

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University Accredited 'A' Grade by NAAC)



**Academic Section**

No. MANUU/Acad/F.N8/2019-20/ ۲۰۰

17<sup>th</sup> October, 2019

**CIRCULAR**

**Sub: On-Line Claim, Certification, and Release of Non-NET Fellowship to Ph. D. Scholars admitted for the Academic Year 2019-20 – approval – Reg.**  
**Ref: Approval of the Vice Chancellor dated 7<sup>th</sup> October, 2019**

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Consequent to the approval of the Vice Chancellor, the following schedule and procedure is to be followed for ONLINE submission, Claim, Certification and Release of Non-NET Fellowship to Ph. D. Scholars admitted during the Academic Year 2019-20 :-

- i) Submission of Claim Form by Students ONLINE – 26<sup>th</sup> of Every month;
- ii) Certification by the Research Supervisor – 28<sup>th</sup> of Every month;
- iii) Forwarding by the HODs/Principals – 30<sup>th</sup> of Every month;
- iv) Process by Academic Section – on or before 3<sup>rd</sup> of Every month; and
- v) Release of Fellowship by F & A – on or before 5<sup>th</sup> of Every month.

This is for strict compliance by the Research Scholars, Supervisors, HoDs/Principals of CTE's/Satellite Campuses, Academic Section and Finance and Accounts.

Assistant Registrar  
(Academics)

**P.S.:** The HoDs are requested to certify and forward the Claim Forms of Non-NET Awardees based on attendance, etc. for the period of FIRST Six Months or up to the date of allocation of Research Supervisor, whichever is earlier.

// BY ORDER //

To  
All the Research Scholars, Supervisors, HoDs/Principal's

Copy to:

- (i) O/o the V.C./P.V.C./Registrar/F.O.;
- (ii) The Director/Joint Director, CIT – with a request to upload on the University website;
- (iii) The Hindi Officer/O/o PRD–For Translation and uploading on University website; &
- (iv) Concerned file.