN	01/08/2018	



ADVERTISING CULTURE	01/08/2018	
ARAB CIVILIZATION AND ITS CONTRIBUTIONS	01/08/2018	
BASIC ARABIC READING AND WRITING (PG)	01/08/2018	
BASIC ARABIC READING AND WRITING (UG)	01/08/2018	
BASIC STATISTICS	01/08/2018	
BIO FERTILIZERS	01/08/2018	
BUSINESS COMMUNICATION	01/08/2018	
C PROGRAMMING	01/08/2018	
Communication and Expository Writing	01/08/2018	1

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### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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### 1.4 - Feedback System

#### 1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

Maulana Azad National Urdu University (MANUU) utilizes the feedbacks received from its different stakeholders for improving the curriculum of its programmes of study by making the curriculum more market relevant, for developing new courses and for improving the learning resources and facilities for the students in MANUU. MANUU has

COURSES, and for improving the learning resources and facilities for the students in MANUU. MANUU has through IQAC an online pro forma of student feedback to gather information from the students about their study, their objectives, relevance, availability of learning resources, teaching methodology at Departments and Colleges of MANUU had been receiving students' feedback and feedback from other stakeholders for the past few years. However, the Online Student Feedback system has been introduced and implemented initiative to make student feedback system more effective and efficient to assess and improve the curricula programmes of study, and quality of teaching and learning in MANUU. The student feedback form is provided to students on their Integrated University Management System (IUMS) dashboard. All the students are required to give feedback on every course that they pursued in any programme at the end of each semester before they appear for semester examinations. The feedback received from the students is provided to all the teachers on the University Management System (IUMS) portal on any course that they taught, so that they bring improvements in their teaching and strengthen it. Nevertheless, the students' identity remains concealed from the teachers. The first three questions in the feedback, while the first three questions are required to be answered in Yes/No pattern. The fourth question pertaining to the evaluation on teacher requires to be answered in terms of excellent, good, average and poor. The students are expected to assess the teacher in terms of a) imparting of relevant content b) communication skills with lucid explanation c) inspiration d) regularity and punctuality. Those who score four characteristics are excellent, three being good, two average and one poor. The fifth question seeks for students' comments on any aspect of teaching, learning and resources: it is an open ended question. MANUU has also developed Teachers' Feedback system online. Every teacher who taught any course is required to give feedback on the course, completion of the course, the efficacy of the course, students' performance and so on. MANUU has also developed feedback forms for all the other stakeholders: parents, employers and alumni which are available on the website in the IQAC web link. Prior to receiving the feedbacks online, MANUU used to get feedbacks from stakeholders manually.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Applicants received
BTech	Computer Science	60	545
BTech	Computer Engineering (Lateral Entry)	22	51
BSc	Z. B. C.	55	122
BSc	M. P. Chem.	40	57
BSc	M. P. Cs	40	44

BCom	General	60	83
BA (Journalism)	Honours (Journalism and Mass Communication)	45	90
BA	General	205	482
BEd	Mathematics, Physical Sciences, Biological Sciences, Social Studies, Urdu	700	4222
Mtech	Computer Science	18	69

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## 2.2 - Catering to Student Diversity

### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	t
2018	1055	837	203	203	

## 2.3 - Teaching - Learning Process

### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
<b>No Data Entered/Not Applicable !!!</b>				

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system in Maulana Azad National Urdu University (MANUU) has developed gradually. The mentoring commences with the Orientation of the newly admitted students. Initially this had been carried out at the Departmental level, later, this has been organized as University In-House. However, the mentoring in the Departments/Colleges still begins on the first day of the class commencement. The mentoring system has been implemented at the University in the form of counselling of students, which covers all the students till the completion of their respective programmes. Notwithstanding, all the Departments carry out mentoring in a structured and organized way and some in an informal way. The Department of Computer Science and

carries out the system in a very structured way. Nevertheless, all the faculty members of every Department counsel their students, about the and schedule, course requirements, internal and external examination pattern and so on. Mostly, the mentoring is done in respect of administrative issues, and social issues. The students are informed by the Heads of the Departments from the day of induction programme till the end of the year to time, about what is required from them in respect of their studentship in MANUU. The students are given insight into their academic obligations to examinations. They are informed about the academic and administrative systems prevalent in MANUU with respect to course structure of Choice Based Credit System (CBCS), the evaluation system, requirement for promotion to the next semester, and so on. In 2016, MANUU has a Department, Academic Coordinator who is required to counsel all the students of his/her Department about the academic programme, its schedule is the last date for the students to choose any subject and register it as a course in the programme of their study under CBCS etc. The Academic Coordinator students get their iUMS portal, and coordinate among the students, Directorate of Admissions, Centre for Information Technology (CIT) and English Heads of the Departments, the Academic Coordinators and the faculty help students choose the courses sometimes through discussions and by holding special sessions on the subjects/courses. All the members of the faculty are required to receive students anytime during the day out for counselling. In this regard, the Department of English has devised a pro forma for mentor and mentee meetings which it called counselling. It has divided counselling into educational, stress related and career. Each teacher has been assigned the role of mentor by allocating him/her equal responsibility who are pursuing any programme of study in the Department. At the University level, there is a Counsellor/Psychologist who holds sessions to counsel the students on various social issues that the students face in different spheres of their University life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentoring
3085	206	

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of positions filled during the current year
408	297	111	Nil	

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government or other bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Nikhat Fatema, National Level	Assistant Professor	Urdu Academy Award, UP Urdu Academy
2018	Dr. Ishrat Naheed, State Level	Assistant Professor	Farogh E Urdu Zaban O Adab, Adarsh Mahila Vikas Samiti
2018	Dr. Mujahid Ul Islam, State Level	Assistant Professor	Malik Ram Award, Brar Sons, Malekotla (Punjab)

	National Level	Professor	
2018	Prof. Badiuddin Ahmed, National Level	Professor	Rashtriya Gaurav Award For Meritorious Services, Outstanding Remarkable Role In The Field Of Education, India International Society, New Delhi
2018	Prof. Badiuddin Ahmed, National Level	Professor	Dr. APJ Abdul Kalam Life Time Achievement Award For Remarkable The Field of Teaching, Research And Publication, International Social And Economic Reforms, Bangalore
2018	Prof. Badiuddin Ahmed, International	Professor	Asia-Pacific Achievers Award With Gold Medal For Outstanding Remarkable Role In The Field Of Education (on The Occasion Achievers Summit), Tashkent(Uzbekistan), by Global Achievers
2018	Dr Syed Khajasafiuddin, National Level	Assistant Professor	Best Social Scientist Award, by Indian Academic Researcher (IARA).
2018	Dr. A. Subash, National Level	Assistant Professor	Sri Ralla Bandi Subba Rao Best Paper Cash Award, Andhra Pradesh Congress
2018	Dr. Patan Rahim Khan	Assistant Professor	Sahitya Ratna Samman, 2018, Uttar Bharateey Sahitya Parash Uttarkhand

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester examination
MA	MAUR	4	20/05/2019	18/06/2019
MA	MAEN	4	20/05/2019	13/06/2019
MA	MAEC	4	16/05/2019	13/06/2019
MA	MAAR	4	20/05/2019	13/06/2019
BA (Journalism)	BAJM	2	22/05/2019	20/06/2019
BSc	BSLS	6	21/05/2019	19/06/2019
BA	BAPP	6	16/05/2019	18/06/2019
BCom	BCCM	6	15/05/2019	13/06/2019

BCCM	BCCM	4	14/05/2019	17/06/2019
BEd	BBED	4	14/05/2019	17/06/2019
BTech	BTCS	8	20/05/2019	14/06/2019

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2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the

Number of complaints or grievances about evaluation	Total number of students appeared in the examination
Nil	3959

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed institution (to provide the weblink)

<https://manuu.edu.in/sites/default/files/IQAC/PO-PSO-CO.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final examination
BAPP	BA	--	16	16
BBED	BEd	--	416	411
BCCM	BCom	Commerce	14	14
BSLS	BSc	Life Sciences (ZBC)	19	16
MAAR	MA	Arabic	29	24
MAEC	MA	Economics	25	24
MAEN	MA	English	52	48
MAHN	MA	Hindi	16	15
MAHS	MA	History	14	14
MAIS	MA	Islamic Studies	29	24

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be

<https://manuu.edu.in/sites/default/files/IQAC/Student%20Satisfaction%20Survey%20on%20Teaching%20Learn>

### CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award
No Data Entered/Not Applicable !!!			

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3.1.2 - Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
NFOBC	1825	UGC, MHRD
RJNF	1825	Ministry of Tribal
PDF	1095	UGC, MHRD
MANF	1825	UGC, MHRD

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#### 3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received
Major Projects	365	ICMR	5632155	
International Projects	365	UNICEF	4091500	
International Projects	365	UNFPA	10499671	33
Minor Projects	365	BUH	400000	
Minor Projects	365	NCPUL	105000	

Minor Projects	180	IIM Ahmadabad	75000	
Minor Projects	365	ICSSR	300000	1:
Minor Projects	365	NCPUL	105000	

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### 3.3 - Innovation Ecosystem

#### 3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.
IMPRESS by Dr. Upendra Choudhury	Political Science
Theatre Workshop	Centre for Urdu Culture Studies
Theatre Workshop	Centre for Urdu Culture Studies
Calligraphy Workshop	Centre for Urdu Culture Studies
Creative Art (Drawing and Painting Workshop)	Centre for Urdu Culture Studies
National Science Film Making Workshop	Instructional Media Centre (IMC) with Vigyan Prasar, Dept Science and Technology, Govt. of India
Technical Workshop on Lighting, Camera Techniques, and Sound	Instructional Media Centre (IMC)
Data Science and Machine Learning (AI)	Training Placement Cell
Critical Appraisal Skills on Public Health	Department of Mass Communication and Journalism (MCJ) : collaboration with UNICEF
Rock Walk in Campus	NSS Cell in collaboration with Rock Society

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#### 3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Nil	Nil	None	Nil



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## 3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of
Nil	Nil	Nil	Nil	Nil	

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## 3.4 - Research Publications and Awards

## 3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number
Arabic	
English	
Hindi	
Persian	
Translation	
Urdu	
Management	
Mass Communication and Journalism	
Social Work	
Women Education	
Mathematics	
Physics	
Computer Science and Information Technology	
Al-Beruni Centre for the Study of Social Exclusion and Inclusive Policy	

## 3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact
International	SRC Nuh	4	
International	CSIT	30	

International	Education and Training	21	
International	Translation	6	
International	Business Management	57	
International	CTE Aurangabad	11	
International	Hindi	8	
International	CTE Nuh	5	
International	CTE Bidar	9	
International	Women Education	5	

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### 3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher du

Department	Numb
Arabic	
Commerce	
Computer Science and Information Technology (CS and IT)	
Economics	
Education and Training	
English	
Hindi	
History	
Islamic Studies	
Management Studies	

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### 3.4.4 - Patents published/awarded/applied during the year

Patent Details	Patent status	Patent
Mileage Measurement and Fuel Forecast System with Fuel Tracking Provision and a		20174

Mileage measurement and fuel forecast system with fuel tracking provision and a Method Thereof by Dr Mohammed Yousuf Khan, Principal, Polytechnic	Published	20174
Mobile, Small Size Renewable Energy Based Power Generating System Useful for Remote Areas by Bonthu Kotaiah, Dept.of CSIT	Published	20191
Fuzzy Neural Network Based Pid Control System And Method Thereof For Industrial Process Control by Bonthu Kotaiah, Dept. of CSIT	Published	20194
Neural Network Based Optimization Method For Injection Molding Manufacturing by Bonthu Kotaiah, Dept. of CSIT	Published	20194

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### 3.4.5 - Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Inst affi mer the p
Election prediction using Bigdata Analytics	Abdul Manan koli and Muqeem Ahmed	International journal of Engineering and Technology	2018	0.42	Maul Na Univ (I
An Emprical study on Potential and risks of Twitter data for Predicting Election Outcomes	Abdul Manan koli and Muqeem Ahmed	Emerging Trends in Expert Applications and Security Proceedings of ICETEAS 2018	2018	0.14	Maul Na Univ (I
Image Steganography using Pseudo Random Number Generator	Abdul Wahid	International Journal of Advanced Research in Computer Engineering Technology	2019	5.53	Maul Na Univ (I
Muslim Identity and its Constraints	Afroz Alam	Punjab University Research Journal	2018	1	Maul Na

		JOURNAL			Univ (I
Social Media Data Analytics Framework for Disaster Management	Ahmad Talha Siddiqui, Sabih Ahmad Ansari	International Journal of Computer Science and Engineering (IJCSE)	2019	12	Maul Na Univ (I
Learning Style Recognition: A Neural Network Approach	Fareeha Rasheed, Abdul Wahid	First International Conference on Artificial Intelligence and Cognitive Computing	2018	0	Maul Na Univ (I
Sequence Generation for Learning: A Transformation from Past to Future	Fareeha Rasheed, Abdul Wahid	International Journal of Information and Learning Technology	2019	0.82	Maul Na Univ (I
An Efficient Zero-Knowledge Proof Based Identification Scheme for Securing Software Defined Network	Hamza Mutaher and Pradeep Kumar	Scalable Computing: Practice and Experience	2019	0.466	Maul Na Univ (I
Performance Analysis of Routing Protocols in WSNs	Jameel Ahamed, Waseem Ahmed Mir	Advances in Intelligent Systems and Computing of (Springer Lecture Series)	2019	0.54	Maul Na Univ (I
Semantic web approach of integrating bigdata: A Review	Jeelani Ahmed and Muqem Ahmed	International Journal Computer Science and Engineering	2018	12	Maul Na Univ (I

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## 3.4.6 - H-Index of the Institutional Publications during the year. (based on Scopus/ Web of Science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of Citations
The Enigma of Star Formation at High Galactic Latitudes	Hasan, Priya,	New Advances in Physics, Vol.12, No. 1, 2018, pp. 29-35 Febr. 2018	2018	2	
Optical and Near- Infrared Photometric Study of NGC 6724	Bendary, R. Tadross, A. Hasan, P. Osman, A. and Essam, A.	Research in Astronomy and Astrophysics , RAA 2018, Vol. 18 No. 2	2018	3	
Learning Style Recognition: A Neural Network Approach	Fareeha Rasheed, Abdul Wahid	First International Conference on Artificial Intelligence and Cognitive Computing	2018	2	
Body, masculinity and the male hero in Hindi cinema	Dr. Meraj Ahmed Mubarki	Social Semiotics	2018	2	
Looking beyond Post-Colonial Modernity: Subaltern Masculinity and the Mumbai Cinema	Dr. Meraj Ahmed Mubarki	South Asia: Journal of South Asian Studies	2018	2	
An efficient image retrieval tool: query based image management system	Dr. Khaleel Ahmad	International Journal of Information Technology, Springer	2018	2	
An Efficient Zero-Knowledge Proof Based Identification Scheme for Securing Software Defined Network	Dr Pradeep Kumar	Scalable Computing: Practice and Experience	2019	1	
"Rainfall Runoff Modelling for Eastern Canal Basin". Water and Energy International	Mohammad Zakwan	CBIP,	2018	2	
Revisiting Maximum Observed Precipitation and Discharge Envelope Curves	Mohammad Zakwan	Inderscience	2019	2	

<b>Magnitude-Frequency Analysis for Suspended Sediment Transport in the Ganga River</b>	<b>Mohammad Zakwan</b>	<b>ASCE</b>	<b>2018</b>	<b>2</b>
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### 3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

<b>Number of Faculty</b>	<b>International</b>	<b>National</b>	<b>Stat</b>
<b>Presented papers</b>	<b>38</b>	<b>205</b>	<b>15</b>
<b>Resource persons</b>	<b>5</b>	<b>30</b>	<b>3</b>

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### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from Consultancy during the year

<b>Name of the Consultan(s) department</b>	<b>Name of consultancy project</b>	<b>Consulting/Sponsoring Agency</b>	<b>Revenue</b>
<b>Instructional Media Centre, MANUU</b>	<b>Production of ARPIT 2019 MOOC SWAYAM PROJECT OF MHRD</b>	<b>NALSAR UNIVERSITY OF LAW</b>	

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#### 3.5.2 - Revenue generated from Corporate Training by the institution during the year

<b>Name of the Consultan(s) department</b>	<b>Title of the programme</b>	<b>Agency seeking / training</b>
<b>The course was conducted in collaboration with FTII Pune Experts Mr. Pankaj Saxena, Mr. Munish Bhardwaj. The Course was co-ordinated by Mr. Md. Imtiyaz Alam, JRO, IMC, MANUU. Also the infrastructe for the course was provided by MANUU.</b>	<b>Short Term Film Appreciation Course</b>	<b>This traning/course w attended by a group of 77 media professionals/student and others</b>

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### 3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisation NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Anti Terrorism Day	NSS Cell MANUU	1	
World Environment Day	NSS Cell MANUU	1	
National Voter's Day	NSS Cell MANUU	1	
Swachhta Hi Seva	NSS Cell MANUU	3	
Swachch Bharat Summer Internship	NSS Cell MANUU	1	
Swachhta Pakhwada	NSS Cell MANUU	1	
Educational Awareness Programme	NSS Cell MANUU	1	
International Day of Yoga	NSS Cell MANUU	10	
Blood Donation Camps	NSS Cell MANUU with MNJ Cancer Hospital Hyderabad and HDFC Bank	2	

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3.6.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Body
The MANUU Knowledge Series (Audio-Visual Series) was introduced as a part of Digital Initiatives in December 2017. MANUU Knowledge Series is an important digital initiatives to enrich the Students community	Short Films produced under MANUU Knowledge Series have been recognised three times at National and	9th National Science Festival of India Chandigarh, organised by Vigyan Prasar, Department of Science and Technology, Government of India

digital initiatives to enrich the students community and general audience with wide array of top

conferences at national and International Platforms.

Science Technology, India

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3.6.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students
Swetcha India (NGO)	Swetcha India	Free Software Movement	7	
Government	Yuva Centre of Excellence Niloufer Hospital Hyderabad	High Risk Behaviour	12	

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### 3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
No Data Entered/Not Applicable !!!		

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From
No Data Entered/Not Applicable !!!			

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3.7.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities
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United Nation Population Fund	18/12/2018	For Training and Capacity Building and Implementation Research f AEP in Madrasas
Al Mustafa International University (MIU) Iran	10/04/2019	To promote and broaden the activities of both Institutions with t vision to rejuvenate the Indo-Iranian relations in order to facilitate research and mutual exchanges of scholars.
Tashkent State Institute of Oriental Studies, Tashkent (Uzbekistan)	13/04/2019	For exchanging students, academics and administrators, for carryi out joint research and publication activities, and for sharing academic material and information in the areas of mutual interes
Sahrudaya Health Care Private Limited (Maxcure Hospitals) Hyderabad	29/06/2019	To provide facilities for training and research in basic and appl medical sciences with the objective of developing training and research technologies for the students of MANUU for mutually agre courses.

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## CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

#### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure deve
60000000	35373980

#### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Ex
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	

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### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version

KOHA Library Management Software

Fully

18.05.05.000

## 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	68402	29854011	4336	4210352	72738
e-Books	144	1099659	345	2884644	489
Journals	162	2033466	5	173944	167
Digital Database	11	215648	2	1551618	13
CD & Video	389	Nil	Nil	Nil	389

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs pl; NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed
Ms. Zeeshan Sara	Hazrat Mohammed (Sallellahu Alaihi Wo Sallam) ki Makki Zindagi. Part-1	IMC YouTube channel
Dr. Qadeer Khwaja	Mamalik-e-Misr	IMC YouTube channel
Dr. Danish Moin	Hindustan ke Samaji Halaat - Turkaon ki Aamad ke Waqt aur Delhi Sultanat ke Khiyam ke Baad	IMC YouTube channel
Dr. K. Nagendra	Testing Evaluation	IMC YouTube channel
Dr. Masroor Fatima	Phylum Onychophora	IMC YouTube channel
Dr. Md. Khurshid Alam	Classification of Human Rights	IMC YouTube channel
Dr. K.M. Ziauddin	Sociology Its Relationship with Other Social Sciences	IMC YouTube channel
Dr. Subhash Alha	Hyperbolic Functions	IMC YouTube channel

Dr. M.A. Sami Siddiqui	Types of Drama	IMC YouTube channel
Dr. Fasalur Rahman	National Income: Important Concepts	IMC YouTube channel

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### 4.3 - IT Infrastructure

#### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth
Existing	673	13	1	0	0	0	13	1
Added	8	0	1	0	0	0	0	0
<b>Total</b>	<b>681</b>	<b>13</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>1</b>

#### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facilities
TV Studio PCR	<a href="https://drive.google.com/open?id=1O1lboKo6Zen2ZnPLx3Y53jtl">https://drive.google.com/open?id=1O1lboKo6Zen2ZnPLx3Y53jtl</a>
Audio Studio PCR	<a href="https://drive.google.com/open?id=1p-iV6I4G0lM7Z2zuQ2awoYLB">https://drive.google.com/open?id=1p-iV6I4G0lM7Z2zuQ2awoYLB</a>
Video Edit Suite-1	<a href="https://drive.google.com/open?id=1r_lqvg4Qh7tJAa4nXVR2X7p:">https://drive.google.com/open?id=1r_lqvg4Qh7tJAa4nXVR2X7p:</a>
Video Edit Suite-2	<a href="https://drive.google.com/open?id=1oXYvOsnowh_dm6JYGbybYrwf">https://drive.google.com/open?id=1oXYvOsnowh_dm6JYGbybYrwf</a>
Video Edit Suite-3	<a href="https://drive.google.com/file/d/1XCQdg_uZwhNGfwOFhQb7TEJ1r-XRqN9E">https://drive.google.com/file/d/1XCQdg_uZwhNGfwOFhQb7TEJ1r-XRqN9E</a>
Graphics Workstation	<a href="https://drive.google.com/open?id=1hQ00ehtia3xsx4nQN1QKttk:">https://drive.google.com/open?id=1hQ00ehtia3xsx4nQN1QKttk:</a>
Media Library	<a href="https://drive.google.com/file/d/1DLQ7fYA79QQUvjtzAoKTX1_HA4cnW2D">https://drive.google.com/file/d/1DLQ7fYA79QQUvjtzAoKTX1_HA4cnW2D</a>
Preview Theatre	<a href="https://drive.google.com/open?id=1Ro9hjCI3w9qQ1yfHHiM5uc2t">https://drive.google.com/open?id=1Ro9hjCI3w9qQ1yfHHiM5uc2t</a>
E-Class Room	<a href="https://drive.google.com/open?id=1Np2QIipv2L3zk7tRW-0sSG-1">https://drive.google.com/open?id=1Np2QIipv2L3zk7tRW-0sSG-1</a>

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on physical facilities
13561547	32797480	144981546	1293

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Planning and Development Section plays an important role in the management of the organization University. It prepares strategic and operational plans for the overall development programmes of the Campus Development and Engineering Section looks after construction, repair and maintenance of new Main Campus as well as all the Satellite Campuses, model schools and regional centres'. The University has built-up area in the year 2015. The entire campus is beautifully landscaped. To drain full-fledged water body has been developed for water harvesting. Waste water is being used from maintaining the landscaping and various parks in the University. Plantation is carried out on a regular number of valuable and rare plants have been identified and labeled. Most of the departments, office provided RO drinking water. The Directorate of Translation Publication prepares and translates course language as well as other knowledge literature in Urdu. To bring the madarasa students into mainstream university has given equivalence to more than 200 madarasas, the students of these may pursue different course offered in the University. To pay equal attention to University's satellite campuses, colleges University has established a Satellite Campus Cell which monitors their basic needs and requirements. The Estate Section of the University identifies and arranges space for satellite campuses, colleges, schools and centers. The Estate Section ensures to acquire a well planned, spacious and optimally functional in educational programmes of the University. All the records pertaining to University properties are maintained in Estate Section. To have clean and hygienic atmosphere, the routine daily cleanliness has been outsourced. Purchases are carried out through GEM by the Purchase Section which adheres to the General Financial Inventory of all the purchased items is done using an Online Software. The Central Library has a collection of books and manuscripts in subjects like Sciences, Medicine, Law, History, Literature, etc. It has a regular eighty four valuable and rare manuscripts, the earliest dates back to 967 AH/ 1560 AD. Most of the collection ranges from subject like Islamic Jurisprudence, Traditions of the Prophet Muhammad (peace be upon his progeny), History, Literature, etc. These rare books and manuscripts are mostly compiled in Arabic Urdu and are written/translated in Naskh and Nastaliq fonts. The Library entered into an MoU with Rekhta New Delhi, in year 2018 for digitizing all its rear books free of cost. In addition to this the Library has bibliographic records of more than 56,000 e-books from Rekhta and imported the same to KOHA, the software for library management.

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

## 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Non NET Scholarship	72
Financial Support from Other Sources		
a) National	NFOBC, RGNF and JRF	16
b) International	0	Nil

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## 5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication Skills in English ( eight-week course) Course Trainer English Language Fellow Ms. Robin Cathey	24/09/2018	120	U.S. Consulate, Hyderabad Placement Cell, MANU
Communication Skills in English ( ten-week course) Course Trainer English Language Fellow Ms. Robin Cathey	14/01/2019	120	U.S. Consulate, Hyderabad Placement Cell, MANU
Career Guidance (Campus Recruitment)	16/02/2019	40	Career Guidance

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## 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who passed in the competitive examination
2018	Coaching Centre for Minorities Entry into Services	80	80	12

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## 5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases etc.

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	23

## 5.2 - Student Progression

## 5.2.1 - Details of campus placement during the year

On campus				Off campus
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Name of organizations visited
1. Tech Mahindra 2. Al Warqa Survey Engineering, Dubai 3. Key Technical International Company, Qatar 4. ETV Bharat 5. Genpact 6. Amazon	300	31	00	

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## 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
2018	27	Maulana Azad National Urdu University (MANUU)	CTE Aurangabad	"1.MANUU (12), JMI (1), 2.MANUU (2) Patna (5) JMI (1) 3.MANUU (1) 4.Mithila Univ. Darbhanga (1) 5.Mithila Univ. Darbhanga (1) 6.Mithila Univ. Darbhanga (2) Pune Univ. (1)"	"1.MEd (1) 2.MEd (1) 3.MA (En (Hind) (1) 4.Sc. (1) 5.Sc. (1) 6.Sc. (1) 7.M
2019	33	Maulana Azad National Urdu University	CTE Bhopal	"MANUU (30), BN Mandal University Bihar (1), Deen dayal upadhyay Gorakhpur Univ. Gorakhpur (1), LNM University, Darbhanga (1). "	

		(MANUU)			
2019	3	Maulana Azad National Urdu University (MANUU)	English	"1.MANUU (1) 2. BITS Hyd (1) & MANUU (1)"	
2019	15	Maulana Azad National Urdu University (MANUU)	Public Administration	"1.MANUU (2), Osmania University (2), JNU (1), GLM Govt. Girls College Jadcharla (1), Jammu University (2), Palamuru University (2), Calicut University (1). 2. IGNOU (2), Jammu University (2)"	
2018	1	Maulana Azad National Urdu University (MANUU)	MCJ	Maulana Azad National Urdu University (MANUU)	
2019	5	Maulana Azad National Urdu University (MANUU)	Maths	Maulana Azad National Urdu University (MANUU)	MSc, MSW
2019	3	Maulana Azad National Urdu University (MANUU)	Islamic Studies	Maulana Azad National Urdu University (MANUU)	
2019	2	Maulana Azad National Urdu	History	Maulana Azad National Urdu University (MANUU)	

		University (MANUU)			
2019	15	Maulana Azad National Urdu University (MANUU)	CSIT	"1.MANUU (7), JNU (1) Central Univ of Punjab (1), UoH (1) 2.MANUU (4) MANUU (1)"	"1.MTech (
2019	19	Maulana Azad National Urdu University (MANUU)	CTE Darbhanga	"1.MANUU (15), Central University of South Bihar, Bodh Gaya (1), JMI (1) 2. JNU (2)"	"1.MEd (17

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOF Government Services)

Items	Number of students selected/ qualifying
NET	34
SET	8
GATE	6
Any Other	12

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Numbe
Weight Lifting	AIUT	
Best Physique	AIUT	
Football	SZ IUT	
Cricket	SZ IUT	



Badminton	SZ IUT	
Cross country	AIUT	
Cricket	Azad Trangulur Trophy university level	
Volleyball	Azad Volleyball Trophy University level	

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### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team or an individual as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number
No Data Entered/Not Applicable !!!					

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are currently made members of Internal Quality Assurance Cell, Internal Complaints Committee, Student Grievance Redressal Committee, Departmental Student Grievance Redressal Committee and College Grievance Redressal Committee ( Satellite Campus, Lucknow). In case of IQAC, the students are chosen from undergraduate, postgraduate, and doctoral levels, and the membership is for two years. In case of ISGRC and so on, the students are invited. Additionally, the members of student council/association are made members of other committees. The institution has a student council in the form of MANUU Student Union (MSU). Every year elections are held completely across the University. Proper committees are constituted to conduct the MSU elections, with chief returning officers. Investiture ceremony of the election is held under the supervision of the Office of the Dean of Student Welfare. This year elections were held on 19th September 2019. The student union presents all its issues to the competent authorities which address their issues in the light of the University rules and regulations. The student union participates in all welfare activities they help the Office of the Dean of Student Welfare in conducting the student induction programme. They provide guidance to the students at the time of admission and manage Jashne Baharan: the University celebrations on the occasion of the birth day of Maulana Azad.

### 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

**No Data Entered/Not Applicable !!!**

5.4.2 - No. of registered Alumni:

10027

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

1. Dean Alumni Affairs undertook the exercise of facilitating Alumni Registration Desk for the pass during 7th Convocation on 20th Nov, 2018 at The Global Peace Auditorium, ISB Access road, Gachibowli. The exercise 500 alumni registered themselves with the Dean Alumni Affairs. 2. "The Time of Return" Session between MANUU Alumni current students community was organised on 10th March 2019, in DDE Auditorium. Ahsan Azmi, Chief Consultant, CUCS graced the occasion as the Chief Guest whereas Dr. Yousuf Khan, Polytechnic, Hyderabad, was the Guest of Honour in the afore-mentioned program.

## **CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The leadership of the University has adopted a decentralized and participative style of functioning. To day governance is administered through Committee based decisions. Representation of teachers has administrative committees and similarly participation of statutory officers of administration and encouraged in academic committees to provide necessary inputs so that the decisions and/or recommendations such deliberations and meetings are converted into concrete action. The leadership of the University review meetings of various committees constituted for bringing improvement in the governance of activities monitored and brought substantial improvements. The recommendations and reports of the internal committees were subsequently considered and monitored by the University Authority bodies.

Council and Executive Council for further implementation. Such steps gave clear goals and mission to and brought a positive culture of belongingness among the faculty members, resulted innovation and in the University Governance. Admissions in the University are done through the Directorate of Admissions online mode. The admission tests are conducted through the Examination Branch of the University which India level tests in close coordination with the Directorate of Admissions and in the case of distance examination in consultation with the Director, Distance Education. The University adopted service rules as applicable to the Government of India institutions. The General Financial Rules have been successfully implemented. The University conforms to the minimum audit standards prescribed by the

India. Accounts of the University are audited regularly by the office of the Comptroller and Audit University was chosen one of the ten Central Universities for performance audit by the Office of the Auditor General of India in the year 2018-19. There were no major audit observations pointed out by exhaustive audit of the University. The University has been sanctioned over Rs. 76.00 crore for construction projects under HEFA by the Ministry of Human Resource Development after due assessment. has decentralised its conducting of the examination and evaluation system in order to address the is assessment, the enhancement of quality in teaching and learning atmosphere etc. The idea behind dec semester examinations and evaluation system is, 'the one who teaches must assess', then the resul keeping with the course objectives and course outcomes. This system paved way for not only the tra evaluation system but also careful and responsible assessment of the teaching and learning mechanis himself/ herself becomes responsible for the performance of the students, which tells about teacher commitment.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	A Directorate of Admission has been established to carry out centralised admission developed a central database of students. For admission in any programme in MANUU a have studied and passed Urdu as a subject or language or as medium of instruction. keeping with the mandate and linguistic distinctiveness of the University. The Uni admissions to its programmes of study through entrance tests, and merit-based mode. doctoral programmes are offered through Entrance Tests or UGC/CSIR-JRF/NET/GATE/ stipulated by UGC. University admits foreign students according to the Government c regulations.
Industry Interaction / Collaboration	The University is seeking collaborations with different Institution of research and During this academic year collaborations were solemnised with Rekhta Foundation, Population Fund, Al Mustafa International University (Iran), Tashkent State Instit Studies (Uzbekistan), and Sharudaya Health Care Private Limited
Human Resource	University engages and involves its available academic human resource- the teachi administrative roles also, so that the dearth of human resource in academic-administr addressed. Almost every teacher is required to shoulder responsibility from the Depa the University level. Every teacher is required to be a counsellor/advisor/mentor to their Department. Additionally, they are required to work in rotation as Academic

<p>Human Resource Management</p>	<p>Superintendent of Examinations, Warden, Assistant Proctor, IQAC Coordinator, and so on. In addition to the membership they hold in different academic bodies, committees and University constitutes to address different issues arising from time to time. The teachers to their expertise render their teaching services to other Departments/Colleges as well. Some teachers of the University are sometimes made in charge/head of important administrative duties in the absence or till the appointment of regular administrator.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library: The Library System, comprising all the libraries of MANUU at the main campus and various campuses, has been working to ensure that it provides the best services to its users. To meet the growing needs for electronic resources and for maintaining highest academic integrity in its publications, the library undertook some steps which include integration of various electronic resources, creation of institutional repositories, digitization of select journals, subscription to some of the best e-resources like Turnitin plagiarism software, TDSA archive, collaboration with external agencies, etc. ICT: The Centre for Information Technology caters to the ICT requirements of the University, with the aim of providing basic computer facilities to all the students and teachers of the University. CIT offers ICT services such as Emailing of staff, IT security, WiFi, University Portal, etc. The Centre administers the National Knowledge Network. Physical Infrastructure: MANUU has in its Physical Infrastructure buildings for Schools of Studies, Directorate of Distance Education, Centres for Studies, Administrative buildings, Library, Instructional Media Centre, Centre for Information Technology, guest houses, hostels for boys and girls, residential quarters for staff members, health centre, canteen, sports complex, indoor stadium, open air theatre, fitness centre, etc.</p>
<p>Research and Development</p>	<p>MANUU has been giving special attention to research activities. The Office of the Director of Consultancy has been established during 2018 specifically to chalk out the course of action that the University adopts in inspiring the students to carry out substantive and meaningful research. In addition to laying down the procedures to carry out joint research and consultancy projects.</p>
<p>Examination and Evaluation</p>	<p>MANUU has brought several reforms after its adoption of Choice Based Credit System (CBCS) Examination and Evaluation system. It provides model question paper for each course. Special attention is paid to the question papers setting in terms of course coverage, as for each programme a moderation board consisting of experts is constituted with the help of representatives from various departments. Examination Branch and IQAC MANUU conducted a workshop on Examination and Evaluation wherein the discussion was held on the Evaluation system in MANUU. MANUU became one of the first Universities to display answer scripts to the students and hold discussions on the answers with them after evaluation.</p>
<p>Teaching and Learning</p>	<p>Maulana Azad National Urdu University imparts education through the medium of Urdu. Therefore, teaching and learning in the University takes place in Urdu. Therefore, one of the</p>

Teaching and Learning	challenges is to impart all the relevant and advanced knowledge in Urdu. In order to University has established Directorate of Translation and Publication to develop co Urdu for its dual mode programmes.
Curriculum Development	The University has been paying special attention to the Development of Curriculum. I relevance and objective of the courses in their curriculum. The strategy is to mak informed learners. In order to achieve this the University has been using feedback carries questions about the courses in their programme of study. The feedback is so any course's relevance in career progression.

### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Most of the work operations in the University involve e-governance: from procurement c the disbursal of services. The entire University data is digitalised. University webs the information related to all works.
Administration	MANUU has introduced File Tracking System (FTS) to bring efficiency in Administration system.
Finance and Accounts	The Finance and Account Section in the University carries out most of its work invol means. The University does not have any system of cash transaction.
Student Admission and Support	Online applications for all admissions to regular mode programmes are invited. Online inform applicants about application status, issuance of hall tickets/admit cards, disp etc. Fee is also required to be paid through online payment system. MANUU carries out for education and polytechnic programmes offered in the Main Campus and at Colleg Education, Polytechnics and Off-Campuses all across the Country.
Examination	The University has implemented e-governance in all areas of examinations. Each studen of the teaching faculty has been provided with IUMS portal. The faculty enters stude and internal and external marks through IUMS portal, and the same is displayed to the IUMS portals. From hall ticket generation to display of marks everything is carried portal.

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body membership fee is provid
------	-----------------	--	--

2019	Dr. Khaja Safiuddin, Asst. Professor	9th International Conference on ROGE	ABRM, UK and School of E-Management E-Business, Zongshang University,
2019	Mr. Jameel Ahamad, Asst. Professor	International Conference on Innovative Computing and Communication-2019 held during 21st to 22nd March, 2019	Technical University of Ostria Republic
2018	Prof. P.F. Rahaman, Director I/c, DDE	Two Day open Education Leadership Summit held during 03rd 04th December, 2018	ICDE and MESRI in Paris,
2018	Dr.M.A. Sikandar, Registrar Director I/c, UGC-HRDC	Two Day open Education Leadership Summit held during 03rd 04th December, 2018	ICDE and MESRI in Paris,

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6.3.2 - Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2018	Orientation Programme (OR-36)	Nil	10/07/2018	06/08/2018	1
2018	Orientation Programme (OR-37)	Nil	03/10/2018	30/10/2018	1
2018	Orientation Programme (OR-38)	Nil	08/11/2018	05/12/2018	1
2018	Refresher Course in Research in Management and Commerce	Nil	18/07/2018	07/08/2018	1
2018	Refresher Course in Research in Comparative Literature	Nil	04/09/2018	24/09/2018	1
2018	Refresher Course in Political Science Public Administration	Nil	11/12/2018	31/12/2018	1
2018	Special Courses -Winter School Programme	Nil	11/12/2018	31/12/2018	1
2018	Professional Development Programme in Research Methodology	Nil	08/08/2018	13/08/2018	1

2018	Professional Development Programme in Information Communication Technology	Nil	31/10/2018	06/11/2018	!
2018	Professional Development Programme in Soft Skills Professional Ethics	Nil	26/11/2018	01/12/2018	(

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date
Professional Development Programme in Information Communication Technology	4	31/10/2018
Special Courses -Summer School Programme	4	01/03/2019
Special Courses -Winter School Programme	4	11/12/2018
Refresher Course in Disaster Management	16	05/02/2019
Refresher Course in Library Information Science	4	03/01/2019
Refresher Course in Political Science Public Administration	2	11/12/2018
Refresher Course in Research in Comparative Literature	7	04/09/2018
Refresher Course in Research in Management and Commerce	3	18/07/2018
Orientation Programme (OR-38)	1	08/11/2018
Orientation Programme (OR-36)	5	10/07/2018

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
297	Nil	433	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
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teaching	non-teaching	students
1) Day Care Centre 2) Health Care Service	1) Day Care Centre 2) Health Care Service	1) Health Care Service and Medical Insurance 2) Railway Guidance Training and Employability Skills through Traini Cell

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The University has an Internal Audit Department. All the bills of monetary value of Rs.50,000/- are checked by the Internal Audit. This way, the University adopted pre-check payment of most of the bills. Internal Audit Department conducts audit of all the Departments/Schools/Polytechnic Colleges/ITI, In Sub-Regional Offices for checking the adherence of financial regularities and reports to the Vice-Chancellor. External financial audit of the Universities is conducted by the Office of the Director General of Accounts, Saifabad, Hyderabad every year after the submission of annual accounts to the A. G. Office. The audit is duly replied and discrepancies, if any, are complied with by the University. The Auditor General issues a certificate of audit after the compliance. Thus, both Internal and External financial audits are conducted.

##### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion 6.4.1)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Rajkumari Indra Devi Dhanrajgir	100000	Promotion of Dec

No file uploaded.

##### 6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	No	Nil	Yes	
Administrative	Yes	Office of the Principal Director of Audit (Central)	Yes	Internal

##### 6.5.2 - What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

University does not have any affiliated colleges. However, it has Colleges of Teacher Educations, .



ITIs. The University has two off-campus one in Lucknow and the other in Budgam, Srinagar which has Science College for Women. The autonomy is extended to these institutions is in line with the regulations and other regulatory bodies as applicable.

#### 6.5.3 - Activities and support from the Parent - Teacher Association (at least three)

The Departments and Colleges of the University regularly meet with the parents of the students to discuss the progress of the students, though the University does not have any registered Parent-Teacher Association. The Department of Mass Communication and Journalism held a 'First Parent Meet' on 5th March 2019, where UG and PG programmes students had interaction with the faculty of MCJ Department.

#### 6.5.4 - Development programmes for support staff (at least three)

The University conducts regular training programmes for the development of support staff through various workshops and seminars.

#### 6.5.5 - Post Accreditation initiative(s) (mention at least three)

1. Reconstitution of IQAC in line with NAAC Guidelines 2. Nomination of Coordinators for IQAC from various departments, centres and colleges 3. Developing of online feedback system for all the departments of the University 4. Display of, and discussion on the answer scripts after evaluation with the students 5. Developed a proforma and procedure for international partnerships/MoUs 6. Developed proformas for various feedback mechanisms: teacher feedback, alumni feedback, parent feedback, and employer feedback

#### 6.5.6 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

#### 6.5.7 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To
2018	Communication Skills in English in collaboration with RELO, U.S. Consulate General Hyderabad	24/09/2018	24/09/2018	22/10/2018
2018	Student Online Feedback	01/01/2019	01/12/2018	31/12/2018
2018	1) Communication Skills in English and 2) Oral Communication Fluency, Hyderabad	01/01/2019	01/01/2019	15/01/2019

2019	(30-hour courses) in collaboration with RELO, U.S. Consulate General Hyderabad	14/01/2019	14/01/2019	15
2019	Workshop on Examination Reforms in collaboration with Examination Branch	16/04/2019	16/04/2019	16
2019	Student Online Feedback	01/05/2019	01/05/2019	31
2019	Display of Answer Script	23/05/2019	23/05/2019	24

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## CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Pe
Long walk to Freedom of Women has been organised by My Choice Foundation, an NGO working for Health, Equality, Justice and Peace	15/07/2018	15/
Agree-Diasgree Activity (Gender Sensitivity)	31/08/2018	31/
2nd National Social Science Congress "Teaching and Research in Women Studies in Urdu-Problems and Prospects"	15/11/2018	16/
Orientation Workshop-Rubaroo on closure of Agaaz-e-Baatcheet interfaith closure event	12/01/2019	12/
Awarness programme on the occasion of International girl child day	24/01/2019	24/
National Commission for Women, New Delhi with the Department of Women Education, MANUU held essay writing competition on laws related to Women.	06/02/2019	06/
Literary & Cultural competition were conducted on the occasion of Mothers Day on 24th Feb 2019 for the awareness of Gender issue by Centre for Women Studies (CWS)	24/02/2019	24/
Poster competition & exhibition held on the topic 'Violence against Women/Gender Discrimination" by DWE & CWS	08/03/2019	08/
Professional Development Programme in Gender Sensitization	18/03/2019	23/
Youth Mela on "Gender Sensitization" held in campus. Stalls depicting gender issues ranging from gender based games, activities related to socio-cultural practices and legal awareness on gender issues etc. were placed in the mela.	29/03/2019	29/

## 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

**Energy Efficiency Practice: LED Conversion Total Power saved through LED Lights in the MANUU Camp**

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of benefic
Provision for lift	Yes	45
Ramp/Rails	Yes	45
Rest Rooms	Yes	45
Scribes for examination	Yes	45

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	ad
2019	1	1	02/03/2019	9	Educational Awareness (Tolichowki, Golconda and Shaikpet areas of Hyderabad)	Educ Aw
2018	1	1	06/11/2018	1	Blood Donation Camp (In collaboration with MNJ Cancer Hospital Hyderabad and HDFC Bank)	18' of dc
2018	1	1	01/10/2018	15	Cleanliness drive under Swachhta Pakhwada	Clea and
2018	1	1	15/09/2018	18	Swachhta hi Seva (MANUU, and surrounding, Telecom Nagar)	Clea

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## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Maulana Azad National Urdu University's Code of Conduct.	Null	The code of conduct for teachers, other academics, non-teaching staff, and stipulated in Maulana Azad National Urdu University Act and Statutes 1996 (no. are available on MANUU Website ( <a href="https://manuu.edu.in/University/Statutory-1-Statutes">https://manuu.edu.in/University/Statutory-1-Statutes</a> ). MANUU has adopted Government of India CCS (Conduct) Rules 1964, and 1965 for its academic and non-academic staff. For students, 'Conduct and Discipline' specifically brought out in 2014. IQAC has compiled Code of Conduct for all the the booklet, entitled Maulana Azad National Urdu University's Code of Conduct (https://manuu.edu.in/sites/default/files/IQAC/MANUUs20Code20of20Conduct
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## 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To
Anti-Terrorism Day	21/05/2019	21/05/2019
Workshop on Right to Information Act organised by CPIO	11/09/2018	11/09/2018
Rock Walk in the Campus, organised by Rock Society coordinated by NSS Cell, MANUU	17/03/2019	17/03/2019
Birth Anniversary Celebrations of Mahatma Gandhi	12/03/2019	13/03/2019
Azad Day Celebrations: Blood Donation Camp, Essay Writing, Quiz, Drama, Azad Walk, Azad Run were held	05/11/2018	09/11/2018
Swachhta Pakhwada Fortnight	01/09/2018	15/09/2018

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## 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p><b>Green Campus:</b> Maulana Azad National Urdu University (MANUU) has a green and eco-friendly Campus. Each Campus has an area of greenery and garden which is maintained properly. A nursery is also maintained and replacement of plants from time to time. Social Forestry Services are also utilized for plantation.</p>
<p><b>Smoke Free Campus:</b> MANUU Campus is Smoke Free. It does not dispose the waste of buildings and garden in Campus. The kitchen of various hostels and guest house use fuel gas burner to insure smoke free.</p>
<p><b>Plastic Free Campus:</b> To ensure the Plastic Free Campus, MANUU issues orders from time to time, and conduct awareness programs to ensure the plastic free environment in the campus.</p>
<p><b>Paperless Office:</b> Most orders, circulars and notices are uploaded in MANUU Website to minimise the paper communication with Off-Campuses is carried out through emails. MANUU has introduced File Tracking System.</p>

is supposed to reduce the use of paper. E-governance is prevalent in MANUU in almost all its Department

**Rain Water Harvesting:** A pond has been constructed near CSE Coaching Academy in MANUU to ensure rain and the ground water recharge.

**Renewable Energy Initiative:** MANUU has installed the solar water heater on the roof of hostels and ensure utilization of green and renewable source of energy. MANUU has also solar lights in the

**Energy Efficiency Practice:** MANUU is using CFL, LED and star rated power equipment etc. which conserve electricity and result in lesser energy utilization. University procures electrical equipment with star Bureau of Energy Efficiency (BEE) standard, which ensures relatively lesser consumption of electricity.

## 7.2 - Best Practices

### 7.2.1 - Describe at least two institutional best practices

1) Answer Scripts Display 2) Dissemination of Academic Content through IMC  
**Title of the Practice** Answer Script Display  
**Objective of the Practice** Displaying the answer scripts to students is a practice aimed to improve the learning experience of the students. The main objective of this practice is to enhance transparency in the evaluation process. Testing itself can be taken as a tool for learning. Seeing the answer scripts after the evaluation helps students to identify their weaker areas. The discussion about the errors with the teachers can help in planning how to rectify them. Thus the process of learning becomes productive through the interaction while assessing their answer scripts. Eventually it promotes trust among the teachers and the students. Teachers become more accountable. The Context This initiative was launched by Vice-Chancellor of MANUU on 2018-19. The context was to ensure that there is no discrepancy involved in the process of evaluation. Students should know where they have written and where is the scope for improvement. Students generally claim that they didn't get the desired grade or marks. The desire to resolve it brought the 'Answer Script Display' in practice, so that any doubt regarding the desired grade or marks of the student is addressed on a priority basis. Moreover, through this practice students can self-assess themselves like what are some of the common mistakes they generally make while writing during the examination. Through this practice, student learns to ensure such errors are not repeated in the future as they are already illustrated about these mistakes on the day of Answer Script Display. Students have appreciated this initiative of the university. The Practice The committee laid a certain procedure to enable the

display of answer scripts for students. **Conduct of Examinations:** All exams shall be held as per the schedule issued by the University. **Evaluation,** the teacher thereafter shall evaluate the answer scripts this should follow in consultation with the students. **Scrutiny,** the HOD shall appoint a faculty member for scrutiny of all the answer scripts. (i) assess whether all the questions answers are evaluated and marks are awarded, and (ii) calculate the marks awarded. They can change the totaling errors, however, cannot increase or decrease the marks given. **Moderation,** All the HODs/Principals shall form a Moderation Board consisting of their faculty members. The board shall moderate all those scripts of the students who are failing or scoring low marks. Consequent upon completion of the above steps, the discussion between the teacher and student should be held to resolve their queries. The student may also approach the HOD for any

students are permitted to see their answer scripts. The student may either approach the EGRC or directly apply for re-evaluation. If the student approaches the COE, Exam Branch shall arrange for re-evaluation prescribed fee after the declaration of routine results. Students should mention their name and enrolment number at the top of the answer script. There is also a proforma for taking the attendance of students who were given the opportunity before the final marks are uploaded on the IUMS portal. The proforma states on include student, his enrollment number, subject, semester, date, and class in addition to the signatures of the teacher and HOD of the concerned Department. Then only the teacher shall upload the marks attained on the IUMS portal. Submission of the Report, once the entire process is completed, all HODs are supposed to report to the CEO along with answer scripts. The report must be supported by the document of attendance held for all courses and subjects. Finally, the CEO will declare the results and forward the printed results to the concerned departments. There are some limitations for this practice. The practice of showing the answer scripts is limited to the semester exams only. Students are allowed to see it only on the scheduled days. The Exam Branch decides the schedule for the display of the answer scripts. Evidence of Success The Academic Council meeting held on 4/10/2018 resolved the issue of framing of the committee for the feasibility of making Answer Scripts available to students. In this connection, a meeting was held on 30th Jan.2019 in the office of the Head of the Examination at 3.00pm regarding the feasibility of making the Answer Scripts available to students after the examination. A separate workshop regarding the Examination Reform was also organized. The workshop content is available on YouTube <https://youtu.be/nLYdanLWale>. There are also news press clip of it. A large number of students from various departments report on the day of displaying Answer Scripts. Once they have seen their scripts, they are required to sign their signature on a prescribed proforma which serves as proof that the student has checked and discussed the answer script with the concerned teacher. Each teacher of the concerned subject at his level maintains a register to keep a record about the number of students turned for checking their answer scripts. The Head of each Department is required to form a committee at the departmental level to ensure that this practice is exercised and implemented. The proforma of the practice is available in the exam branch as the evidence of success of this practice. Problems and Solutions Resources Required Various queries related to the feasibility of making answer scripts available to students were deliberated and redressed. Some of the common queries that were upraised were: What mechanism should be adopted to clarify the doubts of students? Are those students who might have been involved in unfair means allowed to see their answer scripts? What is the schedule for submission of the grievances? Is it compulsory to attend the discussion session for all students? Therefore, it was decided that the teacher should invite the student to his chamber for discussion of the answer with the student. Though, it is advisory to show papers in class, if the scripts are shown in the classroom, that all students are benefitted. Similarly, the student is given three days to register his grievance after the day of displaying of Answer Script. However, students involved in unfair means are not allowed to see their answer scripts. Likewise, it is not mandatory for all the students to attend the discussion session. 2) Dissemination of Academic Content through IMC Title of the Practice Dissemination of Academic Content and General Enrichment through Social Media and Digital Platforms Objectives and the Practice Objective of the practice is to provide wider access of Higher Education, general enrichment and promoting Urdu Language Culture to a large audience through Social Media and other digital platforms. Instructional Media Centre of MANUU provides a platform for dissemination of academic content through digital platforms.

multimedia educational programmes and to disseminate this content, IMC MANUU YouTube Channel has a repository of curriculum based audio-visual programmes of various streams like Science, Social Science, Education and Training, Arts and Languages etc. and these are available to masses free of charge across the globe. These audio-visual programmes can be accessed by the students and teachers as per their convenience. The leverage upon the wide reach and easy accessibility of social media and digital platforms amongst multimedia educational content through these platforms. MANUU is probably the only university in India which is focusing on education digital content in Urdu in a structured way. University already has a youtube channel (www.youtube.com/imcmanuu) which has curriculum-based A/V programmes uploaded at the channel and now a digital platform has also been created. Details can be seen at <https://www.imcmanuu.com/e-content>. Besides curriculum based programmes, IMC MANUU YouTube Channel also caters to the general audience and students through an array of Enrichment programmes, documentaries of general interest and on Urdu Language and Culture. Students can also access important University Higher Education Events, Seminars, Workshops, and Symposiums through the Channel. Through these digital platforms the higher educational content has been globalized and has added a new dimension to innovative pedagogy and Technology enabled learner support. IMC MANUU YouTube channel was launched in the month of December 2017 after proper designing of its cover page and content. With the launch of this higher education audio-visual platform of the University now has a subscription of over 32000 viewers. As part of the social responsibility endeavours, the YouTube channel has a MANUU Knowledge Series which is an ongoing initiative to enrich the Students community and general audience with a wide array of topics which include Urdu Language, History and are of general interest.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website,

<https://manuu.edu.in/Best-Practices>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words.

The objects of MANUU are 1) to promote and develop the Urdu Language 2) to impart education and training in Urdu and technical subjects through the medium of Urdu, 3) to provide wider access to people desirous of pursuing programmes of higher education and training in Urdu medium through teaching on the campus as well as

and 4) to provide focus on women education. In reality all these objects set the distinctiveness of MANUU from other Higher Educational Institutions in the Country. All the programmes in MANUU are taught in Urdu medium. The language and technology programmes of study, except language programmes. In order to achieve, maintain and enhance its distinctiveness MANUU has established a Directorate of Translation and Publication (DTP) to develop and publish Urdu. MANUU has two centres which specifically promote culture of Urdu and knowledge in Urdu, namely: Centre for Culture Studies (CUCS) and Centre for Promotion of Knowledge in Urdu (CPKU) respectively. MANUU has all the contents there displayed in Urdu besides, English. The University recruits only those who possess proficiency in Urdu. It runs Urdu proficiency certificate classes for students, teachers and non-teaching staff, and

knowledge of Urdu. weblinks: <http://manuu.edu.in/> <http://manuu.edu.in/ur> (Urdu website)  
<http://manuu.edu.in/University/Directorate/DTP/Profile> (DTP) <http://manuu.edu.in/University/Centre/C>

Provide the weblink of the institution

<https://manuu.edu.in/institutional-distinctiveness>

### 8.Future Plans of Actions for Next Academic Year

Maulana Azad National Urdu University (MANUU) shall strive to raise its NAAC Grade, strengthen academic interdepartmental linkages, encourage Interdisciplinary Research, create and establish more linkages, and Memorandum of Understandings (MoUs) with international and national institutions, encourage faculty to apply to national and international agencies for research projects and funding, allocate some percentage of internal revenue to promote research activities, introduce new courses which are market relevant, which raise human understanding, and which provide direction and value addition to the education system, set up Office of the Dean, Research and Consultancy, increase the use of ICT in teaching, learning and academic administration, include stakeholders' suggestions for the development and revision of curriculum for study offered in MANUU, organize innovative training programmes through HRDC for the students, faculty and teaching staff, prioritize transparency in administrative work, reinforce Internal Audit system, and Internal Audit.