



Internal Quality Assurance Cell (IQAC)

The 09th Meeting of Internal Quality Assurance Cell was held on 5th April 11 a.m. at Conference Hall Administrative Building, MANUU and following members were present for the meeting

- 1) Prof. Syed Ainul Hasan, Vice Chancellor, Chairperson
- 2) Dr. Rama Kondapalli, Prof. of Practices, Director IQAC, Member
- 3) Dr. Shugufta Shaheen, Professor, OSD-I, Member
- 4) Dr. Siddiqui Mohd. Mahmood, Professor, OSD-II, Member
- 5) Dr. Sk. Ishtiaque Ahmed, Professor, Registrar, Member
- 6) Dr. Akhtar Parvez, Librarian, Member
- 7) Mr. Md. Habeeb Khan Representative of Finance office, Assistant Registrar, Member
- 8) Dr. M Vanaja, Director, Professor, Directorate of Admissions, Member
- 9) Dr. Syed Najmul Hasan, Professor, Dean Alumni, Member
- 10) Dr. Mohammad Yousuf Khan, Incharge, Placement & Training
- 11) Dr. Syed Alim Ashraf, Professor, Arabic
- 12) Dr. Abdul Wahid, Professor, CS&IT
- 13) Dr. Parveen Jahan, Professor, Zoology, Member
- 14) Dr. Danish Moin, Professor, History, Member
- 15) Dr. Firoz Alam, Associate Professor, Urdu, Member
- 16) Dr. Sameena Basu, Assistant Professor, DDE, Member
- 17) Dr. Ira Khan, Assistant Professor, School of Sciences, Member
- 18) Dr. Jarrar Ahamad, Assistant Professor, Alumni, Member
- 19) Dr. Syed Mohammed Haseebuddin Quadri, Professor, Finance Officer, Special Invitee

Following Members informed their inability to attend the meeting

- 1) Dr. Mohd Razaullah Khan, Professor, Director, DDE
- 2) Dr. Md. Zair Hussain, Controller of Examinations, Member
- 3) Dr. Salma Ahmed Farooqui, Professor, Dean, Research & Consultancy, Member
- 4) Mr. Abul Bashr, Student, (PhD, English), Member
- 5) Mr. Mohammed Samiullah, COO, Solutions3X US Healthcare Organization,



Member

- 6) Mr. Manuel Fernandes, HR, Atos, Member
- 7) Mr. Dundigalla Krishna Kishore, Zonal Head, TCS iON, Member
- 8) Mr. Praveen Chandrahas, Secretary, Swecha (NGO), Member

Item No.1: The minutes of the 8th meeting of the IQAC were confirmed.

Item No.2: The committee was informed by Director, IQAC on the negative impact of low student enrollment in UG, PG, PhD and per teacher research projects and publications on the performance of the University in NAAC accreditation and NIRF ranking. Due to less numbers of publication both across the University and most of the individual teacher the University is also not eligible for participation in QS Ranking in which many central Universities have been ranked.

The committee was also informed that a minimum of 500 publications is required for applying for QS Impact Ranking. Further while publishing it is important to take note of connecting the research work with SDG goals. After detailed discussions the committee resolved to review the status of admissions and make necessary amendments considering the enrollment trends in various programs during the last five years. In this connection Hon'ble Vice Chancellor requested members to discuss with colleagues in respective departments on the possibility to relax some conditions such as study of Urdu as a subject at grade 10, issues of equivalence of Madrasa students etc. It was also resolved to refer the matter to the Academic Council and the High Power Committee constituted for admission for further consideration and decision.

The Honorable VC, Chairman of the IQAC appreciated the research contributions (publication and patents) of the Polytechnic faculty and suggested that there should be more collaboration among the University Schools/Departments so that quality multidisciplinary research takes place. Chairman also requested Finance Department to make specific budgetary provision for Research. This would encourage faculty to do research and bring out publication in highly rated journals preferably those listed in Scopus and Web of Science etc. For subjects not covered by those indexed in Scopus/Web of Science- preference be given to CARE listed Journals. Further, It was also resolved that the Departments should identify the list of journals where the teachers, students and research scholars can publish. However care listed journals should be preferred as this will improve the quality of publication and scoring high in accreditation and ranking.

Item No.3: Based on the data available it was observed that student retention has been low in many of the programs and so also the pass percentage. It was suggested that the individual department need to attend to these issues and take necessary steps for improved student retention and pass percentage. Further as required by the various statutory bodies the internship and project work may be extended to all students and for which appropriate collaborations need to be established with organizations /



Industries /School system so that the objectives of the internship and project work are fulfilled and students are benefited.

To improve the employability potential of the students it was also resolved that all the faculty/departments need to list out the value added courses to be conducted in every academic year ensuring that each of the course is at-least to a minimum of one credit i.e. 30 hrs. For wider dissemination and student participation the details of the courses being offered may be provided to Academic Section also.

After detailed discussion on the extension and outreach activity carried out by the University it was resolved that there should be more visibility of the University through Social Media and also appropriate reporting and recording of the extension and outreach activities including the photographs and students participation details to be maintained by DSW and quarterly reports of the same to be submitted to IQAC and posted on the website and the newsletter. With reference to faculty development programs (Online/Offline) it was resolved that the HRDC, MANUU may in addition to the UGC approved programmes conduct workshop/seminars in collaboration with IQAC and respective Schools/Departments specially for MANUU teachers. The focus of these programs may be on Content Development, Translation, Curriculum Design &Development, Online Teaching Learning, Online Examination systems, Development and offering MOOCs, Implementing NEP, and Implementing OBE etc.

Item No.4: The committee was informed by the Honourable VC that MANUU has decided to implement NEP from current academic session for the UG Programs. In view of this the members suggested that there should be a series of workshop for better understanding on the implementation of the NEP. Also it was felt that not only the academic departments but also the administrative departments need to be oriented towards implementing NEP especially in view of multiple entry and multiple exit provisions, registration in Academic Bank of Credits (ABC) and 40 percent option for taking online courses etc.

Item No.5: The individual School/Department are requested to prepare annual calendar of activities which shall include curricular, co-curricular and extracurricular activities covering the academic year semester wise. It was also requested that all the details of seminars, workshops, research (Paper published, books, books chapter, book reviews, articles, patents etc) activities and their outcomes shall be reported to the IQAC on quarterly basis so that proper records are maintained for submission to various regulatory/accreditation/ranking agencies. Also these are required to be updated in the IUMS by individual teachers.

The meeting ended with a vote of thanks.