



अनुस्मारक - I / REMINDER- I

सं. मानू/हि.प्र./2018-19/802


दिनांक- 15.11.2018

CIRCULAR

As per SECTION 3(3) OF OFFICIAL LANGUAGES ACT,1963, both Hindi and English shall be used for all official work in the offices controlled by the Central Government.

All the Heads of the Department / Section / Incharge are here by informed to ensure that such documents are made, executed, signed and issued in Hindi or both English and Hindi and provide copy of the documents (Order, Notings, Circulars, Letters, Notices, Tenders notifications and press communiqués etc.) to the Hindi Cell to include in the Quarterly Report sought by the UGC & Raj Bhasha Vibhag, MHRD.

This Circular is issued with the approval of the Competent Authority.


हिन्दी अधिकारी
Hindi Officer

Copy to:

1. V.C./ PVC /Registrar/F.O Office
2. All Head of Dept./ Sections/ Incharge
3. Director, CIT to upload on University Website.
4. Concerned File