ACADEMIC SECTION

Ref: MANUU/Acad/F.S9(V-II/2022-23/170   26ᵗʰ September, 2022

C I R C U L A R

Sub: Online verification of scholarships applied by the University students on different Government online portals – Reg.

Ref: Approval of the Vice Chancellor dated 08.09.2022

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All the Heads of the Departments/ Principals are informed that the students of MANUU who are applying scholarship on National Scholarship Portal (www.scholarships.gov.in) and any other State scholarship portals have to submit the filled in online generated applications with necessary enclosures to the concerned HoDs/ In-charges/ Principals. The Scholarship forms are to be verified by the concerned HoDs/ In-charges/ Principals only after going through the enclosures submitted by the students such as Admission date, Fee details, ID Cards, Bonafide Certificate, Marks Memo, AADHAR Card, parents Income Certificate, Cast Certificate and other required documents issued by the concerned State/Central Government.

Copy of the application and enclosures shall be maintained in their respective departments for their records and the records are to be maintained by the concerned Departments at least for 10 years. In future whenever the Audit takes place the concerned departments should furnish the information along with the enclosures to the Audit team.

After verification of the scholarship forms, the lists of the online generated applications with Application No., Students Name, R. No. and year (I/II/III/IV) without enclosures shall be forwarded to the Academic Section for further online process.

Registrar

To
1. HoDs/ In-charges/ Principals *with a request to circulate among the students*
2. The Director, CIT *with a request to upload on University website*
3. Concerned file