

School of Commerce and Business Management

(Department of Management & Commerce)

Old CSE Building, Gachibowli, Hyderabad- 500 032 (Telangana)

<https://manuu.edu.in/university/schools/SCBM>

Information Brochure

For Two-Year Full-Time MBA Programme

AICTE MANDATORY DISCLOSURE

(AS PER APPROVAL PROCESS HANDBOOK 2022-23)



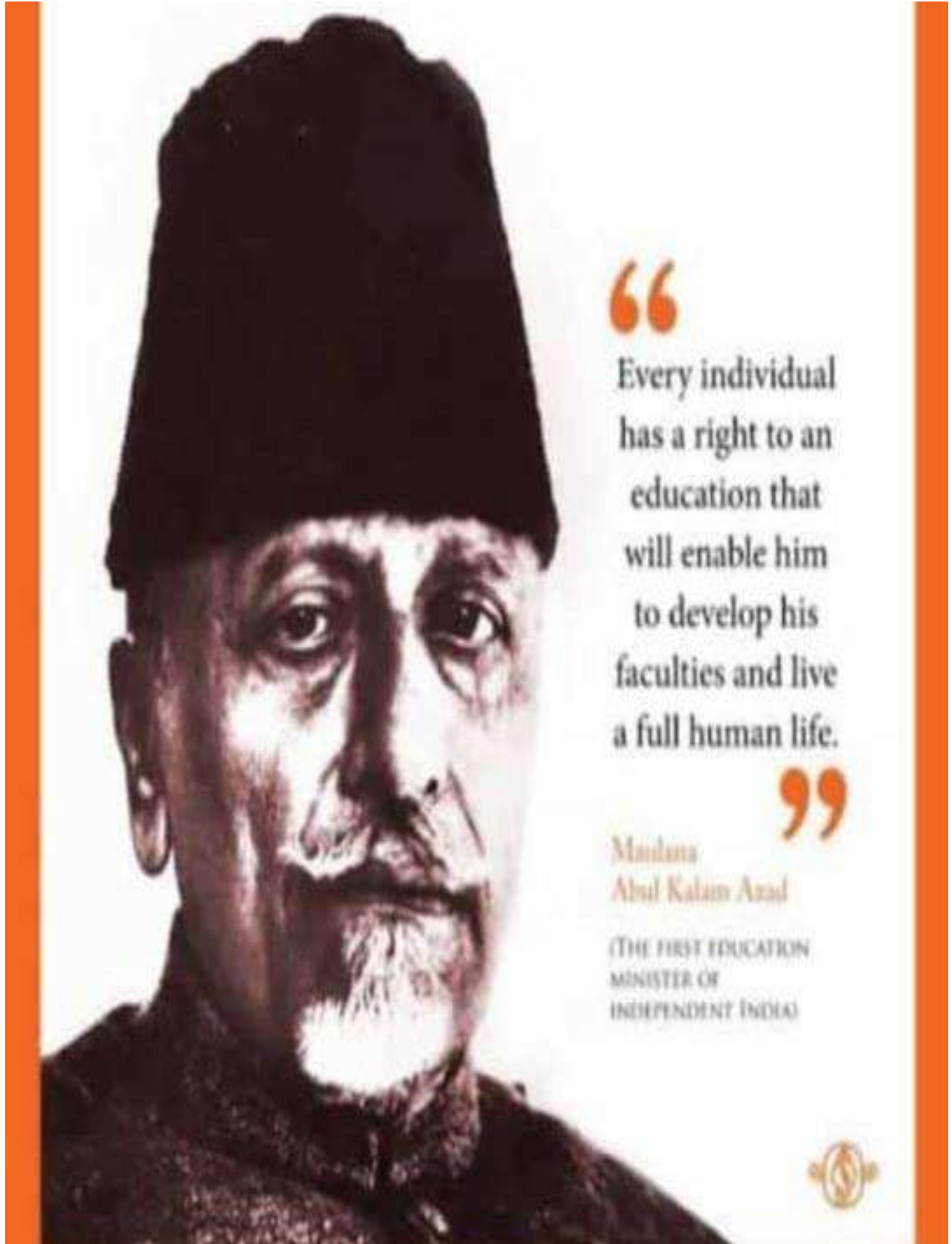
مولانا آزاد نیشنل اردو یونیورسٹی

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Academic Year 2022-23



Academic Year 2022-23



**Administrative Block of University
University at a Glance**



Academic Year 2022-23

4 School of Commerce and Business Management



Academic Year 2022-23

LOA AND SUBSEQUENT EOA TILL THE CURRENT ACADEMIC YEAR**AICTE APPROVAL 2020-21**

All India Council for Technical Education
(A Statutory body under Ministry of HRD, Govt. of India)
Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

**APPROVAL PROCESS 2020-21****Letter of Approval (LoA)**

F.No. South-Central /2020-21/1-7492450931

Date: 15-Jun-2020

To,

The Principal Secretary
(Higher Education) Govt. of Telangana,
D Block, 117 Telangana Secretariat,
Hyderabad

Sub: Letter of Approval for New Institution 2020-21

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2020 notified by the Council vide notification number F.No AB/AICTE/REG/2020 dated 4th February, 2020 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id		Application Id	1-7492450931
Name of the Institution	SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY	Institution Address	MAULANA AZAD NATIONAL URDU UNIVERSITY, GACHIBOWLI, HYDERABAD, HYDERBAD, RANGAREDDI, Telangana, 500032
Institution Type	Government	Region	South-Central

To conduct following Courses with the Intake indicated below for the Academic Year 2020-21*

Sr. No.	Program	Level	Course	Affiliating University/ Board	Intake Approved for 2020-21
1	MANAGEMENT	POST GRADUATE	MBA(GENERAL MANAGEMENT)	Maulana Azad National Urdu University, Hyderabad	120

*Note: The approval is valid for two years from the date of issue of this letter only for getting affiliation with respective University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET) (as applicable) and fulfilling State Govt. requirements for admission. If institution is unable to start in the academic session 2020-21 due to reason mentioned above, the institution will have to apply On-line on AICTE web portal in next academic session for continuation of approval.

The Society/Trust/Institution shall obtain necessary affiliation / permission from the concerned affiliating University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) as per the prescribed schedule of the University/ Board of Technical Education (BTE)/ Board of Technical Education & Training (BTET)(as applicable) Admission authority etc. The Applicant Society/Trust/Institution shall send information about commencement of the above courses to AICTE. In case the Institution is not in a position to commence the above mentioned courses for whatever reason during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant Society/Trust/Institution shall make fresh application to AICTE for grant of approval as per the norms prevailing at that time.

All Institution shall fulfill the following general conditions:

- The management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
- The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council from time to time.
- The tuition and other fees shall be charged as prescribed by the Competent Authority within the overall criteria prescribed by the Council from time to time. No capitation fee shall be charged from the students/ guardians of students in any form. If found so, appropriate action as per the notified regulations shall be initiated against the Institution
- The Curriculum of the course, the procedure for evaluation / assessment of students shall be in accordance with the Model Curriculum and Examination Reforms prescribed by the AICTE from time to time.
- The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
- No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
- The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution

Application No.1-7492450931

Note: This is a Computer generated Report. No signature is required.
Printed By : univr10047

Page 1 of 3

Letter Printed On:30 June 2020

6 School of Commerce and Business Management

8. The Institution shall not conduct any course(s) as specified in the Approval Process Handbook without prior permission / approval of AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
9. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
10. The accounts of the Institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or persons authorized by it.
11. Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the AICTE from time to time. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, Fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet may be made available to the stakeholders of the technical education. The mandatory disclosure information, as per directions in the AICTE website / Approval Process Handbook, shall be put on the Institution Website. The information shall be revised every year with updated information about all aspects of the Institution.
12. It shall be mandatory for the Institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
13. If the Institution fails to disclose the information or suppress and / or misrepresent the information, appropriate action as per the notified regulations shall be initiated against the Institution.
14. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
15. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
16. In the event of a student / candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded and returned by the Institution to the student / candidate withdrawing from the program. It would not be permissible for the Institution to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
17. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institutions, the Council shall take appropriate action as per the notified regulations.
18. It is mandatory to comply all the essential requirements as given in APH 2020-21(appendix 6)

The Government/ Management of the Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observe any violation of the above conditions and/or non- adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutions and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic Year 2020-21. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

Prof.Rajive Kumar
Member Secretary, AICTE

Copy to:

1. **The Director Of Technical Education**, Telangana**
2. **The Registrar**,
Maulana Azad National Urdu University, Hyderabad**
3. **The Principal / Director,
SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY
Maulana Azad National Urdu University, Gachibowli, Hyderabad,
Hyderabad,Rangareddi,
Telangana,500032**
4. **The Regional Officer,
All India Council for Technical Education
First Floor, old BICARD Building
Jawaharlal Nehru Technological University
Masab Tank, Hyderabad-500076**

AICTE APPROVAL 2021-22**All India Council for Technical Education**
(A Statutory body under Ministry of Education, Govt. of India)Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org**APPROVAL PROCESS 2021-22****Extension of Approval (EoA)**

F.No. South-Central/1-9327101986/2021/EoA

Date: 25-Jun-2021

To,

The Principal Secretary
(Higher Education) Govt. of Telangana,
D Block, 117 Telangana Secretariat,
Hyderabad**Sub: Extension of Approval for the Academic Year 2021-22**

Ref: Application of the Institution for Extension of Approval for the Academic Year 2021-22

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, Notified on 4th February, 2020 and amended on 24th February 2021 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to:

Permanent Id	1-7492450931	Application Id	1-9327101986
Name of the Institution /University	SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT MAULANA AZAD NATIONAL URDU UNIVERSITY	Name of the Society/Trust	MAULANA AZAD NATIONAL URDU UNIVERSITY
Institution /University Address	MAULANA AZAD NATIONAL URDU UNIVERSITY, GACHIBOWLI, HYDERABAD, HYDERBAD, RANGAREDDI, Telangana, 500032	Society/Trust Address	URDU UNIVERSITY ROAD, GACHIBOWLI, HYDERABAD - 500 032, HYDEARABAD RANGAREDDI, Telangana, 500032
Institution /University Type	Government	Region	South-Central

To conduct following Programs / Courses with the Intake indicated below for the Academic Year 2021-22

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2020-21	Intake Approved for 2021-22	NRI Approval Status	FN / Gulf quota/ OCI/ Approval Status
MANAGEMENT	POST GRADUATE	MBA(GENERAL MANAGEMENT)	Maulana Azad National Urdu University, Hyderabad	120	120	NA	NA

It is mandatory to comply with all the essential requirements as given in APH 2021-22 (Appendix 6)

1. INSTITUTION DETAILS

NAME OF THE INSTITUTION:

School of Commerce and Business Management

MAULANA AZAD NATIONAL URDU UNIVERSITY

Gachibowli, Hyderabad – 500 032

Email: hod.bmc@manuu.edu.in

NAME AND ADDRESS OF TRUST/SOCIETY/COMPANY AND THE TRUSTEES:

Maulana Azad National Urdu University

(A Central University) established under the MANUU Act, 1996 (Act No. 2 of 1997)

Website: www.manuu.edu.in

Email: registrar@manuu.edu.in

Tel. 040-23006602; 040-23120600- Extn. 1301

NAME AND ADDRESS OF THE VICE-CHANCELLOR/DIRECTOR/DEAN:

PROF. SYED AINUL HASAN,

Vice-Chancellor

Maulana Azad National Urdu University (MANUU)

Administration Block, Gachibowli, Hyderabad-500 032

Email: vc@mauu.edu.in

Tel. 040-23006601; 040-23120600-Extn. 1101-1103

PROF. SANEEM FATIMA

Dean, School of Commerce and Business Management

Maulana Azad National Urdu University (MANUU)

Old CSE Building, Gachibowli, Hyderabad – 500 032

Email: dean.bmc@manuu.edu.in

Tel. 040-23120600-Extn. 3400; 3401 (Office)

Mob. 9701923007 (only for urgent work)

NAME OF THE AFFILIATING UNIVERSITY: Not Applicable

9 School of Commerce and Business Management

- **VISION:**

To create leaders in business who are committed to achieve excellence in their professional and personal endeavor imbued with social consciousness and ethical values.

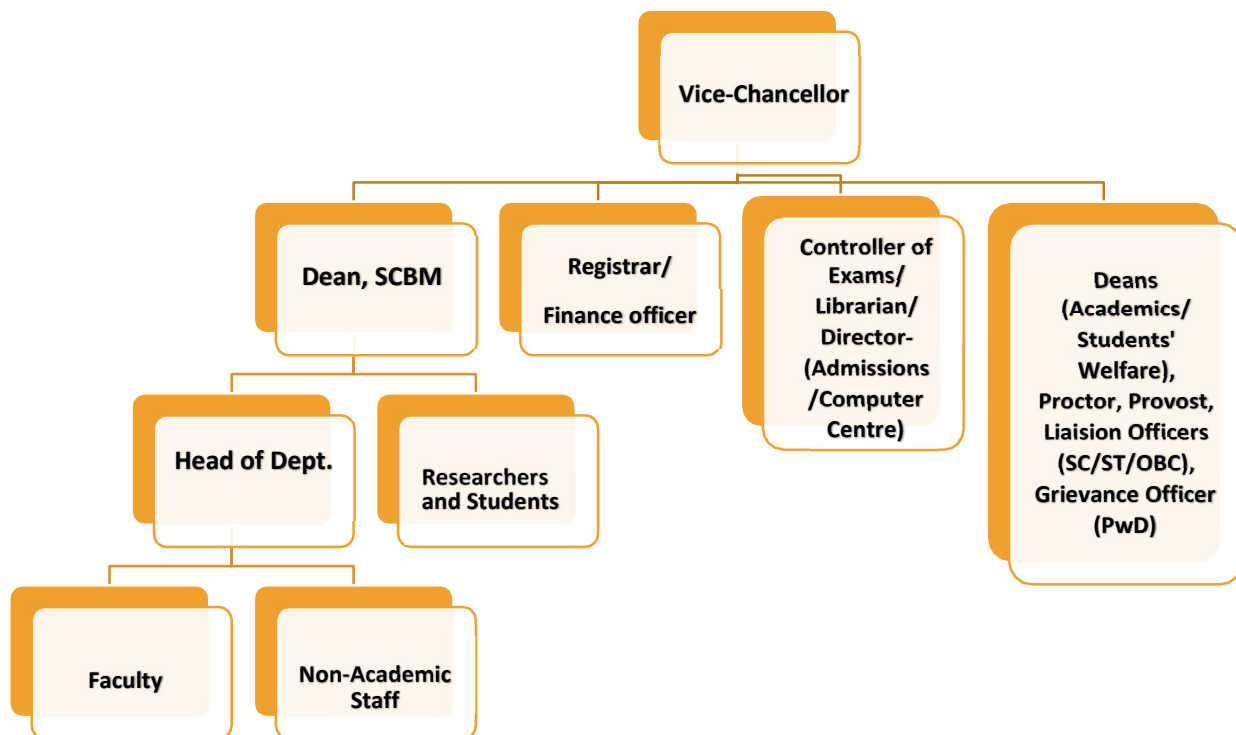
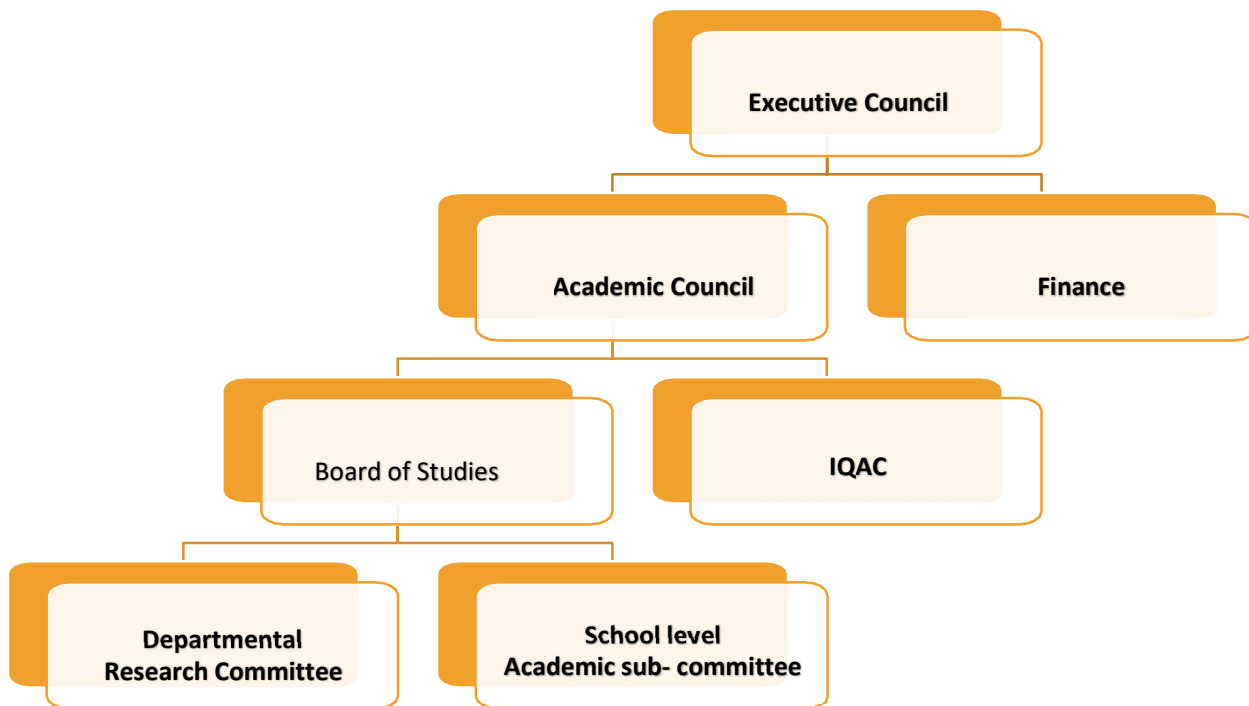
- **MISSION:**

Providing high quality education, continuous industry-institution interaction for enhancing, leadership, entrepreneurship and managerial qualities, through development and application of knowledge.

- **GOALS & OBJECTIVES:**

- To provide education and learning opportunities with inclusive approaches with a balanced curriculum.
- To prepare diverse group of students with knowledge and skills and enable them to be leader in business world.
- To help students built their career in management profession and entrepreneurship by focusing a balanced learning methodology.
- To provide a comprehensive foundation in business domain and maintain work life balance.
- To follow strict course delivery and training schedules to achieve excellence.
- Provide high quality teaching and training that enabled with knowledge and skills set with high ethical standards.
- To inculcate in student's esprit-de-corps inclusive perspective on society and its progress.
- To create future leaders that will help in society and nation building by providing insights into priority section of the economy.
- Encourage innovative practices and ethical initiative.
- Encourage and develop in students the creative thinking skills to address diverse business challenges and opportunities.

2. ORGANIZATIONAL CHART



3. GOVERNANCE

- EXECUTIVE COUNCIL**

Members of the Governing Board (Executive Council under Statute 12)

<https://manuu.edu.in/University/Statutory-Authorities/Executive-Council>

S. No.	Name	Designation
1.	Prof. Syed Ainul Hasan Vice-Chancellor	Chairman
2.	Prof. S. M. Rahmathullah Pro-Vice-Chancellor	Member
3.	Prof. C.I. Issac (Retd.) P.G. Dept. of History, C.M.S. College, Kottayam; Member, ICHR, New Delhi	Visitor's Nominee
4.	Prof. Sayed Ameeruddin Kazi (Retd.) Dept. of Social Work & Director, Planning & Monitoring & Evaluation Board, KSAWU, Vijayapura	Visitor's Nominee
5.	Prof. Geeta Bhatt, Dept. of Instrumentation, Bhaskaracharya College of Applied Sciences, Delhi University, Delhi.	Visitor's Nominee
6.	Dr. Manjushree Sardeshpande, Head, Dept. of English, R.S. Mundle Dharampeth Arts & Commerce College, Nagpur.	Visitor's Nominee
7.	Prof. Ehtesham Ahmed Khan Dean, School of Mass Communication & Journalism	Member
8.	Prof. Saneem Fatima Dean, School of Commerce & Business Management	Member
9.	Prof. Siddiqui Mohd. Mahmood	Member

12 School of Commerce and Business Management

	Dean, School of Education & Training	
10.	Prof. Farida Siddiqui Dean, School of Arts & Social Sciences	Member
11.	Director, DDE	Ex-Officio Member
12.	Prof. Nisar Ahmed I Mulla Professor, DDE	Member
13.	Dr. Sadaquat Ali Khan Associate Professor, MANUU Bidar	CTE Member
14.	Dr. Mohd. Shakeel Ahmed Asst Professor, CTE-Srinagar	Member
15.	Prof. Sk. Ishtiaque Ahmed Registrar	Ex-Officio Secretary

13 School of Commerce and Business Management

- ACADEMIC COUNCIL:**

Format – IV (G) (as on 31-03-2022)

Constitution of Academic Council of MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD as per the provisions contained in statute framed under the MANUU ACT, 1996:

Structure of the Academic Council [Statute 14(1)]	Name of the members
i. VICE-CHANCELLOR	Prof. Syed Ainul Hasan (Ex officio Chairperson)
MEMBERS	
ii. PRO VICE CHANCELLOR	Prof. S. M. Rahmatullah,
iii. DEANS OF SCHOOLS OF STUDIES	1. Prof. Siddiqui Mohd. Mahmood, Dean, Dept. of Education & Training
	2. Prof. Abdul Wahid, Dean, School of Technology
	3. Prof. Ehtesham Ahmed Khan, Dean, School of Mass Comm. & Journalism
	4. Prof. Saneem Fatima, Dean, School of Commerce & Business Management
	5. Prof. Farida Siddiqui, Dean, School of Arts & Social Sciences and HoD, Economics
	6. Prof. Salman Ahmad Khan, Dean, School of Science
	7. Prof. Aziz Bano, Dean, School of Languages, Linguistics & Indology
iv. DIRECTORS OF DIRECTORATES	Prof. Mohammed Razaullah Khan, Director I/c. Directorate of Distance Education
v. HEADS OF THE TEACHING DEPARTMENTS	1. Prof. Mohd. Farooq Bakshi, Head, Dept. of Urdu
	2. Prof. Shuguftha Shaheen, Head, Dept. of English
	3. Prof. Karan Singh Utwal Head, Dept. of Hindi
	4. Prof. Syed Alim Ashraf, Head, Dept. of Arabic
	5. Dr. Syed Mahmood Kazmi Head, Dept. of Translation
	6. Prof. Shahid Naukhez, Head, Dept. of Persian
	7. Prof. Mohammed Razaullah Khan, Head, Dept. Management & Commerce & Director I/c. DDE
	8. Dr. Syed Imtiyaz Hassan, Head, Dept. of CS&IT

Academic Year 2022-23

14 School of Commerce and Business Management

	9.	Dr. Afroz, Head, Dept. of Mathematics
	10.	Prof. Mohd. Moshahid, Head, Dept. of Education & Training
	11.	Prof. Mohammad Fariyad, Head, Dept. of MCJ
	12.	Prof. Afroz Alam, Head, Dept. of Political Science
	13.	Dr. Kaneez Zehra, Head, Dept. Public Administration
	14.	Prof. Md. Shahid Raza, Head, Dept. of Social Work
	15.	Dr. Ameena Tahseen, Head, Dept. of Women Education
	16.	Prof. P. H. Mohammad, Head, Dept. of Sociology & I/c Director, ACSSEIP
	17.	Dr. Danish Moin, Head, Dept. of History
	18.	Prof. Farida Siddiqui, Head, Dept. of Economics
	19.	Prof. Mohd. Fahim Akhtar, Head, Dept. of Islamic Studies

vi. ALL PROFESSORS (except those who are Deans of Schools of Studies & Heads of the Departments)		
	1.	Prof. Nisar Ahmed I. Mulla, Professor, Directorate of Distance Education
	2.	Prof. Syed Mohammed Haseebuddin Quadri, Professor, Dept. of English
	3.	Prof. Shahida, Professor, Dept. of Women Education
	4.	Prof. Badiuddin Ahmed, Professor, Dept. of Management and Commerce
	5.	Prof. Gulfishaan Habeeb, Professor, Directorate of Distance Education
	6.	Prof. Mohd. Abdul Azeem, Professor, Dept. of Management and Commerce
	7.	Prof. Md. Mushtaq Ahmed I Patel Professor, Directorate of Distance Education
	8.	Prof. Salma Ahmed Farooqui, Professor, H.K.S. Centre for Deccan Studies
	9.	Prof. Abul Kalam, Professor, Dept. of Urdu
	10.	Prof. Mohd. Khalid Mubashir-Uz-Zafar, Professor, Dept. of Translation Studies
11.	Prof. Khazi Ziaulla, Professor, Directorate of Distance Education	

15 School of Commerce and Business Management

	12.	Prof. Adam Paul Patteti, Professor, Dept. of Education & Training
	13.	Prof. Syed. Najamul Hasan, Dept. of Mathematic
	14.	Prof. Md. Faiz Ahmed, Professor, Dept. of Education & Training
	15.	Prof. Noushad Hussain, Prof. Education & Training
	16.	Prof. Nikhath Jahan, Professor, Directorate of Distance Education
	17.	Prof. Mohd. Shahid, Professor, Dept. of Social Work
	18.	Prof. M. Vanaja, Professor, Dept. of Education & Training
	19.	Prof. Parveen Jahan, Professor Zoology
	20.	Prof. Abdul Raheem Principal CTE Aurangabad
	21.	Prof. Mohammed Abdul Sami Siddiqui, Professor CPDUMT
	22.	Prof. H. Aleem Basha Professor Physics
	23.	Prof. Abbas Khan A. A. Library
	24.	Prof. Shamsul Hoda Dept. of Urdu
	25.	Prof. Mosarrat Jahan Dept. of Urdu
	26.	Prof. S. Maqbool Ahmad Professor Botany
	27.	Prof. Mohd. Saheel Khan Professor Dept. of Education & Training
	28.	Prof. Pradeep Kumar Professor Dept. of Computer Science & I T
	29.	Prof. Tahseen Bilgrami Professor UGC-HRDC

vii. ONE ASSOCIATE PROFESSOR

Who is not Head of the Teaching Department by rotation according to seniority to be appointed by the Vice Chancellor

Sadaquat Ali Khan,
Associate Professor, CTE Bidar

viii. ONE ACADEMIC STAFF Equivalent to Associate Professor/Reader's grade by rotation according to seniority to be appointed by the Vice Chancellor	
ix. ONE ASSISTANT PROFESSOR By rotation according to seniority to be appointed by the Vice Chancellor	Dr. Mohd. Shakeel, Assistant Professor, CTE Srinagar
x. ONE ACADEMIC STAFF Equivalent to Assistant Professor's grade by rotation according to seniority to be appointed by the Vice-Chancellor	Umar Farooque Azam, Assistant Regional Director, Regional Centre, Ranchi
xi. LIBRARIAN	Dr. Akhtar Parvez, Librarian
xii. SIX PERSONS NOT IN THE SERVICE OF THE UNIVERSITY co-opted by the Academic Council for their special knowledge in educational progress and development	<ol style="list-style-type: none"> 1. Prof. Altaf Hussain, Former Vice-Chancellor, Mahatma Gandhi University, Telangana 2. Prof. Darvesh Gopal, Director, School of Social Sciences, IGNOU, New Delhi 3. Prof. Abdur Rasheed, Professor of Urdu, JMI, New Delhi 4. Prof. V. Sudhakar, Professor of Education, EFLU, Telangana 5. Prof. G. Srinivas Reddy, Kakatiya University, Warangal. 6. Prof. M. A. Hussain, Sri Venkateshwara University, Tirupati.
EX-OFFICIO SECRETARY	
	Prof. Sk. Ishtiaque Ahmed, Registrar

17 School of Commerce and Business Management

• SCHOOL BOARD

(As per Statute/Ordinances and approved by the Academic Council of the University):

School of Commerce and Business Management

List of School Board Members (as on 31.3.2022)

S. NO	NAME & DESIGNATION	
<u>1</u>	Prof. Saneem Fatima Dean, SCBM	Chairperson
2	Prof. M. Razaullah Khan Head, Department of Management & Commerce	Member
3	Prof. Badiuddin Ahmed	Member
4	Prof. M. Abdul Azeem	Member
5	Prof. N.I. Mulla DDE	Member
6	Dr M.A. Sikandar Associate Professor	Member
<u>7</u>	Dr. Shaik Kamruddin Asstt. Professor	Member
<u>8</u>	Prof. Abdul Wahid Dean, School of Technology	(VC Nominee)
<u>9</u>	Prof. Ehtesham Ahmad Khan Dean, School of MCJ	(VC Nominee)
<u>10</u>	Prof. Furqan Qamar, Centre for Management Studies, JMI New Delhi & former Vice-Chancellor, Rajasthan University, Jaipur and Central University of H.P. and Secretary General, AIU	(VC Nominee)
11	Prof. S.M. Imamul Haque Department of Commerce, Aligarh Muslim University, Aligarh	(VC Nominee)
12	Prof. Aisha M Sheriff University of Mysore	(VC Nominee)

Frequency of Meetings: As per statutes. Meetings of School Board is held at least once in an academic year.

• **NATURE AND EXTENT OF INVOLVEMENT OF FACULTY AND STUDENTS IN ACADEMIC AFFAIRS/ IMPROVEMENTS:**

Involvement of Faculty Members:

- The faculty members in the School of Commerce and Business Management are involved in a variety of academic and teaching learning activities such as: -
- Curriculum and content development
- Selection of reference and text books
- Class room exercise- tutorials, case studies, quiz and presentations
- Undertaking continuous internal evaluation and term end examinations
- Invigilation and evaluation of answer scripts
- Mentoring the students and project guidance
- Guiding the students to organize various extracurricular activities, clubs, festivals
- Placement drives and career counselling
- Arranging industry-academia interactions
- Encouraging the students to start entrepreneurial activities and start-ups
- Helping the student to cope up the examination related stress
- Motivating them to take up Swayam online courses.
- Motivate the students to take up research and consultancy activities after course completion

Student Involvement:

- Induction programme
- Team and individual participation in Business Quiz, start-ups, entrepreneurial meets organized by AICTE or other business schools.
- Participation in placement and career counselling
- Encouraging the students to involve themselves in organizing various school level seminars, workshops, NSS, celebration of National Education Day, Swatchhata Abhiyan, International Yoga Day, Heritage Walk and other important days observed by the Ministry of Education, UGC and AICTE from time to time.
- Participation in Azad cultural Fest and elocution competitions organised at the University level
- Participation in sports activities at university and inter-university level.
- Helping faculty members to organize industry-academia interactions by industry leaders, guest lecturers by eminent persons.
- Participation in industrial tour.
- Taking up online courses related to language proficiency, skill development, emerging areas of business management.

• **MECHANISM/ NORMS AND PROCEDURE FOR DEMOCRATIC/ GOOD GOVERNANCE:**

- The academic functioning of the school is based on committee-based decision-making process where there is an active participation by all the faculty members.
- Faculty members are involved in one or more departmental level committees on admission, examination, work-load, syllabus revision, academic coordination, NAAC & IQAC, AICTE, Library, IT infrastructure, industry-academia & MOU, placement and counselling, soft-skill enhancement, Seminar/Workshop, Research projects, IPR & innovation.
- Faculty members are encouraged to participate in seminars, workshops, conferences, FDPs, MOOCs, online FDPs in emerging areas under ATAL etc. to enhance their knowledge in them in respective field. area. Several faculty members availed the opportunity during the pandemic period.
- Faculty members are encouraged to avail international travel grants, fellowships, research grants (Minor or Major) from government departments and agencies including AICTE, UGC, ICSSR etc. Some of the faculty members have been granted research grants by ICSSR and IIM-Ahmedabad recently.
- Faculty members have been given freedom to do quality research and present papers in international conferences, publish research papers and books. PhD students have been allotted to the faculty members.
- All the faculty members have been provided promotional avenues through CAS; Study leave benefits.
- Some of the faculty members are also contributing to the University administration by accepting academic position in addition to their own duties in the school.

• **STUDENT FEEDBACK ON INSTITUTIONAL GOVERNANCE/ FACULTY PERFORMANCE:**

Compulsory student feedback online is made applicable from the academic year 2018-19 onwards and monitored through IQAC, chaired by the Vice-Chancellor. Identity of the students are kept as confidential.

• **GRIEVANCE REDRESSAL MECHANISM FOR FACULTY, STAFF AND STUDENTS:**

The University Act provides sufficient opportunities to the teachers, students and staff through a due process. Statutory appeal to the Executive Council can be preferred by a student, teacher, non-teaching staff against the decision of the any of the authority bodies. The University has been practicing an open-door policy for the teachers and students. Student grievances are promptly attended by the Head, Department of Management and Commerce at the first level. Dean, School of Commerce and Business Management at the next level. At the third level, students can approach the office of the Dean, Student Welfare at university level to redress their grievances.

4. COMMITTEES

• ANTI-RAGGING COMMITTEE:

مولا نا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A central University established by an Act of Parliament in the year 1998)
Accredited 'A' Grade by NAAC



Ref: MANUU/Acad/F.A8/2022-23/445

19th April, 2022

ORDERS

Sub: Constitution of Anti Ragging Committee – Orders issued – Reg.

Ref: 1. MANUU-Academic Orders No. MANUU/Acad/F.24/2018-19/100 dated 03.01.2019

2. Approval the Vice Chancellor dated 18.04.2022

The Anti-ragging Committee for MANUU main campus, Hyderabad is reconstituted as under in terms of clause 6.3 of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and as per AICTE Regulations on Curbing of the Menace of Ragging in AICTE Approved Technical Institutions, 2009:-

1.	Prof.Syed Ainul Hasan, Vice Chancellor	Ex-officio Chairman
2.	SHO/Sub-Inspector, Raidurgam PS	Ex-Officio Member
3.	Mr. Mohammad Mubasshiruddin, Sr. Reporter, Siasat Daily	Member
4.	Mr. Md. Parwez Alam, President, AN Foundation, Hyderabad	Member
5.	Dr. K. M. Ziyauddin, Asst. Prof., Dept. of Sociology, MANUU	Member
6.	Dr. Sarat Chandra Pandi, Asst. Prof., MANUU Polytechnic	Member
7.	Mr. S. M. Fasiullah, Research Scholar - English, MANUU	Member
8.	Mr. Mohd. Imtiaz Alam, Research Officer, IMC MANUU	Member
9.	Dr. Zafar Gulzar, Section Officer, DTP, MANUU	Member
10.	Prof. M.A. Azeem, Proctor MANUU	Convenor

The Committee shall be responsible for the following:-

- To ensure compliance with the provisions of “Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009” as well as the provisions of any law for the time being in force concerning ragging;
- To monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institutions;
- To recommend appropriate decisions regarding the prevention, prohibition and punishment measures otherwise, on each incident of ragging established;
- To take necessary action as per Clause 9.1 of the said regulations;
- Any other connected matter.

The term of the Non Ex-officio members shall be for the academic year 2021-2022 and 2022-2023 or until further orders.

To

- All the Members (By name)
- Copy to:** Office of Vice-Chancellor/Pro Vice Chancellor, Deans of Schools, HoDs of Teaching Departments, Directors of Centres, Director, DDE, Principal, Polytechnic, Principal ITI, Dean (Academics), DSW, Dean (Research), Provost (Boys), Provost (Girls) – for information and placing the orders on the notice board.
- Director, CIT – to upload on University website

Registrar
 19/4/2022

Gachibowli, Hyderabad– 500 032, Telangana, (INDIA), www.manuu.edu.in
 EPABX: +91-040 23006612-15, VC-Office: 23006601, Registrar: 23006121 Fax: 23006604

Academic Year 2022-23

• Anti-Ragging Squad:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
ACADEMIC SECTION



MANUU/Acad/F. A8 /2022-23/446

19.04.2022

ORDERS

Sub: Constitution of Anti Ragging Squad at Main Campus, Hyderabad – Reg.

Ref: 1) MANUU –Academic Orders No. MANUU/Acad/F.24/2018-19/99,
dated 03.01.2019.

2) Approval of the Vice Chancellor dated 18.04.2022.

The Anti-ragging Squad for MANUU main campus, Hyderabad is reconstituted as under in terms of clause 6.3(c) of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and as per AICTE Regulations on Curbing of the Menace of Ragging in AICTE Approved Technical Institutions, 2009:-

1.	Dean, Student Welfare (Prof. Syed Alim Ashraf)	Chairperson
2.	Provost, Boys Hostel (Prof. Md. Mushtaq Ahmed I Patel)	Member
3.	Deputy Proctor (Dr Shaik Mastan Vali Sharief)	Member
4.	Provost, Girls Hostel (Dr. Viqar Unnisa)	Member
5.	Principal, Polytechnic Hyderabad (Dr. Mohd. Yousuf Khan)	Member

2. The Anti Ragging squad shall be responsible for the following:

- To make surprise raids on hostels and other places vulnerable to incidents of and having the potential of ragging and shall be empowered to inspect such places.
- To conduct on the spot enquiry into an incident of ragging referred by the Head of the Institution or any member of the Faculty or by any stakeholder of the University.
- Any other connected duties

3. The tenure of the Anti Ragging Squad shall for the academic year 2021-2022 and 2022-2023 or until further orders.

Registrar

1. All the Members (By name)

2. **Copy to:** Office of Vice-Chancellor/Pro Vice Chancellor, Deans of Schools, HoDs of Teaching Departments, Directors of Centres, Director, DDE, Principal, Polytechnic, Principal ITI, Dean (Academics), DSW, Dean (Research), Provost (Boys), Provost (Girls) – for information and placing the orders on the notice board.

3. Director, CIT – to upload on University website

Gachibowli, Hyderabad – 500 032, (T.S.), India

Tel: 040 – 2300-6601 (VC-Office), 2300-6121 (PVC Office), 2300-6602 (Registrar)

Email: academics@manuu.edu.in, Website: www.manuu.edu.in

22 School of Commerce and Business Management

- **ONLINE GRIEVANCE REDRESSAL MECHANISM**
Through IUMS Portal.

University Management System **UMS**

MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1988)
(Chartered with 'U' Grade by NAAC)

HR |

[VIEW PREVIOUS COMPLAINTS](#)

Complaint Registration Form

Enrollment Number	
Name	
Mobile	
Email	
Complaint Type	Network
Department	Department of Hindi, School of Languages Linguistics & Indology
Course	Master of Arts (Hindi), SECOND SEMESTER
Place Of Issue	
Room Number	
Problem Description	<input type="text"/>
SUBMIT	

© 2020. Maulana Azad National Urdu University

My Documents

Message

Complaint

© 2020. Maulana Azad National Urdu University

• GRIEVANCE REDRESSAL COMMITTEE:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
ACADEMIC SECTION



MANUU/Acad/F.614/2022-23/447

19th April, 2022

ORDERS

Sub: MANUU- Academic- Constitution of Committee for Institutional Student
Grievance Committee (ISGRC)- Reg.

Ref: Approval of the Competent Authority dated 18.04.2022

In pursuance of the UGC vide D.O.No.14-4-2012 (CPP-II) dated 7th May, 2019 the
Vice Chancellor is pleased to reconstituted the Institutional Student Grievance Committee
(ISGRC).

1.	Prof. Syed Mohammed Haseebuddin Quadri, Dept. of English	Chairperson
2.	Prof. Syed Alim Ashraf, Dean, Student Welfare	Member
3.	Prof. Pradeep Kumar, Dept. of CS & IT	Member
4.	Prof. Mohammed Abdul Azeem, Proctor	Member
5.	Mr. Huda Kazmi, Ph.D. Scholar, Dept. of Arabic	Special Invitee

Terms and conditions of the above committee are as follows:

- Where a complaint does not relate to any academic departments, schools or centre of a University the matter I referred to the Institutional Student Grievance Committee (ISGRC)
- The term of the members and the special invitee shall be for two years,
- The quorum for the meeting including the Chairperson, but excluding the special invitee shall be three,
- The committee shall follow principles of natural justice and
- The Committee shall send its report with recommendations, if any to the Vice Chancellor with a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

Registrar

19/4/2022

To
All the Committee Members (By name)

Copy to

- O/o V.C/PVC
- Dean Academics
- All the Deans of Schools
- Director, CIT (with a request to upload the same on the University website)
- Concerned file

Gachibowli, Hyderabad – 500 032, (T.S.), India

Tel: 040 – 2300-6601 (VC-Office), 2300-6121(PVC Office), 2300-6602 (Registrar)

Email: academics@manuu.edu.in, Website: www.manuu.edu.in



مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Ministry of Education, Govt. of India)
(Accredited Grade "A" by NAAC)



No.MANUU/ER-I (B) /F.144/2022-23/20

12th April, 2022

ORDERS

Sub: MANUU – ER-I section – Prof. A. Ravindranath, Retired Professor, Department of Technology, Osmania University – Extension in term as OMBUDSMAN for Technical Courses of the University – Orders – Issued.

Ref: 1. Order No.MANUU/PVCO/F.107/2020-21/1562 dated 31.03.2021.
2. Approval of the Vice-Chancellor dated 11.04.2022.

The Vice-Chancellor is pleased to extend the term of Prof. A. Ravindranath, Retired Professor, Department of Technology, Osmania University as OMBUDSMAN for Technical Courses of Maulana Azad National Urdu University, Hyderabad for a further period of one year w.e.f. 01.04.2022 or until further orders whichever is earlier in view of AICTE Regulations, 2019.

2. The other terms and conditions as stipulated in the order 1st cited under reference shall remain unchanged.

Registrar
14/4/22

Copy to:

1. Prof. A. Ravindranath, Retired Professor, Dept. of Technology, Osmania University.
2. Dean, School of Technology
3. Offices of the V.C / PVC / Registrar / Finance Officer
4. Office copy

Gachibowli, Hyderabad - 500 032, T.S. India
Website: www.manuu.ac.in

Academic Year 2022-23

- INTERNAL COMPLAINT COMMITTEE**

Constituted in the terms of the Clause No. 4 of the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women, Employees and Students in Higher Educational Institutions) Regulations, 2015.

Address: - Room No 22, Ground Floor, Administrative Building,
Maulana Azad National Urdu University, Gachibowli Hyderabad- 500032

S. No.	Name and Designation	Member
1	Prof. Shagufta Shaheen Department of English, MANUU	Chairperson (Presiding Officer)
2	Dr. Bibi Raza Khatoun Assistant Professor, Department of Urdu, MANUU	Member
3	Dr. Z. Abdul Raheem Associate Professor, Polytechnic MANUU	Member
4	Mr. Huda Kazmi Ph. D Scholar, Dept of Arabic	Member
5	Ms. Padma Student of M.A, Dept of Hindi	Member
6	Mr. Mohammad Wasi Student of B. A	Member
7	Prof. Zakia Siddiqui Former Principal Women's College, Aligarh Muslim University and Secretary, Female Education Association, Aligarh.	External Member
8	Smt. Chandramukhi Devi Member, National Commission for Women	Member nominated by the National Commission for Women
9	Mr. Shamsuddin Ansari Regional Director (F&A) MANUU	Member-Convenor

• **SC/ST COMMITTEE**

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A Central University established by an Act of Parliament in 1998)
 (Accredited "A" Grade by NAAC)



No.MANUU/ER-1(B)/F.206/2021-22/516

29th September, 2021

NOTIFICATION

The Vice Chancellor is pleased to re-constitute the Standing Advisory Committee for effective implementation of reservation policies for SCs/STs/OBCs/EWSs/PwBDs in admissions, appointments (teaching and non-teaching posts), etc., and capacity building programmes in the University with the following members as stipulated in the guidelines of the Govt. of India/UGC issued from time to time:

(i)	The Vice Chancellor	Chairperson
(ii)	Registrar	Member
Two Head of the Departments:		
(iii)	Head, Department of Hindi (Dr.Karan Singh Utwal)	Member
(vi)	Head, Department of Public Administration (Dr.Kaneez Zehra)	Member
Three Faculty members from each category		
(v)	Prof.Parveen Jahan Dean, School of Sciences	Member
(vi)	Dr.M.A.Sikandar Associate Professor, Dept. of Management & Commerce	Member
(vii)	Dr.Rafi Mohamad Assistant Professor, Dept. of Education & Training	Member
Three Principals from the Colleges/ Institution		
(viii)	Principal, CTE, Darbhanga (Prof.Md. Faiz Ahmad)	Member
(ix)	Principal, Polytechnic, Bangalore (Mr.Mohammed Riazur Rahaman)	Member
(x)	Principal, Arts and Science College for Women, Budgam (Srinagar) (Dr.Ghazanfar Ali Khan)	Member
Liaison Officers		
(xi)	Liaison Officer for SCs/STs (Dr.Janaid Ahmad, Assistant Professor, Dept. of Persian)	Member
(xii)	Liaison Officer for OBCs (Mr.Shamsuddin Ansari, Regional Director, F&A Section)	Member
(xiii)	Liaison Officer for PwBDs (Dr.Syed Mahmood Kazmi, Associate Professor, Dept. of Translation)	Member
(xiv)	Liaison Officer for EWSs (Mr.Abrar Ahmad, Asst. Registrar, P&D Section)	Member
Coordinator Reservation Cell		
(xv)	Dr.Ashwani Associate Professor, Dept. of Education & Training	Convener & Member Secretary

2. The term of the Committee shall be initially for a period of two years from the date of this Notification.

3. The Standing Advisory Committee shall meet atleast once in a quarter and action taken on decision reviewed in the next meeting.

4. This Notification supersedes the earlier one issued vide No. No.MANUU/ER-1(B)/F.206/2021-22/515 dated 29.09.2021

Copy to:

- All Members
- All Deans of the School of Studies/Heads of Teaching Departments/Directors of the Centres
- Dean, Student Welfare/Dean, Research/Proctor/Provosts/Director, IQAC/Dean, Alumni/
- Director, DDE/Regional Directors/ARDs
- Director (Admissions)
- All Principals of CTEs/ASCW,Budgam/Polytechnics/Satellite Campus (Lucknow)
- Incharge, ITIs (Hyderabad, Bangaluru and Darbhanga)
- All Sectional Heads/DRs/ARs
- Office of the VC/PVC/Registrar/FO/CoE/Librarian
- Director, CIT for uploading a copy of this Notification on the website.
- Joint Secretary (SCT), University Grants Commission, New Delhi.

Registrar I/c

Gachibowli, Hyderabad – 500 032, T.S. India
 Tel: +91(040) 2300-6612-15 (Extension No.1310) & 23008426 (Direct)
 Website: www.manuu.edu.in

Academic Year 2022-23

• INTERNAL QUALITY ASSURANCE CELL

مولاانا آزاد نيشنل اردو يونيورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University Established by an Act of Parliament in 1998)
(Accredited A Grade by NAAC)



Internal Quality Assurance Cell

Ref:1/IQAC/Recon/2020/14

18th November 2020

ORDERS

Sub: Appointment of Members for IQAC, MANUU-Reg

Ref: Approval of the Vice Chancellor, Incharge, dated 22nd September 2020

The Vice Chancellor has approved the nomination of the following members for Internal Quality Assurance Cell (IQAC) of the University to raise and sustain the quality initiatives in Academics and Administration. The tenure of IQAC members shall be of two years with immediate effect.

- 1) Vice Chancellor, Chairperson
- 2) Pro Vice Chancellor, Member
- 3) Registrar, Member
- 4) Librarian, Member
- 5) Finance Officer, Member
- 6) Controller of Examinations, Member
- 7) Director, HRDC, Member
- 8) Director, DDE, Member
- 9) Director, Directorate of Admissions, Member
- 10) Director, CIT, Member
- 11) Dean, Academic Affairs, Member
- 12) Dean, Research and Consultancy, Member
- 13) Dean, International Students, Member
- 14) Dean, Alumni, Member
- 15) Dr Salma Ahmed Farooqui (Professor, HKSCDS), Member
- 16) Dr Abdul Wahid (Professor, CSIT), Member
- 17) Dr Mohammed Shahid (Professor, Social Work), Member
- 18) Dr Noushad Husain (Professor, Education), Member
- 19) Dr Pradeep Kumar (Associate Professor, CSIT), Member
- 20) Dr Danish Moin (Associate Professor, History), Member
- 21) Dr M.A. Sikandar (Associate Professor, Management), Member
- 22) Dr Mohammed Yousuf Khan (Principal, Polytechnic & I/c Placements), Member
- 23) Dr Bibi Raza Khatoon (Assistant Professor, Urdu), Member
- 24) Mr Mohammed Hashim Ali Sajid (DR, ER-I), Member
- 25) Mr Syed ZabiUllah Hussaini, (AR, Examinations), Member
- 26) Mr Abrar Ahmad, (AR, Planning & Development), Member
- 27) Mr Mohammed Habeeb Khan, (AR, Finance & Accounts), Member
- 28) Ms Rehana Basheer (Student- PhD, Urdu), Member

29 School of Commerce and Business Management

- 29) Mr Mirza Faisal Anwar (Student-MA, English), Member
- 30) Mr Naqi Abbas (Industrialist-Enable Employability Excellence Pvt Ltd), Member
- 31) Dr. Syed Mohammed Haseebuddin Quadri (Professor, English), Director



Prof Syed Mohammed Haseebuddin Quadri
Director, IQAC

To: All the Members of IQAC
Copy to: The offices of VC, PVC & Registrar
All Heads, Deans, Directors, CoE and File concerned

5. PROGRAMMES

- Name of Programmes approved by AICTE : **MBA (General Management)**
- Name of Programmes Accredited by NBA : **NA**
- Status of Accreditation of the Courses :
 - Total number of Courses : **NA**
 - No. of Courses for which applied for Accreditation
 - Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for Courses : **NA**
- For each Programme the following details are to be given:
 - Name : **MBA (General Management)**
 - Number of seats : **120 Intake**
 - Duration : **Two Years**
- Cut off marks/rank of admission during the last three years:

Year	Cut-off marks percentage
2019-20	Admission is strictly on the basis of All India based Entrance test conducted by the University. Seats are offered subject to availability of seats as per the deadlines fixed by the University.
2020-21	
2021-22	

- Fee: As per the University Norms
- Placement Facilities: University and School level placement Cell
- Campus Placement in last three years:

Year	Min. salary (in Lac)	Max. salary (in Lac)	Average salary (in Lac)
2018-19	1.8	6	3.5
2019-20	1.5	3.5	2.03
2020-21	1.5	3.9	1.79

6. FACULTY

Course/Branch Wise List of Faculty Members

Professor = 4; Associate Professor = 2; Assistant Professor = 5 + 3

Permanent Faculty : 14


Adjunct Faculty : -


Permanent Faculty: Student Ratio : 1: 20

Number of Faculty employed and left during the last three years: NIL

Salaries and Allowances : As per Govt. of India Norms

• FACULTY DETAILS

PROF. SANEEM FATIMA <i>Dean/Director</i>		
1	DOB	12-12-1969
2	Email ID	saneemf@manuu.edu.in
3	Unique id	1-749328853
4	Education Qualifications	MBA, Ph.D.
5	Work Experience	
	Teaching	21
	Research	14
	Industry	01
	Others	-
6	Area of Specialization	Human Resources Management
7	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Managerial Economics Human Resources Management Performance Management and Leadership Human Resource Development International Human Resource Management
8	Research guidance	
	Master Ph.D.	1000 plus 04 (Awarded) 03 (Pursuing)
9	Projects Carried out	01
10	Patents	-
11	Technology Transfer	-
12	Research Publications	
	No. of papers published in National/ International Journals/ Conferences	28
13	No. of Books published with details	02

PROF. M. RAZAULLAH KHAN <i>Head of Department</i>		
1	Date of Birth	28-05-1963
2	Email ID	razakhan@manuu.edu.in
3	Unique id	1-7493521710
4	Education Qualifications	M. Com, PGDCA, Ph.D.
5	Work Experience	
	Teaching	32
	Research	29
	Industry	-
	Others	-
6	Area of Specialization	Finance & IT
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Financial Accounting, Financial Management, Management Accounting, Management support system
8	Research guidance	
	Master	500 plus (M. Com & MBA) 20 (MPhil)
	Ph.D.	10 (Awarded)
9	Projects Carried out	01
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	54
13	No. of Books published with details	02

PROF. BADIUDDIN AHMED

1	Date of Birth	10-04-1967
2	Email ID	badiuddin@manuu.edu.in
3	Unique id	1-7493521576
4	Education Qualifications	M. Com, MBA, M.Phil., Ph.D.
5	Work Experience	
	Teaching	29
	Research	18
	Industry	-
	Others	-
6	Area of Specialization	Marketing Management
7	Courses taught at Diploma/ Post Diploma/ Undergraduate/ Post Graduate/ Post Graduate Diploma Level	Management theory Organizational behavior Business Environment and law International business Consumer behavior International marketing
8	Research guidance	
	Master	500 plus (M. Com & MBA) 33 (MPhil)
	Ph.D.	15 (Awarded)
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	139
13	No. of Books published with details	01 Co-Authored

PROF. MOHAMMED ABDUL AZEEM

1	Date of Birth	12-03-1974
2	Email ID	drazeeem@manuu.edu.in
3	Unique id	1-7493521703
4	Education Qualifications	MBA, Ph.D.
5	Work Experience	
	Teaching	23
	Research	15
	Industry	-
	Others	-
6	Area of Specialization	Marketing Management
7	Courses taught at Diploma/ Post Diploma/ UnderGraduate/ Post Graduate/ Post Graduate DiplomaLevel	Research methodology Services Marketing Marketing Management Statistics for Management Sales & Advertisement Management SPSS
8	Research guidance	
	Master	200 plus 06 (MPhil)
	Ph.D.	13(Awarded)
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	30
13	No. of Books published with details	04

DR. M. A. SIKANDAR
Associate Professor



1	Date of Birth	08/04/1963
2	Email ID	masikandar@manuu.edu.in
3	Unique id	1-7493522474
4	Education Qualifications	MBA, M.A. (Labour Studies), LL. B, M.Phil. & Ph.D.
5	Work Experience	
	Teaching	3 years
	Research	2 years
	Industry	25 Years
	Others	
6	Area of Specialization	Human Resource Management & Organizational Behaviour
7	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • Strategic Management • Corporate Governance & Business Ethics • Legal Aspects of Business (LAB) • Business Environment • International Business, • Human Resource Management • Industrial Relations. • Employee Relations (IR) & Labour Laws • Research Publication & Ethics (Ph.D Course work)
8	Research guidance	
	Master	16
	Ph.D.	Guiding two research scholars.
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	<p>Research publications: 17 (Scopus/Web of Science/UGC-CARE/UGC approved/Peer Reviewed journals)</p> <p>Conference papers: 03 (international conferences)</p>
13	No. of Books published with details	Book Chapters – 04 (2 published and 2 under publication)

Dr. S. K. SAFIUDDIN
Associate Professor



1	Date of Birth	17-11-1981
2	Email ID	sksafiuddin@manuu.edu.in
3	Unique id	1-7493802806
4	Education Qualifications	M. Com, MBA, Ph.D.
5	Work Experience	
	Teaching	18
	Research	9
	Industry	-
	Others	-
6	Area of Specialization	Financial Management
7	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> ✓ Financial Reporting and Analysis ✓ Financial Management and Planning ✓ Corporate Finance ✓ Investment Analysis and Portfolio Management Financial Derivatives
8	Research guidance	
	Master	150 (MBA Projects) 03 (MPhil)
	Ph.D.	03 (Awarded) 03 (Pursuing)
9	Projects Carried out	01
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	45
13	No. of Books published with details	03

DR. SHAIK KAMRUDDIN
Assistant Professor



1	Date of Birth	10-06-1970
2	Email ID	kamruddin@manuu.edu.in
3	Unique id	1-7500426055
4	Education Qualifications	MA, MBA, MPhil & Ph.D.
5	Work Experience	
	Teaching	24
	Research	12
	Industry	-
	Others	-
6	Area of Specialization	HRM and Stress management
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Human Resource Management Organizational Behavior General Management Performance management and Leadership
8	Research guidance	
	Master	150 plus (MBA) 02 (M.Phil.)
	Ph.D.	01(Awarded) 03 (Pursuing)
9	Projects Carried out	02
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	75
13	No. of Books published with details	01

DR. RESHMA NIKHAT
Assistant Professor




1	Date of Birth	04-12-1968
2	Email ID	r.nikhat@manuu.edu.in
3	Unique id	1-7500426600
4	Education Qualifications	B.Ed., MBA, MPhil, Ph.D. UGC-NET
5	Work Experience	
	Teaching	28
	Research	22
	Industry	-
	Others	
6	Area of Specialization	Marketing Management
7	Courses taught at Diploma/ Post Diploma/Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Management theory Service marketing Research methodology Marketing management Organizational Behavior Business Environment & Law
8	Research guidance	
	Master	500 plus
	Ph.D.	-
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	51
13	No. of Books published with details	02


DR. RASHID FAROOQI <i>Assistant Professor</i>		
1	Date of Birth	21-01-1973
2	Email ID	dr.mrfarooqi@manuu.edu.in
3	Unique id	1-7498477372
4	Education Qualifications	M.Com, MBA, Ph.D.
5	Work Experience	
	Teaching	18
	Research	10
	Industry	01
	Others	-
6	Area of Specialization	Marketing Management
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> ✓ Marketing Management ✓ Consumer Behavior ✓ Principles of management ✓ Rural marketing & Advertising Management ✓ Customer Relationship Management ✓ Research Methodology
8	Research guidance	
	Master	150 plus 01 MPhil
	Ph.D.	03 (Ongoing)
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	40 plus
13	No. of Books published with details	02

MR. SAIDALVI K.
Assistant Professor



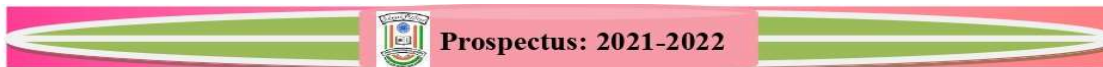
1	Date of Birth	29-12-1987
2	Email ID	saidalavi@manuu.edu.in
3	Unique id	1-7500426594
4	Education Qualifications	MBA, MPhil, Ph.D. UGC-NET
5	Work Experience	
	Teaching	9
	Research	4
	Industry	
	Others	
6	Area of Specialization	Marketing Management
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	Principle of marketing Management theory & organizational behavior Marketing of services Islamic banking and finance Sales and advertisement management
8	Research guidance	
	Master	100 plus
	Ph.D.	
9	Projects Carried out	
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	12
13	No. of Books published with details	

MR. NISSAR HUSSAIN <i>Assistant Professor</i>		
1	Date of Birth	03-08-1994
2	Email ID	nissarhussain@manuu.edu.in
3	Unique id	1-7500494326
4	Education Qualifications	M.Com, NET/ JRF
5	Work Experience	
	Teaching	4 years (1 year in Delhi University)
	Research	-
	Industry	-
	Others	-
6	Area of Specialization	Finance, Accounting and taxation
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • Management Accounting • Financial Accounting • Corporate Accounting • Financial Management • International Finance • Corporate Tax Planning
8	Research guidance	
	Master	10
	Ph.D.	-
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	Research Publications No. of papers published in National/ International Journals/ Conferences	-
13	No. of Books published with details	-

MR SYED MUZAMMIL QADRI Assistant Professor (Contractual)		
1	Date of Birth	08-11-1997
2	Email ID	qadri0404@gmail.com
3	Unique id	1-7501010074
4	Education Qualifications	M.Com, NET
5	Work Experience	
	Teaching	3 year
	Research	-
	Industry	-
	Others	
6	Area of Specialization	Finance & Accounting
7	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	<ul style="list-style-type: none"> • Cost Accounting • Financial Management, • International Business • Financial Accounting • Business law
8	Research guidance	
	Master	10
	Ph.D.	-
9	Projects Carried out	-
10	Patents	-
11	Technology Transfer	-
12	No. of papers published in National/ International Journals/ Conferences	02
13	No. of Books published with details	-

7. FEE DETAILS

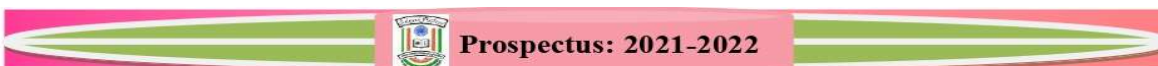
- Details of Fee, as approved by State Fee Committee, for the Institution:



13.0 Fee Structure (in Rupees) for all Academic Programs

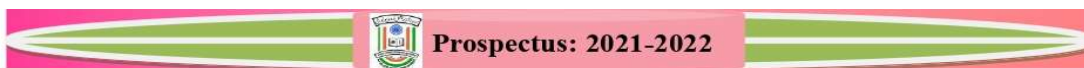
13.1 1st Semester Fee for programs at Hyderabad Campus:

Name of the Program	Fee Per semester										Caution Deposit (One time)	*Total Fees for Boys at the time of admission	*Total Fees for Girls at the time of admission	*Total Fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total				
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	1000	5100	5100	2550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	1000	7600	7600	2550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	200	5450	1400	1400



13.2 EVEN Semester Fee for programs at Hyderabad Campus:

Name of the Program	Fee Per semester										Total fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total Fees for Boys & Girls	
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	1550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	1550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	1200

13.3 Odd Semester Fee (other than 1st Semester) for programs at Hyderabad Campus:

Name of the Program	Fee Per semester										Caution Deposit (One time)	*Total Fees for Boys at the time of admission	*Total Fees for Girls at the time of admission	*Total Fees for PwD Students
	Admission	Tuition	Exams/Evaluation	Labs./Comp. Lab.	Library	Internet	Games & Sports	Students empowerment / Students union	Students Welfare	Total				
Ph.D. (General)	200	2550	400	200	500	100	100	25	25	4100	1000	5100	5100	2550
Ph.D. (Prof/ Tech)	200	5050	400	200	500	100	100	25	25	6600	1000	7600	7600	2550
M.B.A	200	4050	350	300	100	100	100	25	25	5250	200	5450	5450	1400

- First semester tuition fee is exempted for girls' students.
- Medical Insurance annual fee : **Rs. 2000 (approx.)**
- Industry interface annual fee : **Rs. 500/- (approx.)**
- Industrial tour – annual : **Rs. 3000/- (approx.)**
- Time schedule for payment of Fee for the entire Programme: **Per Semester basis**
- No. of Fee waivers granted with amount and name of students:
 - 50% fee waiver applicable to women students in the first semester.
 - Tuition fee waiver for PwD students for all semesters.
- Number of scholarships offered by the Institution, duration and amount
- Fees are already subsidized.
- Criteria for Fee waivers/scholarship: Gender and Disability

- **Estimated cost of Boarding and Lodging in Hostels: (for 2021-22 batch)**

19.1 Details of Hostel Fee* (2021-22)

S. No.	Fee Particulars	Fee details in Rs
1.	Hostel Accommodation Fee	Rs. 1200/-
2.	Hostel Maintenance Fee	Rs. 1000/-
3.	Gas Charges	Rs. 1600/-
	Total	Rs. 3800/-

The Above Hostel Fee is to be paid at the time of Hostel Admission.

19.2 Mess Fee and other Fee Details* (2021-22)

S. No.	Fee Particulars	Fee details in ₹
1.	Mess Advance	Rs. 2000/-
2.	Mess Caution Deposit / Advance (Adjustable in the end of the May / June 2021)	Rs. 1500/-
3.	Crockery and Utensil Fee	Rs. 400/-
4.	Newspaper/Magazines/Recreation	Rs. 200/-
	Total	Rs. 4100/-

The above fee is to be paid at the time of Hostel admission towards Mess charges.

8. ADMISSION

- No of Seats Sanctioned with the year of approval:

Year	Intake Applied	Approved Intake
2019-20	112*	*Not Approved by AICTE
2020-21	120	120
2021-22	120	120

- No of Students Admitted in last three Years:

Year	General	OBC	SC	ST	EWS	ECA/PWD	Total
2019-20*	36	47	-	2	-	-	85
2020-21	45	40	-	-	-	-	85
2021-22	45	34	-	-	12	4	95

Number of Application Received during last two years for admission under Management Quota and number admitted: **NIL**

- ADMISSION PROCEDURE:**

- ✓ Mention the admission test being followed, name and address of the Test Agency and its URL (Website):

Admission to MBA programme is done through an All-India Entrance Test conducted by the University every year and the programme. The admission portal and prospectus are follows:

<https://manucoe.in/regularadmission/>

<https://manucoe.in/RegularAdmission/assets/pdf/FinalProspectusEng2021-2022-DoA-09-Jun-2021.pdf>

- ✓ Calendar for Admission:

<https://manucoe.in/RegularAdmission/assets/pdf/Notice-Revised-Admission-Schedule-2021-22-16jul21.pdf>

- CRITERIA AND WEIGHTAGE FOR ADMISSION:** 100% Weightage for Admission Test. For all the details and criteria refer to University Prospectus 2021-22: <https://manucoe.in/RegularAdmission/assets/pdf/FinalProspectusEng2021-2022-DoA-09-Jun-2021.pdf>
- Cut-off Levels of Percentage and Percentile score of the candidates in the admission test for the last three years: No minimum qualifying marks required.**

Year	Category	Cut-off Rank
2020-21	General	70

	OBC	163
	SC/ST/PWD	No Minimum Rank. Qualifying Marks required
	EWS	87
	WOMEN	233
2021-22	General	46
	OBC	167
	SC/ST/PWD	NA
	EWS	203
	WOMEN	238

- ✓ **Display marks scored in Test etc. and in aggregate for all candidates who were admitted:** Results of the Entrance Test are announced through University Website <https://manucoe.in/regularadmission/> (Admission portal)
- ✓ **Rank List of applicants:** <https://manuu.edu.in/sites/default/files/ET-Rank-List-2021/MBA.pdf>

• **LIST OF APPLICANTS:**

Academic Year 2021-22

S. No	Application No.	Hall Ticket	Name of Applicant	Gender
1	M210000006	2119760001	MD AHMAD RAZA	M
2	M210000138	2114760001	MUHAMMAD IRFAN MK	M
3	M210000170	2119760002	MD SHANUR RAHMAN	M
4	M210000200	2118760001	MD FURQAN ANSARI	M
5	M210000233	2118760002	MD DARWESH DASTAGIR	M
6	M210000247	2126760001	KAHKASHAN NOOR	F
7	M210000319	2128760001	FARMAN SHAHID	M
8	M210000362	2128760002	PARVEZ ALAM	M
9	M210000453	2118760003	MD NASEEM AKHTAR	M
10	M210000504	2120760001	ZISHAN KHAN	M
11	M210000556	2126760002	MD AMANULLAH ANSARI	M
12	M210000569	2126760003	NAHID PERWEEN	F
13	M210000701	2119760003	MOHD ADNAN	M
14	M210000741	2120760002	MD IZHAR ANWAR	M
15	M210000753	2120760003	AFREEN BANU	F
16	M210000754	2120760004	MOHD ABDUL QADIR ALI	M

17	M210000813	2118760004	MD NASIM MANSOORI	M
18	M210001063	2121760001	TAJAMMUL HUSSAIN SHAH	M
19	M210001126	2118760005	MD RAQUIZZAMAN	M
20	M210001134	2126760004	MD SANAULLAH	M
21	M210001138	2118760006	MD GHAZANFAR RAZA	M
22	M210001291	2126760005	IFTAKHAR ALAM	M
23	M210001311	2129760001	AUBAIR IQBAL	M
24	M210001515	2126760006	SHAHID JAMAL	M
25	M210001517	2126760007	ASADULLAH KALAM	M
26	M210001642	2118760007	AAMIR AHMAD NAZIRI	M
27	M210001644	2123760001	MD TABREZ ALAM	M
28	M210001673	2126760008	MD AYAZ AHMAD	M
29	M210001681	2126760009	MD SAQUIB	M
30	M210001683	2119760004	WAFBUR RAHMAN	M
31	M210001686	2126760010	AAMIR HASAN	M
32	M210001696	2124760001	AQSA JAVED	F
33	M210001720	2126760011	SHAHID RAZA	M
34	M210001828	2113760001	FARHAT JAHAN	F
35	M210002001	2120760005	MOHD ASIM NUMANI	M
36	M210002077	2126760012	MD ABDUL MODASSIR	M
37	M210002096	2118760008	MD ASIF ABDI	M
38	M210002190	2126760013	MD ALTAMASH	M
39	M210002201	2120760006	MD SARFRAZ ALAM	M
40	M210002247	2118760009	MD NASIR AHMAD	M
41	M210002288	2126760014	MD REYAZUL HAQUE	M
42	M210002367	2126760015	KARIM AKRAM	M
43	M210002373	2117760001	DANIAL ALAM	M
44	M210002390	2113760002	ABID KAMAL	M
45	M210002391	2118760010	MD ANZAR SHADAB	M
46	M210002456	2126760016	NASEEM AKRAM	M
47	M210002543	2119760005	ABDUL ALEEM	M
48	M210002553	2118760011	SAHID KARIMI	M
49	M210002591	2113760003	ASJAD BADRUDDIN	M
50	M210002672	2124760002	MOHAMMAD IRFAN	M
51	M210002702	2126760017	MD SAQUIB RAZA	M
52	M210002728	2119760006	MOHAMMAD HAMZA	M
53	M210002844	2124760003	MOHAMMAD ADIL	M
54	M210002857	2118760012	MD KAMRAN	M
55	M210002864	2113760004	ZOYA MUNAUVAR	F
56	M210003028	2119760007	MD SHAMSHAD	M

57	M210003148	2118760013	MD MERAJ	M
58	M210003228	2126760018	MD MONIS SHUJA	M
59	M210003244	2113760005	MOHAMMAD IRFAN	M
60	M210003248	2119760008	MD ASIF ANSARI	M
61	M210003262	2118760014	MD AHSAN ANSARI	M
62	M210003289	2118760015	MD ARSHAD	M
63	M210003333	2113760006	SHADAB KHAN	M
64	M210003350	2120760007	IBTESHAM SHAHID	M
65	M210003356	2119760009	AAMIR IQBAL	M
66	M210003380	2124760004	RIZWAN AHMAD	M
67	M210003494	2124760005	NAIYAR ASHFAQUE	M
68	M210003595	2126760019	MD JAVED ALAM	M
69	M210003606	2126760020	MD HAMID RAZA	M
70	M210003677	2119760010	MD MASHOOQUE	M
71	M210003708	2120760008	HUSNA FATIMA	F
72	M210003810	2126760021	MD NAFIS ALAM	M
73	M210003825	2118760016	MD INZAMAMUL HAQUE	M
74	M210003826	2118760017	MD SHAHRUKH	M
75	M210003897	2120760009	ABUBAKAR SIDDIQUI	M
76	M210003983	2118760018	SAIKA RAHAT	F
77	M210004172	2126760022	SADDAM ANSARI	M
78	M210004185	2118760019	SOMAIYAH JABEEN	F
79	M210004354	2118760020	MD SUFIYAN	M
80	M210004440	2126760023	MD QUAIS ALAM	M
81	M210004466	2113760007	MOHD MAAZ	M
82	M210004493	2120760010	MD AARISH	M
83	M210004534	2118760021	MD ASHIK ANSARI	M
84	M210004574	2127760001	ARIF ANSARI	M
85	M210004662	2124760006	ZAFAR AHMAD	M
86	M210004666	2118760022	MD ASIF AQBAL	M
87	M210004687	2126760024	MD NAZRUL ISLAM	M
88	M210004691	2126760025	FAISAL ALI	M
89	M210004761	2127760002	MD KAUNAIN KHAN	M
90	M210004820	2113760008	MOHAMMAD IMRAN	M
91	M210004863	2124760007	MD SHAHNAWAZ ALAM	M
92	M210004893	2120760011	MD MAHBOOB ALAM	M
93	M210004900	2113760009	ABU ARHAM AZMI	M
94	M210004931	2126760026	MD AFGAN NOORI	M
95	M210004945	2120760012	DANISH AHMAD	M
96	M210004976	2120760013	MD NAWAZ ALI	M

97	M210005020	2124760008	TARANG MAURYA	M
98	M210005054	2113760010	WAQAR MUAZZAM	M
99	M210005098	2120760014	ABDUL KHALID	M
100	M210005122	2128760003	JAWWAD HUSAIN	M
101	M210005138	2124760009	MADIHA MUSKAN ALI	F
102	M210005143	2119760011	MD DILSHAD	M
103	M210005148	2126760027	MD AFROZ ALAM	M
104	M210005173	2119760012	MOHD AAMIR ARAFAT	M
105	M210005175	2113760011	MOHD IFTEKHARUDDIN	M
106	M210005193	2126760028	RAHAT RIZVI	M
107	M210005210	2126760029	NADEEM ALAM	M
108	M210005304	2118760023	MOHAMMAD NASIM AHAMAD	M
109	M210005348	2120760015	HAMMD AHMAD	M
110	M210005372	2128760004	ALI FAIZAN	M
111	M210005377	2113760012	AHMAD SHAIKH	M
112	M210005413	2124760010	SALMAN AHMAD	M
113	M210005425	2127760003	NAWAZ SHARIF	M
114	M210005437	2120760016	AKHLAQUE ALI	M
115	M210005558	2126760030	MD MOJIBULLAH ANSARI	M
116	M210005586	2118760024	MD ZULFAQUAR ALAM	M
117	M210005669	2128760005	FAIZAN HAIDER	M
118	M210005715	2126760031	FIRDAUS KAUSHER	F
119	M210005929	2120760017	MD SARFARAZ ALAM	M
120	M210005935	2118760025	SHAMA UROOZE	F
121	M210005959	2124760011	MOHD HANIFA	M
122	M210005965	2126760032	ZAINUL ABEDDIN	M
123	M210005974	2124760012	ABDUL WADOOD	M
124	M210005975	2126760033	BASIT REZA	M
125	M210005987	2126760034	MD SHADMAN KHAN	M
126	M210006047	2119760013	MOHD AYAN	M
127	M210006120	2120760018	SHAIK SHAH WALI	M
128	M210006202	2126760035	MD SALEHIN AHMADI	M
129	M210006219	2126760036	MD KURBAN ANSARI	M
130	M210006228	2118760026	UMMATI PARWEEN	F
131	M210006243	2113760013	MOHAMMAD RAIHAN	M
132	M210006366	2126760037	SHARIQUE AHMAD	M
133	M210006404	2113760014	MOHD ALKAMA	M
134	M210006429	2114760002	MUHAMMED RIMSHAD P	M
135	M210006470	2124760013	SAMEER ANSARI	M
136	M210006575	2126760038	MD SHARIFUZZAMAN KHAN	M

51 School of Commerce and Business Management

137	M210006600	2128760006	MOHAMMAD NOMAN	M
138	M210006642	2126760039	MD MUHADDIS HUSSAIN	M
139	M210006730	2119760014	SHUJAAT ALI	M
140	M210006739	2119760015	MARWA EJAZ	F
141	M210006794	2124760014	FURKAN AHMAD	M
142	M210006921	2126760040	MD ASADULLAH	M
143	M210006962	2120760019	NAZISH AHMAD	M
144	M210006993	2112760001	LARAIB AHMAD	M
145	M210007008	2126760041	MD SHAHBAZ AKHTAR ANSARI	M
146	M210007017	2118760027	MD ADIL BIN FAIZ	M
147	M210007058	2119760016	ABDUL BASIT	M
148	M210007132	2120760020	MOHAMMAD ASHRAF	M
149	M210007210	2113760015	MOHD YASIR KHAN	M
150	M210007244	2119760017	MOHD ABDULLAH AHMED	M
151	M210007278	2113760016	MD TUFAIL ALI	M
152	M210007466	2126760042	MD ARIF ALAM	M
153	M210007473	2126760043	MD FIROZ AHMAD	M
154	M210007489	2126760044	MD QUEASIM AKHTER	M
155	M210007561	2123760002	MUBASSHIR SHAHZAD	M
156	M210007613	2113760017	MOHAMMAD MERAJ	M
157	M210007615	2119760018	FAIZAN KHALID	M
158	M210007689	2119760019	SHAIWAR KHAN	M
159	M210007695	2126760045	MD FAIZ	M
160	M210007767	2126760046	FARHAT ANJUM	F
161	M210007794	2124760015	FAHAD WARSI	M
162	M210007835	2126760047	MD KAFIL AHMAD	M
163	M210007933	2113760018	BELAL AHMAD	M
164	M210007938	2124760016	MUHIUDDIN	M
165	M210007964	2126760048	AKHLAQR RAHMAN	M
166	M210007971	2119760020	AHMAD ZIA SIDDIQUI	M
167	M210008008	2113760019	AARIF REHAN	M
168	M210008096	2119760021	DANYAL RAHMAN	M
169	M210008106	2126760049	MD SHAIK ALI	M
170	M210008167	2128760007	MOHD FARHAN	M
171	M210008238	2113760020	MOHD AMIR	M
172	M210008255	2120760021	AFJAL RAJA	M
173	M210008288	2120760022	SAJID ANWAR	M
174	M210008318	2120760023	ABDUL QADIR	M
175	M210008319	2128760008	NAZAR MOHAMMAD	M
176	M210008354	2118760028	MD KHURSHID AHMAD	M

177	M210008377	2118760029	MD FAHIMUR RAHMAN	M
178	M210008403	2118760030	GULFARAZ ALAM	M
179	M210008468	2126760050	MD AMANULLAH	M
180	M210008653	2127760004	MD SALMAN RAZA KHAN	M
181	M210008675	2126760051	ATHAR HUSSAIN	M
182	M210008733	2111760001	MD ATHAR ASGHAR	M
183	M210008744	2124760017	SIRAJ AHMAD	M
184	M210008781	2119760022	ABDURRAHMAN ASIF	M
185	M210008809	2113760021	AFROZ ANSARI	M
186	M210008828	2119760023	FAIZAN ALAM KHAN	M
187	M210008868	2118760031	JAMAL UL LAIL	M
188	M210008909	2128760009	MD NAQUEEB RAZA	M
189	M210008918	2128760010	MOHD MUFEED	M
190	M210008949	2126760052	MD NEYAZ ATISH ANSARI	M
191	M210009030	2113760022	MOHD ABID	M
192	M210009064	2126760053	ABDUL SAMAD	M
193	M210009125	2128760011	MOHD NADEEM	M
194	M210009135	2118760032	DANISH EQUERAL	M
195	M210009158	2119760024	MD NAJEEBULLAH	M
196	M210009221	2124760018	NADIM AHAMAD	M
197	M210009257	2118760033	MD IMRAN	M
198	M210009264	2120760024	SHAKIR ALI ABASS	M
199	M210009275	2113760023	MOHD AQDAS	M
200	M210009291	2119760025	PHOOL MUHAMMAD	M
201	M210009425	2128760012	ZIYA UR REHMAN	M
202	M210009462	2120760025	MOHAMMAD WASIULLAH	M
203	M210009534	2119760026	UMAR SHAMS	M
204	M210009541	2119760027	MOHTAMIM BISSHAN	M
205	M210009546	2113760024	MOHAMMAD ABID KHAN	M
206	M210009570	2120760026	ABDUL WAHID	M
207	M210009577	2129760002	SAHIR MANZOOR BHAT	M
208	M210009589	2126760054	MD SHAUBAN AHMAD	M
209	M210009592	2111760002	AFRIN JAHAN	F
210	M210009600	2113760025	ATIULLAH SIDDIQUE	M
211	M210009650	2118760034	MD SAQUIB ZEYA	M
212	M210009655	2124760019	ASHRAF ALI	M
213	M210009659	2124760020	ROKIAYA KHATOON	F
214	M210009666	2128760013	MOHD ZEESHAN	M
215	M210009673	2126760055	ABDUL MALIK JILANI	M
216	M210009700	2119760028	FARAZ NAVED	M

217	M210009722	2118760035	SAQIB ANWER	M
218	M210009824	2119760029	SAHINA	F
219	M210009932	2119760030	ARSHEY ALAM	M
220	M210009946	2120760027	MOHAMMED ISHAQ KHAN	M
221	M210009964	2118760036	ABUBAKAR JAMI BAIG	M
222	M210009984	2126760056	MD. TAQUI ALAM	M
223	M210009990	2129760003	MOHD IQBAL	M
224	M210010040	2126760057	SOHAIL AKHTER	M
225	M210010044	2120760028	MOHAMMED HAMEED UDDIN	M
226	M210010063	2118760037	MD BADRUDDOJA	M
227	M210010080	2113760026	ASHAR MERAJ KHAN	M
228	M210010185	2118760038	MD FAKHRUDDIN	M
229	M210010214	2119760031	ABDUL KARIM	M
230	M210010353	2123760003	MD HASEEB ALAM	M
231	M210010381	2126760058	MD ALIHASSAN RAZA	M
232	M210010484	2118760039	MD AYATULLAH	M
233	M210010486	2126760059	SALEH ARAFATH	M
234	M210010536	2126760060	AZMAT PARVEEN	F
235	M210010546	2118760040	MD MUZZAMMIL ASHRAF	M
236	M210010547	2124760021	NOMAN FAROOQUI	M
237	M210010558	2126760061	MD SALAUDDIN	M
238	M210010562	2126760062	IBTESHAM KALAM	F
239	M210010586	2123760004	MD SHARIQUE REZA	M
240	M210010609	2113760027	GULSHAD AHMAD	M
241	M210010655	2123760005	MD SHIBGATULLAH	M
242	M210010668	2118760041	MAZHARUL ISLAM	M
243	M210010680	2126760063	RASHID IMAM	M
244	M210010720	2126760064	TAHREEM JAMAL	F
245	M210010796	2126760065	ISRAR AHMAD	M
246	M210010797	2120760029	ALI REZA	M
247	M210010800	2113760028	MOHD ABID	M
248	M210010847	2113760029	MOHTASHIM ARSALAN	M
249	M210010858	2119760032	AAMIR AHMAD	M
250	M210010922	2126760066	MD NADEEM KHAN	M
251	M210010940	2120760030	QAMBAR ALI	M
252	M210010956	2126760067	MD SAKIB HUSSAIN	M
253	M210011165	2126760068	MD MAHBOOB ALAM	M
254	M210011169	2113760030	IMRAN AHMAD	M
255	M210011271	2119760033	MOHD TANVEER KHAN	M
256	M210011290	2126760069	MD AASHIQUE HUSSAIN	M

257	M210011471	2126760070	MD TAUSIF ALAM	M
258	M210011552	2119760034	ABDUL HASEEB IQUBAL	M
259	M210011566	2118760042	TABINDA JAWED	F
260	M210011581	2119760035	SHAHID ANSARI	M
261	M210011607	2126760071	MD HIKAMATULLAH KHAN	M
262	M210011636	2129760004	ISHTIAQ AHMED	M
263	M210011733	2123760006	MD TAUQUEER RAZA	M
264	M210011759	2123760007	RASHID ASHRAF SIDDIQUEE	M
265	M210011761	2126760072	TABISH ANIS	M
266	M210011774	2119760036	MOHD AQIB	M
267	M210011821	2124760022	SHARAFAT HUSSAIN	M
268	M210011848	2111760003	MD IRSHAD AHMAD	M
269	M210011853	2118760043	SHAGUFTA YASMIN	F
270	M210011921	2126760073	SANIA ISLAM	F
271	M210011933	2119760037	MD TABREZ ALI	M
272	M210011980	2126760074	MD GOUHAR IQWAL	M
273	M210012077	2120760031	ANAMUL ALAM	M
274	M210012100	2120760032	MD MINNATULLAH	M
275	M210012175	2120760033	MOHD ATEEQ	M
276	M210012243	2126760075	TARANNUM PARWEEN	F
277	M210012300	2111760004	MD EZAZ ANWAR	M
278	M210012364	2129760005	ARBAZ RAFIQ	M
279	M210012490	2126760076	TAHIR ALAM	M
280	M210012590	2119760038	ABDUR RAHMAN	M
281	M210012594	2118760044	MD SABIR RAZA	M
282	M210012608	2111760005	MONAQUIB ALAM	M
283	M210012694	2117760002	FATMA SAJDA KHANAM	F
284	M210012712	2119760039	SYED MOHD YASIR	M
285	M210012742	2128760014	MOHD HILAL	M
286	M210012924	2123760008	MD NAQUEE MURSAL	M
287	M210012970	2119760040	MOH SHAZID	M
288	M210013065	2111760006	TAUSEEF ANSARI	M
289	M210013069	2111760007	MD ARSHAD DANISH KHAN	M
290	M210013099	2123760009	ABDUL MAJID	M
291	M210013162	2118760045	SHAHNAWAZ	M
292	M210013251	2128760015	AZAM KHAN	M
293	M210013346	2122760001	SHAIK AHMED WASIM	M
294	M210013572	2118760046	RASHID KHAN	M
295	M210013741	2111760008	NAUSHEEN	F
296	M210013806	2123760010	MD ASIF	M

55 School of Commerce and Business Management

297	M210013823	2118760047	SHER ALI	M
298	M210013900	2111760009	MD NOOR AKHTER	M
299	M210013929	2126760077	WASIM ZAFAR	M
300	M210013938	2111760010	MD AMIR AKRAM	M
301	M210013944	2119760041	MOHD ASIF	M
302	M210013970	2111760011	BAZELA MASTOOR	F
303	M210013986	2119760042	MOHD SOHAIL	M
304	M210013990	2126760078	SAFIYUR RAHMAN	M
305	M210013999	2118760048	MD MERAJ	M
306	M210014019	2128760016	SHUAIB AHMAD	M
307	M210014030	2123760011	REZAULLAH	M
308	M210014039	2119760043	ABDUS SATTAR KHAN	M
309	M210014054	2126760079	MD ALIMUDDIN	M
310	M210014094	2127760005	SABA ANJUM	F
311	M210014175	2119760044	LAL MOHAMMAD	M

9. INFRASTRUCTURE DETAILS

Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each: 4

CL-1	Class Room-1	75 sqm approx..
CL-2	Class Room-2	75 sqm approx..
CL-3	Class Room-3	75 sqm approx..
CL-4	Class Room-4	75 sqm approx..

- Number of Tutorial rooms and size of each: 01

Tut	Tutorial Room-1 (LGF)	52.41 sqm approx.
-----	-----------------------	-------------------

- Number of Laboratories and size of each: 01

LL	Language/Computer Lab (Tut-2)	52.41 sqm
----	-------------------------------	-----------

- Number of Drawing Halls with capacity of each: (Auditorium) - 01

AUD	Auditorium-I (LGF)	211.71 Sqm
-----	--------------------	------------

- Number of Computer Centre's with capacity of each: 01

CC (Lib)	Computer Centre	200 sqm
----------	-----------------	---------

- Central Examination Facility, Number of rooms and capacity of each: - 01

EXAM	Examination Control Hall	96.12 sqm

- Note: Besides, there is an auditorium available with 211 sqm (15.4 above) to hold the examination. Class rooms are also utilized to hold examination.
- Barrier Free Built Environment for disabled and elderly persons
 - The building is located at ground floor and lower ground floor with two approach ways. The building is barrier free. Besides, PwD toilet is also available for boys and girls
- Occupancy Certificate: **Yes. Issued by the competent authority (CPWD).**
- Fire and Safety Certificate: **Issued by the competent authority**

- **HOSTEL FACILITIES:**

Centralized hostel facility is available for boys (4 hostels) and girls (two hostels) in the University campus. 100% hostel facility is offered to girls' students.

10. LIBRARY

LIBRARY BOOKS				
S.N.	Programme	Management	Number of Titles	3773
1	Number of Volumes	8860	Number of Journals Published in India	12
2	Number of Journals Published at Abroad	8	Number of e Books Volumes - UG	0
3	Number of e Books Volumes -PG	272	Number of e Books Volumes - Diploma	0
4	Number of e Books Volumes Titles-UG	0	Number of e Books Titles - PG	272
5	Number of e Books Titles - Diploma	0		
LIBRARY FACILITY				
	Working Hours from -- to --	9 a.m. to 6 p.m.	Reprographic Facility	Yes
	Current Annual Budget Rs.	200000	Bar Code or RF Tab Book Handling	Yes
	Reading Room Seating Capacity	100	Library Networking	Yes
	Name of E Journal Subscription available	8	Library Management Software	Yes
	Number of Multimedia PCs	10	Total Library Area in sqm	

- **E- Library facilities:** Available. Library is equipped with KOHA Library Management Software
- **National Digital Library Membership:** Yes



MANUU Mail

MOHD RAZAULLAH KHAN professor, Dept. of Management and Commerce <razakhan@manuu.edu.in>

Self verification of your institute completed and the club creation request submitted for final approval by NDLI Club

1 message

NDLI CLUB <ndli.club@iitkgp.ac.in>

To: "Mohd. Razaullah" <razakhan@manuu.edu.in>, club-support@ndli.gov.in

Thu, Apr 8, 2021 at 3:42 PM



NDLI Club

Congratulations! Your Institute School of Commerce and Business Management, Maulana Azad National Urdu University, Hyderabad has been finally submitted for NDLI Club Approval

Dear Mohd. Razaullah,
Self verification of School of Commerce and Business Management, Maulana Azad National Urdu University, Hyderabad NDLI Club is now complete and the club creation request has been submitted to NDLI Admin for final approval. You will hear from us on further steps as soon as the request is approved.

Till then you can learn more about NDLI Club at <https://club.ndli.gov.in>

Regards,
NDLI Club Team,
IIT Kharagpur.

- **LABORATORY AND WORKSHOP: NA**

- List of Major Equipment/Facilities in each Laboratory/ Workshop: NA
- List of Experimental Setup in each Laboratory/ Workshop: NA

- **COMPUTING FACILITIES:**

A dedicated computer lab is available to the students of MBA programme. Besides, every faculty member is provided with either Desktop or Laptop or both with printer facilities. Centralised photocopying and scanning facilities are also available in the office.

Internet Bandwidth	1GBPS (Provided by National Knowledge Network)
Number and configuration of System	40 + 5 – Intel Core
Total number of systems connected by LAN	Some Faculty cabins, Dean's and HOD's office are connected with LAN. In Campus 400 + Terminals
Total number of systems connected by WAN	The school building, library, hostels are connected with WAN/WIFI network by the University through Centre for Information Technology (CIT).
Major software packages available	Open-Source Software 5 - Legal System Software Windows
Special purpose facilities available	NA
Facilities for conduct of classes/courses in online mode	IMC at University Level (Files Attached Below)
Innovation Cell	Yes (File Attached Below)
Social Media Cell	YES (Files Attached Below) *
Compliance of the National Academic Depository (NAD), applicable to PGCM/PGDM Institutions and the University Departments:	YES (Files Attached Below) Nodal officer; Controller of Examination Serial No of the NAD List: 493

**Mr. Rizwan Ahmad, Director, Instructional Media Centre (IMC), MANUU is the Social Media Coordinator at University level. IMC, MANUU has been quite active in social media platforms to promote the events and activities undertaken in the University. It has a dedicated team of technical officers and staff and studio. IMC has an active Facebook following. The Web link of IMC is <https://www.imcmanuu.com/>*



Instructional Media Centre
Maulana Azad National Urdu University
(A Central University)
Ministry of Education, Government of India
Gachibowli, Hyderabad -500032
Telangana, India
Tel : 91 40 23008302
<http://www.manuu.ac.in/>

MHRD CEC SWAYAM SWAYAM PRABHA DDE MANUU

- Innovation Cell:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A Central University, accredited "A" Grade by NAAC)



ڈॉ. ام.اے. سیکندر | Dr. M.A. Sikandar
 कुलसचिव | Registrar

ڈاکٹر ایم۔ اے۔ سیکندر
 معین

MANUU/P&D/F.No.129/2018-2019 | 134
 16th November, 2018

Declaration

This is to inform MHRD Innovation Cell (MIC) that Institution's Innovation Council (IIC) for our institution is formed as per the prescribed format by MIC under the Presidentship of Dr. / Prof. Syed Najamul Hasan. As institution, we are committed to support activities suggested by MIC as per the prescribed schedule and timelines. Please find below the details regarding council members.

Institution's Innovation Council Composition

Experts	Designation	No.	Name
Senior Faculty Member of the Institution	President	1	Prof. Syed Najamul Hasan
Faculty Member	Convener	1	Dr. Mohd. Yousuf Khan
Faculty Member	Member	1	Prof. P F Rahman
Faculty Member	Member	1	Prof. Abdul Wahid
IICs Coordinator (Student)	Coordinator	1	Mr. Imtiyaz Ahmad Wani
Representative from nearby Incubation Centre	Member	1	Ms. Nandita Seth Entrepreneur Zone
Representatives of SIDBI/ NABARD/ Lead Bank/ Investor	Member	1	Mr. G. Sampath Kumar General Manager, SIDBI, Hyderabad
Technical Experts from nearby Industry	Member	1	Mr Sanjay Gandhalay SGC Enterprises
Alumni Entrepreneurs from the Host Institutions (Optional)	Member	1	-
Patent Expert (Optional)	Special Invitee	1	Dr. V. Lakshman I2P Innovation Pvt. Ltd., Hyderabad
Students from the host institution	Member	10 (Minimum)	Mudasir Ali Lone, M. Tech
			Mohd. Arshad, M.Tech
			Mohd Asif Rather, MCA
		15 (Maximum)	Azhad Shams, MCA
			Athar Parvez, B.Tech.
			Mohd Salman Siddiqui MBA
			Md Wakil Ahmad MBA
			Khairul Bashar MBA
			Md Arif Chaman MBA
			Md Haziqum MBA
			Ms Shama Naaj MSc (Mathematics)
			Ms Farhin Anjum MSc (Mathematics)

To: MHRD Innovation Council (MIC)

Registrar

गञ्जीबोली, हैदराबाद - ५०००३२ | Gachibowli, Hyderabad - 500 032
 Tel: +91 040 23006602, Fax: 23006603, Email: registrar@manuu.edu.in. www.manuu.ac.in

Academic Year 2022-23

مولا نا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



Prof. Siddiqui Mohd. Mahmood
 Registrar I/c

F.No.MANUU/P&D/F.No.129/2020-21/

5th February, 2021

ORDERS

Sub: Constitution of Committee for implementation of National Innovation and Startup Policy (NISP) - Reg.

- Ref: 1. Chief Innovation Officer, M/o Education's Innovation Cell, AICTE HQrs letter No. 1-1/IC/NISP Comm/2019-20/10, dated 1.11.2020 & subsequent email dated 12.1.2021.**
2. Orders No. MANUU/ER.1(A)/F.506/2020-21/714, dated 12.11.2020.
3. Approval of the Hon'ble Vice Chancellor I/c dated 1.2.2021.

* * * * *

A Committee consisting of the following is constituted for implementation of National Innovation and Start up Policy (NISP) for Students and Faculty in MANUU:-

1	Dean, School of Technology	Chairman
2	Dean, School of Commerce & Business Management	Member
3	Dean, School of Sciences	Member
4	Principal, Polytechnic, Hyderabad	Member
5	Director, IQAC	Member
6	Finance Officer	Member
7	Prof. K. Nagabhushan Raju, Founder Director, Atal Incubation Centre, Sri Krishnadevaraya University, Anantapur	Member
8	Prof. A. Ravindranath, Former Dean, School of Technology, Osmania University	Member
9	Dy. Dean, Planning & Development/NISP Coordinator	Member/Convenor

The term of External Members shall be for a period of two years or until further orders whichever is earlier and they are entitled for sitting fee/TA as per University rules for attending the meeting.

The Committee is expected to draft a policy for the implementation of the NISP in the University. The Committee may co-opt any internal or external members having expertise and experience in the domain of innovation, IPR and startup as per the requirements of the scheme to finalize the draft NISP policy document for the consideration of the Academic Council by the 3rd Week of March, 2021.


 REGISTRAR I/c





مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Ministry of Education, Govt. of India)
(Accredited Grade "A" by NAAC)



No.MANUU/ER-I(A)/F.172/2022-23/ 48

20th April, 2022

ORDERS

Sub: MANUU - ER - I Section – Nomination of one senior faculty from higher education institutes for the implementation of 'National Innovation and Startup Policy' (NISP) for students and faculty - Orders - Issued.

Ref: Approval of the Vice-Chancellor dated 20.04.2022.

<<< : >>>

Prof. Abdul Wahid, Professor and Dean, School of Technology is nominated as Coordinator for the implementation of National Innovation and Startup Policy (NISP) for Students and Faculty at MANUU. He shall be responsible for coordinating NISP implementation related activities in MANUU.

Registrar

20/04/2022

To

Prof. Abdul Wahid
Professor and Dean, School of Technology
MANUU

Copy to:

1. Prof. Saneem Fatima, Dean, School of Mgt and Commerce
2. Dr. M. A. Sikandar, Associate Professor, Dept. of Mgt and Commerce
3. Head, Dept. of Mgt and Commerce
4. Offices of the V.C / P.V.C / Registrar / Finance Officer
5. Assistant Registrar (P&D)
6. Personal file
7. Concerned file

• **Social Media Cell:**

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment –II Section



No.MANUU/ER-II/EF.101/2018-19/272

13 June 2018

ORDERS

Sub: Appointment of Mr. Abid Abdul Wasay, PRO as Content Manager of Social Media Cell – Orders – Issued.

Ref: Approval of the Vice Chancellor dated 29.5.2018

>><<

Mr. Abid Abul Wasay, Public Relation Officer is hereby appointed as **Content Manager** of the **Social Media Cell** of the University until further orders.

2. The purpose of the creation of Social Media Cell is to promote authentic content/news of the University on official **Twitter** and **Facebook** accounts of the University. The Content Manager shall be responsible of handling/updating these Social Media accounts.

3. The Content Manager may seek advice/guidance from the Registrar and Director, Instructional Media Centre in handling these Social Media accounts of the University.

4. The Section Officer posted at Public Relations Office shall assist the Content Manager in handling/updating these Social Media Accounts.


13/6/18
REGISTRAR

To
Mr. Abid Abdul Wasay,
Public Relation Officer

Copy to:

1. The Director, Instructional Media Centre
2. The Director, Centre for Information Technology
3. All Deans/Directors/Heads of Teaching Departments
4. All Principals/Incharges of Off-Campuses
5. All Heads of Non-teaching Sections
6. All Regional Directors/Asst. Regional Directors of RC/SRC
7. Offices of VC/PVC/Registrar/CoE
8. Finance & Accounts Section
9. Public Relation Office
10. University Website
11. Personal Files
12. Concerned File

Gachibowli, Hyderabad – 500 032, Telangana, India

Tel: +91(040) 2300-6601(VC-Office), 2300-6602 (PVC Office), 2300 6121(Registrar) & 2300-6603/04(Fax)
EPABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in e-mail: er2section@manuu.edu.in

• NATIONAL ACADEMIC DEPOSITORY (NAD):

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A central University established by an Act of Parliament in the year 1998)
Accredited 'A' Grade by NAAC
ACADEMIC SECTION



Ref. No. MANUU/Acad/F.613/2017-18/103


23rd August, 2017

ORDERS

Sub: MANUU – Academics – Appointment of Nodal Officer for National Academic Depository (NAD) – Reg.

**Ref: 1. Approval of the Vice Chancellor, dated: 21.08.2017
2. D.O. No. 1-10/2017(JS/NAD) 17.08.2017**

Consequent to the approval of Competent Authority, Prof. Mohd. Shahid, Controller of Examinations is appointed as Nodal Officer for National Academic Depository (NAD) – Nodal Cell of MANUU for facilitation of activities pertaining to National Academic Depository at MANUU as per UGC/MHRD Govt. of India norms.


Assistant Registrar
(Academics)

To
Prof. Mohd. Shahid,
Controller of Examinations
MANUU

Copy to:

1. The Dr. Nisar Ahmad Mir, Joint Secretary, UGC, New Delhi
2. P.S. to The Vice-Chancellor,
3. P.S. to The Pro-Vice Chancellor/The Registrar
4. P.S. to The Finance Officer
5. The Director CIT with a request to upload on University website
6. Concerned file

- **GAMES AND SPORTS FACILITIES:** Excellent sports and gymnasium facilities are available in the University. Besides there are ample space for outdoor games by the students. MANUU campus is spread 200 acres in the city of Hyderabad.



Badminton Indoor Courts



INDOOR SPORTS ZONE FOR GIRLS

- **EXTRA-CURRICULAR ACTIVITIES:**

- ✓ Film screening are done regularly by IMC, MANUU. Theatre workshops, Film appreciation programmes, Urdu Calligraphy and other activities are conducted regularly.
- ✓ NCC Sub Unit 1(Telangana) Atry Bty has been established in the year 2019.

- **Soft Skill Development Facilities:** University has been conducting English for Employability for the students with faculties from the Department of English. Besides, the MBA students are availing special lectures and workshops on soft skills development by visiting faculty members.



NCC Cadets from MANUU at the Republic Day Parade



Independence Day Celebration



International Yoga Day Observation at MANUU by students and staff.



Rock Formation in the Campus near the School of Technology which won the Heritage Award

11. TEACHING LEARNING PROCESS

- Curricula and syllabus for each of the Programmes as approved by the University: **YES**
- **Academic Calendar of the University:**
 - Approved by the Academic Council of the University every year and copies are hosted on the website. Revised and latest Academic Calendar 2021- 22 is appended below:

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A central University established by an Act of Parliament in the year 1998)
Accredited 'A' Grade by NAAC



ACADEMIC SECTION

Ref: MANUU/Acad/F.139/2021-22/159

23rd September, 2021

NOTIFICATION

Sub: Academic Calendar 2021-2022 for the programmes offered by MANUU – Reg.

Ref: Approval of the Vice Chancellor, dated: 20.09.2021

* * *

The Competent Authority has approved the following Academic Calendar 2021-2022 for the programmes offered by MANUU.

Programmes offered by MANUU except Srinagar Campus

Sl. No.	Particulars	Continuing students of all Programmes	Newly Admitted Students	
			AICTE/NCTE Programmes	Other Programmes
1.	Commencement of Classes* (for Odd Semesters)	01.10.2021	01.10.2021	18.10.2021
2.	Winter Vacation	25.12.2021 to 02.01.2022	25.12.2021 to 02.01.2022	25.12.2021 to 02.01.2022
3.	Re-opening after Winter Vacation	03.01.2022	03.01.2022	03.01.2022
4.	Last day of instruction for Odd Semesters	29.01.2022 (AICTE & Others) 10.02.2022 (NCTE)	29.01.2022 (AICTE) 10.02.2022 (NCTE)	12.02.2022
5.	Conduct of Practical Examinations	01.02.2022 to 08.02.22	01.02.2022 to 08.02.22	14.02.2022 to 21.02.2022
	Theory Examinations for Odd Semesters	14.02.2022 to 28.02.2022	14.02.2022 to 28.02.2022	22.02.2022 to 07.03.2022
6.	Commencement of Classes (for Even Semesters)	01.03.2022	01.03.2022	08.03.2022
7.	Summer Vacation	29.04.2022 to 08.05.2022	29.04.2022 to 08.05.2022	29.04.2022 to 08.05.2022
8.	Re-opening after Summer Vacation	09.05.2022	09.05.2022	09.05.2022
9.	Last Day of Instruction for Even Semesters	27.06.2022 (AICTE & others) 08.07.2022 (NCTE)	27.06.2022 (AICTE & others) 08.07.2022 (NCTE)	04.07.2022
10.	Conduct of Practical Examinations	28.06.2022 to 08.07.2022	28.06.2022 to 08.07.2022	05.07.2022 to 12.07.2022
	Theory Examinations for Even Semesters	11.07.2022 to 23.07.2022	11.07.2022 to 23.07.2022	13.07.2022 to 23.07.2022
11.	Commencement of Academic Session 2022-2023	01.08.2022	01.08.2022	01.08.2022

*Including Induction Programme.

Gachibowli, Hyderabad– 500 032, Telangana, (INDIA), www.manuu.edu.in
 EPABX: +91-040 23006612-15, VC-Office: 23006601, Registrar: 23006121 Fax: 23006604

Academic Year 2022-23

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A Central University)
ACADEMIC SECTION



MANUU/Acad/F.139/2021-22/442

18.04.2022

NOTIFICATION

Sub: Revised Academic Calendar for Even Semesters 2021-2022 for the programmes offered by MANUU- Reg.

Ref: 1.MANUU/Acad/F.139/2021-22/159 dated 23rd September 2021.
 2. Approval of the Vice Chancellor dated:

The Competent Authority has approved the following revised Academic Calendar for Even Semesters 2021-2022 for the programmes offered by MANUU.

S.No	Particulars	AICTE Programmes	NCTE Programmes	Other Programmes
1	Commencement of Classes (for Even Semesters)	01.03.2022	01.03.2022	08.03.2022
2	Summer Vacation	30.04.2022 to 18.05.2022	30.04.2022 to 18.05.2022	30.04.2022 to 18.05.2022
3	Reopening after summer vacation	19.05.2022	19.05.2022	19.05.2022
4	Last Day of Instruction for Even Semesters	05.07.2022	16.07.2022	12.07.2022
5	Conduct of examination for Even Semester and Declaration of Results	12.07.2022 to 19.08.2022	18.07.2022 to 19.08.2022	18.07.2022 to 19.08.2022
6	Commencement of Academic Session 2022-2023	15.09.2022	15.09.2022	15.09.2022

The above Academic Schedule is for six day week. However, the Heads of the Departments/Centres and In charges of the Satellite Campuses shall adjust the time table of individual faculty members for five working days in a week.

Registrar

18/4/2022

Copy to :

1. All the Deans of School of Studies/HoDs of the Teaching Departments/Principals CTEs, Polytechnics/In-charge Lucknow Campuses/ASCW Budgam;
2. Office of the VC/PVC/Registrar/FO/CoE/Librarian/ Director DoA.
3. Concerned file.

Gachibowli, Hyderabad – 500 032, (T.S.), India

Tel: 040 – 2300-6601 (VC-Office), 2300-6121(PVC Office), 2300-6602 (Registrar)

Email: academics@manuu.edu.in, Website: www.manuu.edu.in

Academic Year 2022-23

71 School of Commerce and Business Management

- Academic Time Table with the name of the faculty members handling the course

DEPARTMENT OF MANAGEMENT AND COMMERCE, MASTER TIMETABLE, MBA- ODD SEMESTER 2021-22									
Day	Sem	1 st Period	2 nd Period	3 rd Period	4 th Period	5 th Period		6 th Period	7 th Period
		9.00 -10.00 am	10.00-11.00 am	11.10am - 12.10 noon	12.10-01.10 pm	1.50 pm	-2.50 pm	2.50-3.50 pm	03.50-04.50 pm
Monday	I (A)	MM <i>Dr. Reshma Nikhat</i>	FR & A <i>Dr S.K. Safiuddin</i>	MT <i>Prof. Badiuddin Ahmed</i>	BA&S <i>Prof. M. A. Azeem</i>	IT Business (CSIT)	in	MS Office Lab (CSIT)	
	I (B)	MT <i>Prof. Badiuddin Ahmed</i>	BA & S <i>Prof. M. A. Azeem</i>	ME <i>Prof. Saneem Fatima</i>	FR&A <i>Dr S.K. Safiuddin</i>	IT Business (CSIT)	in	EA <i>Prof. Razaullah Khan</i>	
	III (A)	E-Com & DM <i>Prof. Razaullah Khan</i>	O&SCM <i>Mr. Saidalavi</i>	CB <i>Dr. Reshma Nikhat</i> IFM <i>Mr. Nissar Hussain</i>	S & AM <i>Prof. Badiuddin Ahmed</i>			IB&F (GE) <i>Mr. Saidalavi</i>	
	III (B)	CSR & BE <i>Dr. M. A. Sikandar</i>		IHRM <i>Dr. S. Khamruddin</i>	IM <i>Dr. Rashid Farooqi</i>	O&SCM <i>Mr. Saidalavi</i>			
Tuesday	I (A)	ME <i>Prof. Saneem Fatima</i>	FR&A <i>Dr S.K. Safiuddin</i>	OB <i>Mr. Saidalavi</i>	MT <i>Prof. Badiuddin Ahmed</i>			EA <i>Prof. Razaullah Khan</i>	
	I (B)	Life Skills <i>Dr. S. Khamruddin</i>	BA & S <i>Prof. Azeem</i>	ME <i>Prof. Saneem Fatima</i>	OB <i>Dr. S. Khamruddin</i>	MM <i>Dr. Rashid Farooqi</i>		MS Office Lab (CSIT)	
	III (A)	CSR & BE <i>Dr. M. A. Sikandar</i>	E-Com & DM <i>Prof. Razaullah Khan</i>	TM <i>Dr. S. Khamruddin</i>	CF <i>Dr. S. K. Safiuddin</i>	CB <i>Dr. Reshma Nikhat</i> IFM <i>Mr. Nissar Hussain</i> IHRM <i>Dr. S. Khamruddin</i>		IB&F (GE) <i>Mr. Saidalavi</i>	
	III (B)	E-Com & DM <i>Prof. M. A. Azeem</i>	O&SCM <i>Mr. Saidalavi</i>	ER & LL <i>Dr. M. A. Sikandar</i>	BF <i>Dr. Khateeb-ur-Rub</i>				
Wednesday	I (A)	MM <i>Dr. Reshma Nikhat</i>	ME <i>Prof. Saneem Fatima</i>	FR&A <i>Dr S.K. Safiuddin</i>	OB <i>Mr. Saidalavi</i>	IT Business (CSIT)	in	MS Office Lab (CSIT)	
	I (B)	MT <i>Prof. Badiuddin Ahmed</i>	OB <i>Dr. S. Khamruddin</i>	BA & S <i>Prof. M. A. Azeem</i>	ME <i>Prof. Saneem Fatima</i>	IT Business (CSIT)	in	EA <i>Prof. Razaullah Khan</i>	
	III (A)	E-Com & DM <i>Prof. Razaullah Khan</i>	O&SCM <i>Mr. Saidalavi</i>	S & AM <i>Prof. Saneem Fatima</i>	CF <i>Dr. S. K. Safiuddin</i>	CB <i>Dr. Reshma Nikhat</i>		IB&F (GE)	

LUNCH 1:10 TO 1:50 PM

		Razaullah Khan		Badiuddin Ahmed IM Dr. Rashid Farooqi	Safiuddin BF Dr. Khateeb-ur-Rub	IFM Mr. Nissar Hussain IHRM Dr. S. Khamruddin	Mr. Saidalavi	
	III (B)	E-Com & DM Prof. M. A. Azeem	CSR & BE Dr. M. A. Sikandar					
Thursday	I (A)	BA&S Prof. M. A. Azeem	MM Dr. Reshma Nikhat	OB Mr. Saidalavi	MT Prof. Badiuddin Ahmed	MM (CBL) Dr. Reshma Nikhat	EA Prof. Razaullah Khan	
	I (B)	FR&A Dr. S.K. Safiuddin	Life Skills Dr. S. Khamruddin	MM Dr. Rashid Farooqi	OB Dr. S. Khamruddin		MS Office Lab (CSIT)	
	III (A)	O&SCM Mr. Saidalavi	CSR & BE Dr. M. A. Sikandar	BF Dr. Khateeb-ur-Rub	TM Prof. Saneem Fatima	S & AM Prof. Badiuddin Ahmed IM Dr. Rashid Farooqi	IB&F (GE) Mr. Saidalavi	
	III (B)	CSR & BE Dr. M. A. Sikandar	E-Com & DM Prof. M. A. Azeem	CF Dr. S. K. Safiuddin	ER & LL Dr. M. A. Sikandar			
Friday	I (A)		BA & S Prof. Azeem	ME Prof. Saneem Fatima	OB (CBL) Mr. Saidalavi			
	I (B)	FR&A Dr. S.K. Safiuddin	MT Prof. Badiuddin Ahmed	MM Dr. Rashid Farooqi	OB (CBL) Dr. S. Khamruddin	MM (CBL) Dr. Rashid Farooqi	IT in Business (CSIT)	
	III (A)	CSR & BE Dr. M. A. Sikandar	CB Dr. Reshma Nikhat	TM Dr. S. Khamruddin	IM Dr. Rashid Farooqi	CF Dr. S. K. Safiuddin	Professional Skill Development	Professional Skill Development
	III (B)	O&SCM Mr. Saidalavi	IFM Mr. Nissar Hussain IHRM Dr. S. Khamruddin	ER & LL Dr. M. A. Sikandar	S & AM Prof. Badiuddin Ahmed	BF Dr. Khateeb-ur-Rub	Mr. Zahiruddin	Mr. Zahiruddin
Saturday	I (A)	MT (CBL) Prof. Badiuddin Ahmed	FR&A (CBL) Dr. S.K. Safiuddin	BA & S (CBL) Prof. M. A. Azeem	ME (CBL) Prof. Saneem Fatima		Life Skills I (A) Dr. S. Khamruddin	
	I (B)							
	III (A)	O&SCM (CBL) Mr. Saidalavi	E-Com & DM (CBL) Prof. Razaullah Khan	CSE & BE (CBL) Dr. M. A. Sikandar		TM Dr. S. Khamruddin ER & LL Dr. M. A. Sikandar		
	III (B)		E-Com & DM (CBL) Prof. M. A. Azeem					

DEPARTMENT OF MANAGEMENT AND COMMERCE, MASTER TIMETABLE, MBA- EVEN SEMESTER 2021-22									
Day	Se m	1st Period 9.00 -10.00 am	2nd Period 10.00-11.00 am	3rd Period 11.10am - 12.10 noon	4th Period 12.10-01.10 pm		5th Period 1.50 -2.50 pm	6th Period 2.50-3.50 pm	7th Period 3.50- 4.50 pm
Monday	II (A)	BRM Dr. Rashid Farooqi	FMP Dr S.K. Safiuddin	IE & BE Prof. Badiuddin Ahmed	LAB Dr. M.A Sikandar	LUNCH 1:10 to 1:50 PM	DBMS Abdul Basit	Mentor & CA Prof. Saneem Fatima	
	II (B)	FMP Dr S.K. Safiuddin	BRM Prof. M.A. Azeem	IA Prof. Razaullah Khan	IE & BE Prof. Badiuddin Ahmed		Mentor & CA Prof. Saneem Fatima	DBMS Abdul Basit	
	IV (A)	SM Dr. M.A Sikandar	Innov. Mgt Dr. S. Kamruddin	HRD Dr. S. Alvi	RM Dr. Reshma Nikhat		Fin. Deri. Dr. Khateeb Rab	Profession al Dev. Skills- II	PROJE CT
	IV (B)	Innov. Mgt Prof. M. A. Azeem	SM Dr. M.A Sikandar	O&CD Dr. S.K. Kamruddin	IA&PM Dr. S.K. Safiuddin		Taxation Mr. Nissar Hussain		
Tuesday	II (A)	FMP Dr S.K. Safiuddin	BC Dr. Reshma Nikhat	LAB Dr. M.A Sikandar	HRM Dr S.K. Kamruddin	LUNCH 1:10 to 1:50 PM	IA Prof. Razaullah Khan	DBMS Abdul Basit	
	II (B)	BC Dr. S. Alvi	FMP Dr S.K. Safiuddin	HRM Dr S.K. Kamruddin	LAB Dr. M.A Sikandar		DBMS Abdul Basit		BC Dr. S. Alvi CBL
	IV (A)	Innov. Mgt Dr. S. Kamruddin	Ent. Dev Dr. Rashid Farooqi	R&GM Prof. Badiuddin Ahmed	HRD Dr. S. Alvi		Fin. Der Dr. Khateeb Rab		PROJE CT
	IV (B)	Ent. Dev Dr. Rashid Farooqi	Innov. Mgt Prof. M. A. Azeem	Serv. Mkt Dr. S. Alvi			Taxation Mr. Nissar Hussain	SM Dr. M.A Sikandar	
Wednesda y	II (A)	HRM Dr S.K. Kamruddin	IE & BE Prof. Badiuddin Ahmed	BC Dr. Reshma Nikhat	BRM Dr. Rashid Farooqi	LUNCH 1:10 to 1:50 PM	DBMS Abdul Basit	LAB (B1)	
	II (B)	BC Dr. S. Alvi	HRM Dr S.K. Kamruddin	IE & BE Prof.	LAB Dr. M.A Sikandar		IA Prof.		

				Badiuddin Ahmed		Razaullah Khan		
	IV (A)	SM Dr. M.A Sikandar	Ent. Dev Dr. Rashid Farooqi	Fin. Derivatives Dr. S.K. Safiuddin	RM Dr. Reshma Nikhat	R&GM Prof. M.A. Azeem	Taxation Mr. Nissar Hussain CBL	PROJE CT
	IV (B)	Ent. Dev Dr. Rashid Farooqi	SM Dr. M.A Sikandar	Taxation Mr. Nissar Hussain	IA&PM Dr. S.K. Safiuddin	O&CD Dr. Said Alavi		
					PMS Prof. Saneem Fatima			
Thursday	II (A)	Mentor & CA Prof. Saneem Fatima	FMP Dr S.K. Safiuddin	LAB Dr. M.A Sikandar	IE & BE Prof. Badiuddin Ahmed	IA Prof. Razaullah Khan		
	II (B)	FMP Dr S.K. Safiuddin	BRM Prof. M.A. Azeem	IE & BE Prof. Badiuddin Ahmed	LAB Dr. M.A Sikandar	DBMS LAB (B2) Abdul Basit	DBMS LAB (B3) Abdul Basit	
	IV (A)	Ent. Dev Dr. Rashid Farooqi	Innov. Mgt Dr. S. Kamruddin	HRD Dr. S. Alvi	RM Dr. Reshma Nikhat	R&GM Prof. Badiuddin Ahmed	Profession al Dev. Skills- II	PROJE CT
	IV (B)	Innov. Mgt Prof. M. A. Azeem	Ent. Dev Dr. Rashid Farooqi	O&CD Dr. S.K. Kamruddin	IA&PM Dr. S.K. Safiuddin	Serv. Mkt Dr. S. Alvi		
					PMS Prof. Saneem Fatima			
Friday	II (A)	HRM Dr. S. Kamruddin	BRM Dr. Rashid Farooqi	BC Dr. Reshma Nikhat				BC Dr. Reshma Nikhat
	II (B)	BRM Prof. M.A. Azeem	BC Dr. S. Alvi	HRM Dr. S. Kamruddin	Mentor & CA Prof. Saneem Fatima			
	IV (A)		Fin Der Dr. S.K. Safiuddin	R&GM Prof. M.A. Azeem	SM Dr. M.A Sikandar	Innov. Mgt Dr. S. Kamruddin CBL	PMS Prof. Saneem Fatima CBL	PROJE CT
	IV (B)			Serv. Mkt Dr. S. Alvi	O&CD Dr. S. Alvi	Innov. Mgt Prof. M. A.		

75 School of Commerce and Business Management

		SM Dr. M.A Sikandar	Taxation Mr. Nissar Hussain			Azeem CBL		
Saturday	II (A)	IE & BE Prof. Badiuddin Ahmed CBL	LAB Dr. M.A Sikandar CBL	BRM Dr. Rashid Farooqi CBL	FMP Dr S.K. Safiuddin CBL	HRM Dr. S. Kamruddin CBL		
	II (B)			BRM Prof. M.A. Azeem CBL				
	IV (A)	ED Dr. Rashid Farooqi CBL		RM Dr. Reshma Nikhath CBL	SM Dr. M.A Sikandar		HRD Dr. S. Alvi CBL	IA&PM Dr. S.K. Safiuddin CBL
	IV (B)						Serv. Mkt Dr. S. Alvi CBL	

- Teaching Load of Each Faculty: As Per AICTE norms as under;

Professor/Associate Professor	14 hours
Assistant Professor	16 hours
Director	6 hours

- Student's assessment of Faculty, System: Yes, in place through IQAC (Online)

- Title of the course:

School of Commerce and Business Management Maulana Azad National Urdu University
Master of Business Administration (MBA) Programme
Semester – Wise Schedule of Courses, Academic Year 2020 onwards (As per AICTE Model Curriculum Norms, January 2018)

S. No.	Course Code	Course/Subject	Structure Code	No. of Credits per Course	Marks		Total Marks
					I	E	
SEMESTER- I							
1	MMBA121CCT	Management Theory	CC	3	30	70	100
2	MMBA122CCT	Managerial Economics	CC	3	30	70	100
3	MMBA123CCT	Business Analytics & Statistics	CC	3	30	70	100
4	MMBA124CCT	Organizational Behaviour	CC	3	30	70	100
5	MMBA125CCT	Marketing Management	CC	3	30	70	100
6	MMBA126CCT	Financial Reporting and Analysis	CC	3	30	70	100
Electives:							
7	PGCS101GET	Information Technology for Business	GE	2	15	35	50
8	PGCS150GEP	MS-Office Lab (Offered through Department of CS & IT)	GE	2	15	35	50
9	MMBA121SET MMBA122SET MMBA123SET	Life Skills Verbal Communication Lab Foreign Language –Foreign Language	SET	2	50	NA	50
10	MMBA121AET	Enterprise Analysis	AET	2	50	NA	50
				18+8 = 26			800
SEMESTER- II							
1.	MMBA221CCT	Human Resource Management	CC	3	30	70	100
2	MMBA222CCT	Business Communication	CC	3	30	70	100
3	MMBA223CCT	Indian Economy and Business Environment	CC	3	30	70	100
4	MMBA224CCT	Legal Aspects of Business	CC	3	30	70	100

5	MMBA225CCT	Financial Management and Planning	CC	3	30	70	100
6	MMBA226CCT	Business Research Methods (BRM)	CC	3	30	70	100
Electives							
7	PGCS206GET	Database Management System (DBMS)	GE	2	15	35	50
8	PGCS250GEP	DBMS Lab	GE	2	50		50
9	MMBA221SET MMBA222SET MMBA223SET	Mentoring and Coaching Skills Written Analysis & Communication Lab Foreign Language - II	SET	2	50		50
10	MMBA221AET MMBA222AET	SPSS Industrial Analysis	AET	2	50	-	50
				18+8 = 26			800
SEMESTER – 3							
1	MMBA301CCT	Operations and Supply Chain Management	CC	3	30	70	100
2	MMBA302CCT	E. Commerce and Digital Marketing	CC	3	30	70	100
3	PGCS303CCT	Corporate Social Responsibility and Business Ethics	CC	3	30	70	100
ELECTIVES							
SUBJECT CORE (SC) COURSES		SPECIALIZATION					
4	MMBA-DST	MARKETING MANAGEMENT Consumer Behavior	DSE	4	30	70	100
5	MMBA-DST	FINANCIAL MANAGEMENT International Finance	DSE		30	70	100
6	MMBA-DST	HUMAN RESOURCE MANAGEMENT International Human Resource Management	DSE		30	70	100
SUBJECT ELECTIVE (SE) COURSES		SPECIALIZATION					
7	MMBA-DST	MARKETING MANAGEMENT International Marketing	DSE		30	70	100

		Sales and Advertisement Management					
8	MMBA-DST	FINANCIAL MANAGEMENT Corporate Finance Behavioral Finance	DSE	2 x 4 = 8	30	70	100
9	MMBA-DST	HUMAN RESOURCE MANAGEMENT Employee Relations and Labour Legislations Talent Management	DSE		30	70	100
10.	MMBA-AET	M.S. Excel	AET	2	50	NA	50
11	MMBA-SET	PROFESSIONAL SKILL DEVELOPMENT-I (NON-CGPA)	SET	2	50	NA	50
				9+4 + 8+2+2 = 25			700
SEMESTER 4							
1	MMBA-CCT	Entrepreneurship Development	CC	3	30	70	100
2	MMBA-CCT	Strategic Management (SM)	CC	3	30	70	100
3	MMBA-CCT	Innovations Management	CC	3	30	70	100
ELECTIVES							
SUBJECT CORE (SC) COURSES		SPECIALIZAITON					
4	MMBA-DST	Marketing Management Retail Management	DSE	4	30	70	100
5	MMBA-DST	FINANCIAL MANAGEMENT Investment Analysis and Portfolio Management	DSE		30	70	100
6	MMBA-DST	HUMAN RESOURCE MANAGEMENT Performance Management Systems	DSE		30	70	100
SUBJECT ELECTIVE (SE) COURSES		SPECIALIZAITON					
7	MMBA-DST	Marketing Management Services Marketing Product & Brand Management	DSE	2 x 4 = 8	30	70	100
	MMBA-DST	FINANCIAL MANAGEMENT	DSE		30	70	

8		Taxation Financial Derivatives				100
9	MMBA-DST	HUMAN RESOURCE MANAGEMENT Organizational Charge and Development Human Resource Development	DSE		30	70
10	MMBA-SET	PROFESSIONAL SKILL DEVELOPMENT-II (NON-CGPA)	SET	2	50	50
11		Internship and Project	CC	6	50	50
		Project Viva- Voce	CC		50	50
				9+ 4 + 8 + 6+2 = 29		800

Total Credits:

Credits per Semester	Semester I: 26	Semester II: 26	Semester III: 25	Semester IV: 29	Total: 106
Credits per Course	Core Courses: 54	Elective Courses: 42	NCGPA-04	Internship and Project: 6	Total: 106

AEC: Ability Enhancement Course**CC: Core Course-****DSE: Discipline Specific Elective- E: External****GE: Generic Elective I: Internal****SEC: Skill Enhancement Course****NCGPA: NON-CGPA**

- **Curricula and Syllabi:**

<https://manuu.edu.in/sites/default/files/Courses/2021-06/Syllabus-MBA.pdf>

- **Laboratory facilities exclusive to the Post Graduate Course (MBA):** Computer Lab.
- **Special Purpose:** Auditorium and Separate Library-cum-reading room and computer center is available for MBA students.
- **Software, all design tools in case:** MS Office software is available for MBA students.
- **Academic Calendar and frame work:** As approved by the Academic Council of the University. <https://manuu.edu.in/>

12. EXAMINATION

- **Course Assessment:** It consists of Continuous Internal Evaluation (CIE) and Semester End Examination (SEE) as the major evaluations prescribed for each Course.
- The CIE and SEE to carry 30% and 70% weightage for each Course e.g., 100 marks (30+70) or 50 Marks (15+35) or like irrespective of its Credits. The absence from these evaluations or seminar presentations or late submissions of assignments or attendance, shall result in loss of marks.
- **Internal Continuous Evaluation:**

16.5.4 Continuous Internal Evaluation (CIE)

Only those students maintaining a minimum standard in CIE (passing marks) are permitted to appear in SEE of the Course. Thus a student failing in the CIE/internal assessment and practical of any course/paper shall not be allowed to appear in SEE/semester end examinations of that course/paper and she/he has to repeat both CIE/practical & SEE in the concerned odd/even semester.

The Award of CIE i.e. internal assessment marks in each semester shall be as follows:

Theory			Practical		Co & Extra Curricular	
Class Test	25	10	Practical Test	30	Activity Report	35
Assignments/Quiz / Seminar	10	4	Comprehensive Evaluation	15	Presentation /Seminar	12.5
			Viva Voce	10		
Attendance	5	2	Attendance	5	Attendance	2.5
Total (CIE)	40	16	Total (CIE)	60	Total (CIE)	50

- Practical exams must be completed before the commencement of semester end exams. The students failing in practical exams shall not be allowed to appear in theory exams of concerned paper. However, in programs of specific nature the students failing in field work/project viva/internship/teaching practice have to repeat the whole semester.
- In every semester, there shall be at least two class tests each of one hour duration. The average of two class tests or average of best two, if more than two tests as per the policy of department concerned, shall be considered for the evaluation as part of Continuous Internal Evaluation (CIE) in addition to assignments/Quiz/Slip Test/seminar and Attendance.
- In case a student fails to appear in any of the class tests due to medical emergency requiring hospitalization or attendance at NCC camps / Inter-Collegiate / Inter-University/ Inter-State / International Matches / Debates or such other inter University activities as approved by the University authorities, the student shall be allowed to take only one make up class test in those subjects as per convenience of the respective Department / College

/ Teacher concerned. The makeup test shall be counted as only one of the tests for the evaluation of CIE. This facility is extended to only those students who personally or through parents inform the HoD/Principal on the day of hospitalization and submit the Medical Certificate within two weeks of said illness or have prior approval for participation in above events and submit the certificate of participation for the same.

- **Semester End Examination (SEE):** It shall be conducted at the Department/School level and cover the entire Course Syllabi. In order to have holistic assessment of students in SEE, MANUU has developed Model Question Paper for all programs of study. Model Question Paper is structured into three parts to ensure whole syllabus coverage and examine the factual, descriptive and analytical understanding of students for each course of study. Vide the 25th Meeting of Academic Council (Item: 25.2.07) Model Question Paper for all programs of study offered under regular mode was approved.
- At the end of the Semester, the University Examination shall be held as prescribed in the respective schemes of examination i.e., Date Sheet/Time Table.
- The University shall conduct odd and even semester examinations as per the Academic Calendar. The students appearing for backlog/improvement shall have to appear in the concerned odd/even semester examinations. There shall be no supplementary examinations.
- Only as an exception the student in the final semester of any program shall get a chance to register for the backlog papers of immediately preceding odd semester. For example, in a two years program, the students of semester IV shall be given a chance to clear the backlog papers of semester III along with the Semester IV examinations.
- A student shall be deemed to have fully passed the semester end examinations of any semester, if he / she secure not less than the minimum marks as prescribed below.

Qualifying Marks for Semester End Examinations		Qualifying Marks for Continuous Internal Evaluation	
Each Semester	Minimum Marks	Each Semester	Minimum Marks
Each Theory Subject	40%	Each Theory Subject	40%
Each Practical Subject	50%	Each Practical Subject	50%

- If a student fails to secure the minimum marks in any subjects/course/paper of odd and even semester examinations then he shall appear only in the failed subjects/courses (backlog courses/papers) in the concerned odd/even semester.

• **ATTENDANCE**

- In order to appear in SSE, the student must have passed in all CIE /practical/viva-voce as case may be and fulfill minimum consolidated attendance norm of 75%. The attendance norms shall be further subject to additional requirements of professional and technical programs. For example, in teacher education programs the minimum consolidated attendance requirement is that of 80%.
- Further in the case of teaching practice/field work in teacher education (like B Ed and M Ed) and Master of Social Work programs respectively the students must also fulfill the minimum attendance requirement of 90%. The students failing to secure the minimum attendance in practical work of these programs shall not be allowed to appear for the semester end exams and they shall be required to repeat the semester.
- A relaxation of not more than 10% of the attendance shall be extended on valid medical ground on the production of medical certificate subject to acceptance by HoD/Principal and approval by Dean of school concerned. Further only those medical certificates shall be considered for which HoD was informed during the illness or those that are subjected within two weeks of the said illness. A student deputed by the University to take part in any co-curricular or extra-curricular or sports or like may be given an additional concession of not more than 5% of attendance.
- A student in the Semester I of any program if detained due to shortage of attendance shall be allowed to register as re-admitted candidate in the next year of the same semester provided, she/he has secured a minimum of 40% attendance.
- Semester I students securing less than 40% attendance in the semester shall be detained and the candidate's admission stands cancelled. If they are interested to pursue the program they have to apply afresh as new/fresh candidate and compete in the admission process (merit/entrance test) as per the notification.

13. LIST OF RESEARCH PROJECTS/ CONSULTANCY WORKS

- Number of Projects carried out, funding agency, Grant received :
1 Minor Project, ICSSR, Grant of Rs. 300000
- Publications (if any) out of research in last three years out of master's projects: NIL
- Industry Linkage: The institute invites practicing managers from various Industries for delivering lectures, student interaction on regular intervals.

• **MoUs with Industries (minimum 3):**



Grow together . Move forward



MEMORANDUM OF UNDERSTANDING

Name of the Organization/Company:	VMax e-Solutions India Pvt Ltd.,
Name of the University	School of Commerce and Business Management (Department of Management & Commerce) Maulana Azad National Urdu University (MANUU), a Central University, Gachibowli, Hyderabad-500 032, Telangana State
Programme for which MoU is signed	Master of Business Administration (MBA)
Period of MoU	Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 18th day April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, Hyderabad and M/s VMax e-Solutions India Pvt Ltd.,

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA programme since 2004-05 onwards. The said programme has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The School is located at a spacious state-of-art building within the main university campus with all requisite infrastructure facilities.
2. M/s VMax e-Solutions India Pvt Ltd is a company registered under the Companies Act with its corporate office located at #1-10-98/A, Flat No 101, Chikoti Gardens, Begumpet, Hyderabad-500016. The company is engaged in Information Technologies business for the last 5 years with operations at Hyderabad, _____.

(Signature)

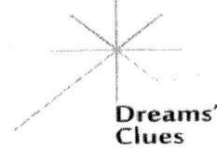


वाणिज्य एवं व्यापार शिक्षण संकाय /
School of Commerce and Business Mgmt.
मौलाना आज़ाद नेशनल उर्दू विश्वविद्यालय
Maulana Azad National Urdu University
गच्छिबोली, हैदराबाद - ५०००३२
Gachibowli, Hyderabad-500 032.

#1-10-98/A, Flat No 101, Saptagiri Residency, Chikoti Gardens, Begumpet,
Hyderabad-500016, email: info@vmaxindia.com, www.vmaxindia.com, Ph: 040-40111878



Maulana Azad National Urdu University



MEMORANDUM OF UNDERSTANDING

Name of the Organization/Company:

Dreams' Clues

Name of the University

School of Commerce and Business Management (Department of Management & Commerce)
Maulana Azad National Urdu University (MANUU), a Central University,
Gachibowli, Hyderabad-500 032,
Telangana State

Program for which MoU is signed

Master of Business Administration (MBA)

Period of MoU

Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 14th April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, M/s Dreams' Clues

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA program since 2004-05 onwards. The said program has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The school is located at a

संकायाध्यक्ष / Director
वाणिज्य एवं व्यापार प्रबंधन संकाय
School of Commerce & Business Management
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
गच्छीबोली, हैदराबाद - ५०००३२

MEMORANDUM OF UNDERSTANDING

Name of the Organization/Company:	M/s. Tooba Pharmaceuticals Pvt Ltd, Paithan MIDC, Aurangabad.
Name of the University	School of Commerce and Business Management (Department of Management & Commerce) Maulana Azad National Urdu University (MANUU), a Central University, Gachibowli, Hyderabad-500 032, Telangana State
Programme for which MoU is signed	Master of Business Administration (MBA)
Period of MoU	Two years from the date of signing

This Memorandum of Understanding (MoU) is made on this 16th/_{18th} day April, 2022 between the School of Commerce and Business Management, Department of Management & Commerce, MANUU, Hyderabad and M/s. Tooba Pharmaceuticals Pvt Ltd., Paithan Aurangabad.

1. The Maulana Azad National Urdu University is a Central University established through an Act of Parliament in 1998. The School of Commerce & Business Management of MANUU has been successfully running its flagship MBA programme since 2004-05 onwards. The said programme has been approved by the All India Council for Technical Education (AICTE) from the year 2020-21 onwards with an intake capacity of 120 students. The School is located at a spacious state-of-art building within the main university campus with all requisite infrastructure facilities.

Sameer Jafar
18/4/2022
संकाय प्रमुख / Dean
वाणिज्य एवं व्यापार प्रबंधन संकाय /
School of Commerce & Business Mgmt.
मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
Maulana Azad National Urdu University
गञ्जीबोली, हैदराबाद - ५०००३२
Gachibowli, Hyderabad-500 032.

14. **ACCOUNTED AUDITED STATEMENT For the Last Three Financial Years, duly audited by govt Auditors- Comptroller & Auditor General of India**

1. 2018-19: <https://manuu.edu.in/sites/default/files/2020-02/Annual%20Accounts%202018-19%20%28English%2C%20Hindi%20%26%20Urdu%29.pdf>
2. 2019-20: <https://manuu.edu.in/sites/default/files/2021-08/Transaction%20Audit%20Report%202019-20.pdf>
3. 2020-21: <https://manuu.edu.in/sites/default/files/2022-03/Audited-Annual-Accounts-202021-English.pdf>

**SCHOOL OF COMMERCE AND BUSINESS MANAGEMENT
MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD**

The Department of Management & Commerce, School of Commerce and Business Management organized the following Seminars/Webinars/Workshops/Panel Discussions/Student related programmes during the year 2020-2022:

Seminars/Workshops/Webinars/Academic activities organized by the Department of Management & Commerce, School of Commerce & Business Management(SCBM), MANUU, Hyderabad


S.No.	Webinar /Workshop/ Panel discussions	Date	Coordinator
2020			
1.	One day International Webinar on the theme of "Reimagining Work, Jobs and Careers in the time of COVID 19" Organized by School of Commerce & Business Management, MANUU	24 th August, 2020	Prof. N.I. Mulla
2.	One day Workshop on " BBA/MBA Rural Management Curriculum " Organized by Mahatma Gandhi National Council for Rural Education (MGNCRE) with Collaboration with Department of Management &Commerce, MANUU	15 th December, 2020	Prof. M. Razaullah Khan, HoD
2021			
1.	One Day National Webinar on " Strategy for Managing Personal Finance Including Mutual Funds and NPS During and after Covid -19 ". Collaboration with Association of Mutual Funds in India(AMFI).	05 th January 2021	Prof. M. Razaullah Khan, HoD & Prof. Badiuddin Ahmed
2.	8-Day Virtual Hands-on-Activity Based International Workshop on " Art of Writing Research Articles: Tools, Techniques " Organized jointly by Indian Institute of Social Reform & Research(IISRR).	17 to 24 March, 2021	Prof. Saneem Fatima, Co-Director of Workshop &Co-Coordinator – Dr. M.A. Sikandar
3.	Two-day workshop on: " Effective	7-8 th June,	Dr. Reshma Nikhat

	Communication to Reduce Stress (2 Batches)	2021	
4.	One day workshop on: “ Communication Skills at Work Place ”.	12 th June, 2021	Dr. Reshma Nikhat
5.	One day workshop on: Financial Wellness – Financial Literary Session for Teachers and Students .	19 th June, 2021	Dr. Saidalavi
6.	“ Developing Future Leaders Through Training ” –Panel Discussion in Trends in collaboration with Indian Society for Training & Development(ISTD), Hyderabad.	27 th July 2021	Prof. Badiuddin Ahmed
7.	Webinar on “ Skill, Entrepreneurship Development and Employability: Challenges and Opportunities ”.	03 rd August, 2021	Dr. M.A. Sikandar
8.	Webinar on “ Use of Technology in Education, Organized by School of Commerce & Business Management ”.	10 th August 2021	Prof. Saneem Fatima
9.	Constitution Day Lecture on the topic ‘Constitutional Values and Philosophy’ by Prof . Afroz Alam, HoD, Department of Political Science, MANUU	26 th November 2021	Dr. M.A. Sikandar
10.	One day international webinar on Entrepreneurship and Startup policy, organized by SCBM MANUU on 30 Nov 2021	30 th Nov 2021	Prof. M. Razaullah Khan- Convenor & Dr. Shaik Kamruddin- Organizing Secretary
11.	Capital Market Workshop for MBA Students of SCBM	7-8 th Dec 2021	Prof. M. Razaullah Khan and Dr. Saidalavi.
2022			
1.	One day Webinar (10 hours session) ‘ Kona-Kona Shiksha ’ by National Institute of Securities Markets (NISM) under CSR project	31 st Jan 2022	Prof. M. Razaullah Khan and Dr. Saidalvi.
2.	MBA students participated in field survey in 5 villages in Telangana under Unnat	30 th March	Prof. Saneem Fatima

	<i>Bharat Abhiyan programme</i>	2022	
3.	NDLI Club lecture on Oriental Libraries of India delivered by Prof. S.M. Azizuddin Husain, former Director, Rampur Raza Library and former HoD, Department of JMI, New Delhi	12 th 2022	April, Dr. M.A. Sikandar Dr. Saidalavi
4.	NDLI Club lecture on Copyright and Fair Use of Publication by Dr. Akhtar Parvez, University Librarian, MANUU, Hyderabad	13 th 2022	April, Dr. M.A. Sikandar Dr. Saidalavi

The invites and photographs taken during the events are given below:-

One day International Webinar on the theme of "Reimagining Work, Jobs and Careers in the time of COVID 19" Organized by School of Commerce & Business Management, MANUU on 24th August 2020



MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
Gachibowli, Hyderabad 500 032
School of Commerce and Business Management
Organizes

**‘One day International Webinar on the theme of
‘Reimagining Work, Jobs and Careers in the time of COVID 19’**
on 24th August, 2020 from 11.00 AM (IST)
through GoogleMeet platform
Registration Link: <https://forms.gle/cLdiVKZgrYY2wZBt8>

Inaugural Session: 11.00 am (IST):

❖ **Reimagining work, jobs and careers in the time of COVID 19**
Chief Guest: Prof. Azhar Kazmi,
*Visiting Professor of Management,
King Fahd University of Petroleum & Minerals, Dhahran, Saudi Arabia*

Chair: Prof. Saneem Fatima
*Dean, School of Commerce and Business Management
MANUU, Hyderabad*

Technical Session: 12.00 Noon to 1.00 pm (IST)

❖ **Reskilling, Work From Home and Gig Jobs.**
Speaker: Prof. Sayed Azharuddin
*HOD, Department of Commerce, Dr. Babasaheb Ambedkar Marathwada University,
Aurangabad, Maharashtra.*

Moderator: Dr M.A. Sikandar
*Associate Professor-Management, SCBM, MANUU
Former Director, NBT India, MHRD*

1. Registration is Free and open for Faculty Members, Researchers and PG students of Commerce & Business.
2. Participants who attend full both sessions will be issued with participating e-certificate certificate.
3. SCBM offers MBA (approved by AICTE), M.Com and B.Com at its Main Campus, Hyderabad. Admissions are open now. Visit: www.manuu.edu.in

Prof. Nissar Ahmed Mulla
Organizing Secretary
SCBM, MANUU
Mob. 9490019183
email: dr.nimulla@gmail.com

Prof. Md. Razaullah Khan
Head of the Department
SCBM, MANUU

91 School of Commerce and Business Management

Constitution Day Lecture on the topic 'Constitutional Values and Philosophy' by Prof . Afroz Alam, HoD, Department of Political Science, MANUU on 21st November, 2021 at SCBM Auditorium.



Academic Year 2022-23

FRESHER'S PARTY ORGANIZED BY MBA (2020-22) BATCH AFTER PHYSICAL REOPENING OF CLASSES FROM COVID-19 ON 20 DECEMBER 2021



MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University)
Gachibowli, Hyderabad - 500 032
School of Commerce and Business Management

ORGANIZES
**Skill, Entrepreneurship Development and Employability :
Challenges and Opportunities**

CHAIR:
Prof. Saneem Fatima
Dean, School of Commerce and Business Management
MANUU, Hyderabad.

SPEAKER:
Dr. Md. Rashid Farooqi
Assistant Professor,
Department of Management & Commerce, SC & BM

through GoogleMeet platform
<https://meet.google.com/bzj-bhxq-nva>

3 Aug 2021 04:00pm to 05:00 pm



OUR RESOURCE PERSONS



Dr. Viswanath K
Entrepreneur & Business
Consultant, UK.



Mr. S Hameeduddin
Al Mehrzaj Adhesives & Chemicals LLC,
Dubai



Col. Anil Kumar Pokhriyal (Retd.)
Chief Executive Officer,
Management & Entrepreneurship and
Professional Skills Council



Mr. Syed Afsar
Head Business Development,
AIMA



Dr. P Sai Ram Reddy
Co-founder & Chief Scientific
Officer, Urban Kisan



Mr. Prakash Palani
Founder & Chief Technical Officer
BCS Pvt. Ltd., Netherlands



MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1988)
(Incorporated under "A" Grade by MCA2013)

One Day International Webinar on

Startups and Entrepreneurship: Let's Make It Possible

Organised by
**DEPARTMENT OF MANAGEMENT AND
COMMERCE**
**MAULANA AZAD NATIONAL URDU UNIVERSITY
HYDERABAD-500032**



Online Mode

DATE: 30 NOV 2021
TIME: 10:30 AM



Scan & Register

Note: E-Certificate will be provided to all participants

For Queries :
manuustartupswebinar@gmail.com +91 9247869762





National Webinar

On

Strategy for Managing Personal Finance Including Mutual Funds And NPS During and After COVID-19

Organized by

Maulana Azad National Urdu University , Hyderabad , Telangana

School of Commerce and Business Management

In Collaboration With

Association Of Mutual Funds In India (AMFI)

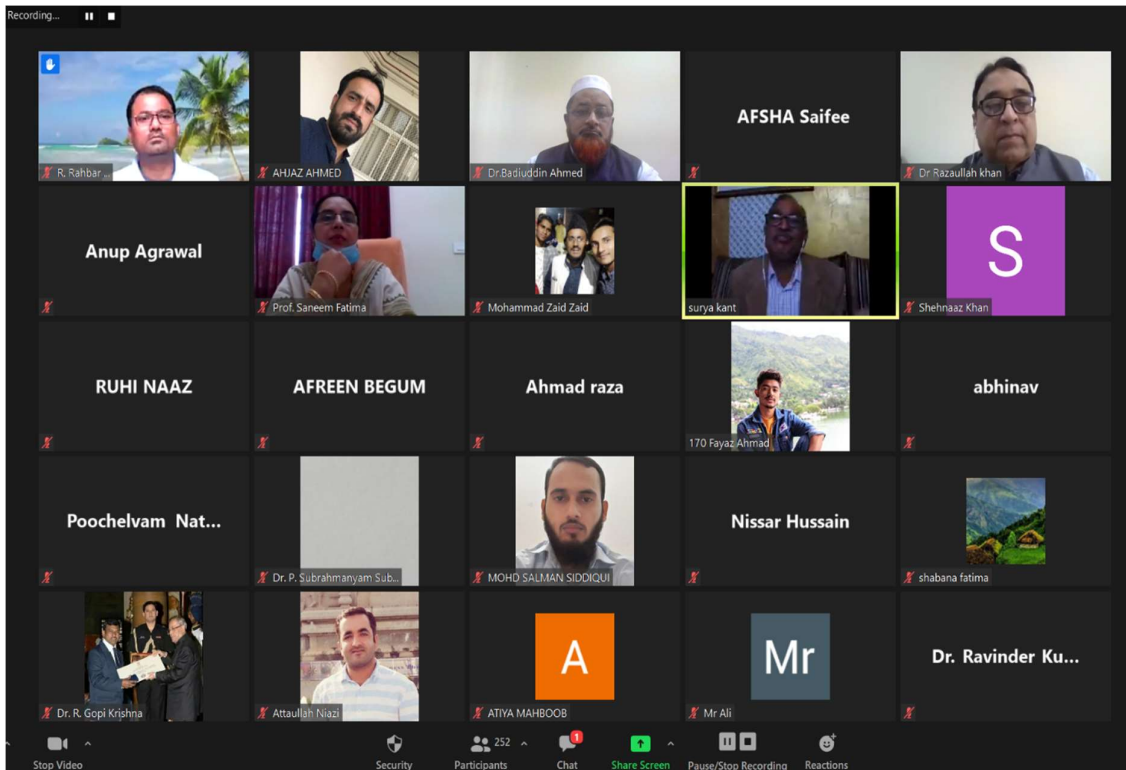
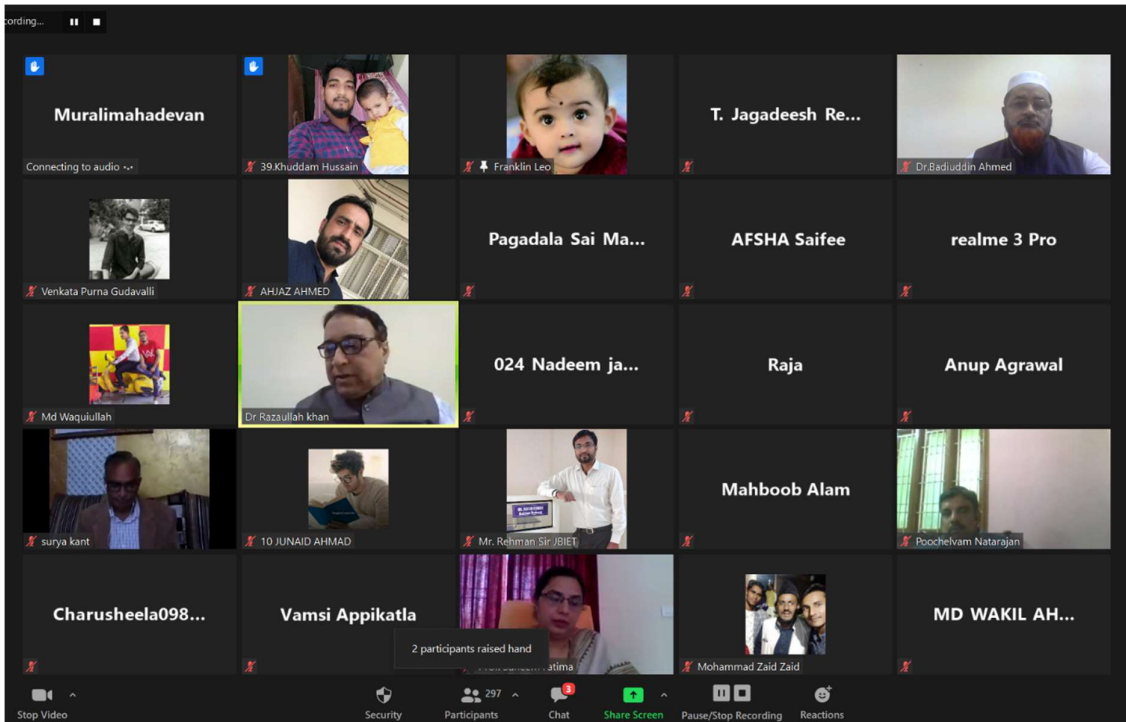
CHIEF GUEST	KEYNOTE SPEAKER	INVITED SPEAKER	
			
Prof. S M Rahmatullah Vice Chancellor I/c	Shri Surya Kant Sharma Sr Consultant - North India, AMFI (Former DGM SEBI)	Shri Nitin Joshi Vice President NSDL	Mr. Sabzar ahmad Moderator
Guest of Honor	PATRON	CONVENOR	CO-CONVENOR
			
Prof. Siddiqi Mohd. Mahmood Registrar I/c	Prof. Saneem Fatima Dean, School of Commerce and Business Management	Prof. Mohd Razauallah Khan Head, Department of Management and Commerce	Prof. Badiuddin Ahmed

Organizing Committee

1.Prof. Nisar Ahmad I Mulla	6.Mr. Saidalvi K, Assistant Professor
2.Prof. Mohd Abdul Azeem	7.Dr. Reshma Nikhat, Assistant Professor
3.Dr. M.A. Sikandar, Associate Professor	8.Dr. Md. Rashid Farooqi, Assistant Professor
4.Dr. Syed Khaja Safiuddin, Assistant Professor	9.Mr. Nissar Hussain, Assistant Professor
5.Dr. Kamaruddin SK, Assistant Professor	10.Mr. Muzammil Quadri, Assistant Professor

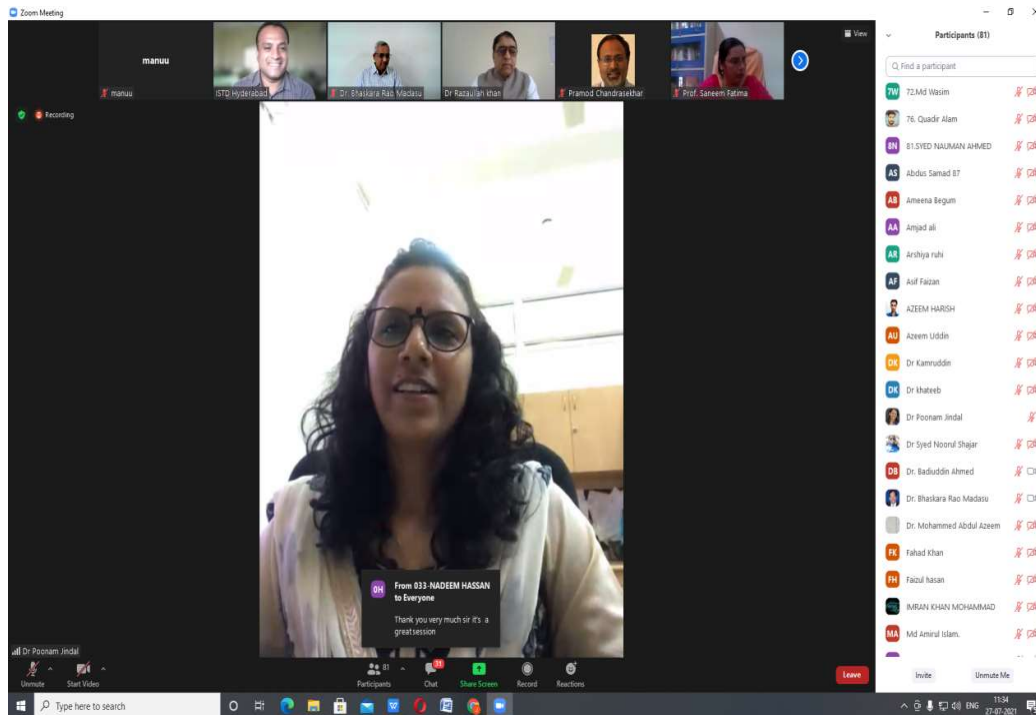
Date of webinar:	Time:	For any query contact
05-01- 2021	11 :00 am onwards	• +919848423435 • +917780902625

Participants of the Webinar will be awarded with e-Certificate.



97 School of Commerce and Business Management

“Developing Future Leaders Through Training” –Panel Discussion in Trends in collaboration with Indian Society for Training & Development(ISTD), Hyderabad on 27th July 2021



Academic Year 2022-23

Beartsy
AWARENESS
●●●EXPERTS

**MAULANA AZAD NATIONAL
URDU UNIVERSITY, HYDERABAD
SCHOOL OF COMMERCE &
BUSINESS MANAGEMENT**

PRESENTS

FINANCIAL WELLNESS

A FINANCIAL LITERACY
SESSION FOR TEACHERS AND STUDENTS

IN COLLABORATION WITH
BEARTSY

**19TH
JUNE
11:15 AM**

**SHIKHA
MITTAL**
FOUNDER AND
DIRECTOR OF BEARTSY
(OFFICIAL FINANCIAL
AWARENESS
PARTNERS :NSE)

FEATURED
IN THE FORBES
INDIA W-POWER
TRAILBLAZERS
LIST 2019

Dean Prof.Saneem Fatima **Head Prof. Razaullah Khan** **Coordinator Mr. Saidalavi K**

FOR MORE DETAILS: CONTACT: MR. MAHFUZZ HUSSAIN (8923054512), YAMIN (7042059802)

One day workshop on: “**Communication Skills at Work Place**” held on 12th June 2021

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1958)

Department of Management & Commerce, School of Commerce and Business Management

Workshop On: Communication Skills at Work Place

Communication is the life blood of Business Organisations in this age of digital transformation and hyper linked network setup of enterprises all over the world. The significance of communication is ever increasing as we are deploying and depending more on digital mode or online work. The changing business landscapes of 21st century demands prolific use of communication at all levels and directions - Horizontal - Vertical - Diagonal and Multidirectional. To communicate the message and contents, a large number of tools, techniques, media and platforms are used by the corporate houses. The effectiveness of communication is possible with ability of communicator to use correct message/contents for creating right understanding in the mind of the receiver or target audience. Today's digital supported communication system requires sender and receiver to be IT savvy and have the abilities of communicating effectively at different levels and platforms.

The job market demands the aspirants to be good in communication skills and able to handle different communication tools. It has now become essential for a candidate to be well versed with the basic etiquettes of digital communication. On what finishing skills you must work on, to get the entry in corporate world is a question before all the aspirants of job. To know more about the communication skills at work place a Workshop is organised for the students of Department of Management & Commerce, School of Commerce and Business Management, MANUU.

Saturday, 12th June 2021 - Time: 11.00 am to 1 pm

Platform – Virtual Online - Link shall be shared separately.

Resource Person: Dr. Nuzhat Jahan, IIT Bombay (Project Manager)

Academic Year 2022-23

99 School of Commerce and Business Management

Prof. Syed Ainul Hasan, Hon'ble Vice Chancellor visited the SCBM and interacted with MBA students on 21st December 2021 after resumption of physical classes during COVID 19.



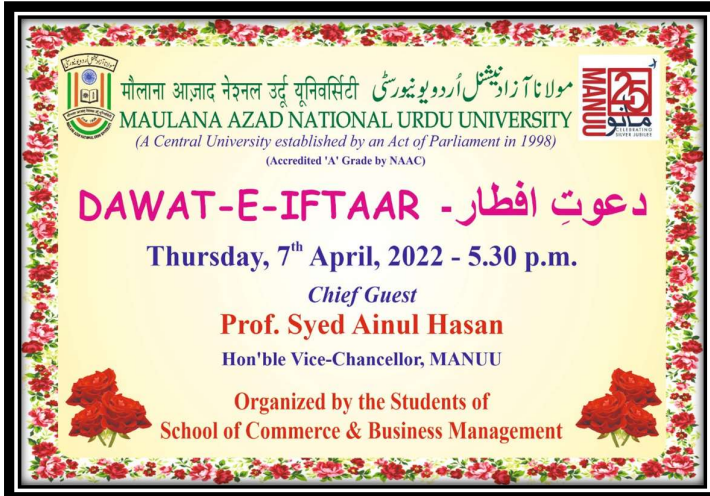
Academic Year 2022-23

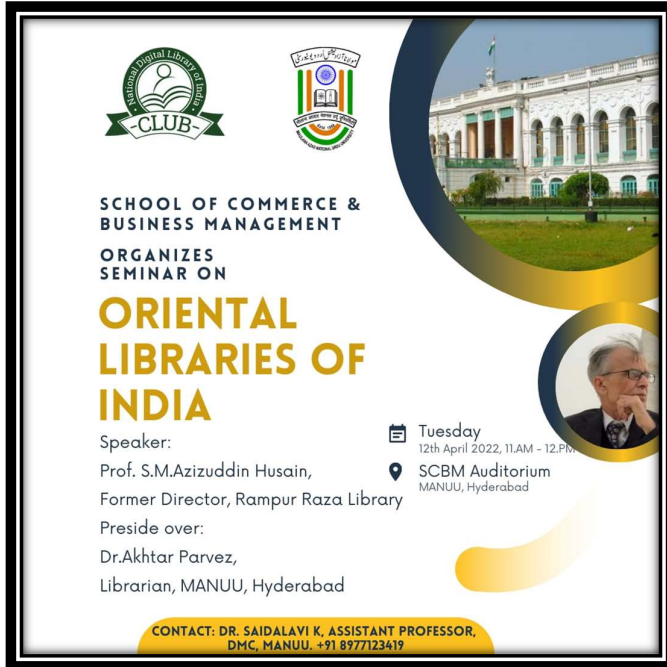


Welcoming the new Registrar, MANUU (Prof. Sk. Ishtiaque Ahmed from JNU) on 1st Feb 2022



Academic Year 2022-23





SCHOOL OF COMMERCE & BUSINESS MANAGEMENT
ORGANIZES SEMINAR ON
ORIENTAL LIBRARIES OF INDIA

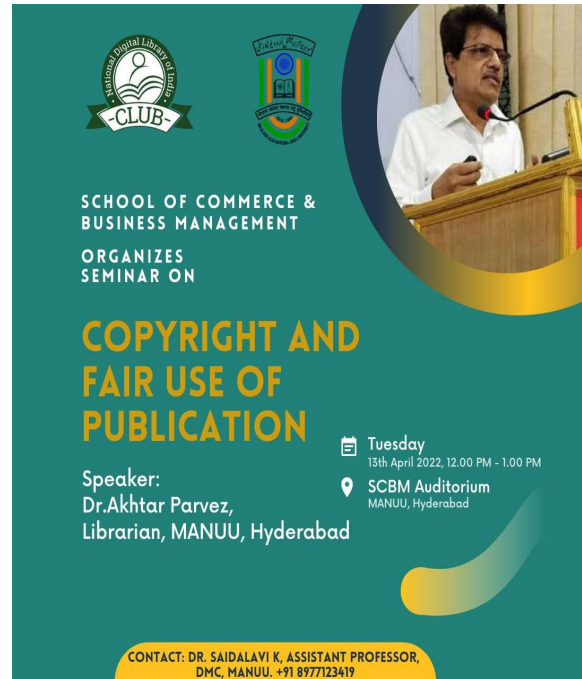
Speaker:
Prof. S.M.Azizuddin Husain,
Former Director, Rampur Raza Library

Preside over:
Dr.Akhtar Parvez,
Librarian, MANUU, Hyderabad

Tuesday
12th April 2022, 11.AM - 12.PM

SCBM Auditorium
MANUU, Hyderabad

**CONTACT: DR. SAIDALAVI K, ASSISTANT PROFESSOR,
DMC, MANUU. +91 8977123419**



SCHOOL OF COMMERCE & BUSINESS MANAGEMENT
ORGANIZES SEMINAR ON
COPYRIGHT AND FAIR USE OF PUBLICATION

Speaker:
Dr.Akhtar Parvez,
Librarian, MANUU, Hyderabad

Tuesday
13th April 2022, 12.00 PM - 1.00 PM

SCBM Auditorium
MANUU, Hyderabad

**CONTACT: DR. SAIDALAVI K, ASSISTANT PROFESSOR,
DMC, MANUU. +91 8977123419**



103 School of Commerce and Business Management

MBA students participated in field survey in 5 villages in Telangana, as part of the 'Unnat Bharat Abhiyan' program on 30th March 2022



Academic Year 2022-23



