



**TRAINING & PLACEMENT CELL**

No. PC/F.No-90/2023-24/501

30.12.2024

**CIRCULAR**

**Sub: TCS is inviting job application for Business Processing Services position through “TCS BPS Hiring for the Batch of 2025”- Reg.**

MANUU T&P Cell team had personally visited the TCS Headquarters at Raidurgam, Hyderabad and discussed with the TCS HR Team regarding the available job offers for the students of MANUU and also invited the TCS HR Team for a Campus placement for their upcoming Job hiring. In response to the efforts of MANUU T&P Cell team, TCS had informed the T&P Cell regarding their upcoming hiring “TCS BPS Hiring for the Batch of 2025”.

**The details are as follows:**

<b>Job Role</b>	<b>: Business Processing Services</b>
<b>Registration End Date</b>	<b>: 25<sup>th</sup> Jan 2025</b>
<b>Work Type</b>	<b>: Work from Office</b>
<b>Shifts</b>	<b>: 24x7 (Rotational Shifts)</b>
<b>Qualification</b>	<b>: 3-years graduate BA or B.Com (Full-time)</b>
<b>Test Date</b>	<b>: Will be informed through registered email.</b>

Interested candidates should apply on the official website.

**Link:** <https://www.tcs.com/careers/india/tcs-bps-hiring-batch-2025>

**Step 1.** Log on to the [TCS Next Step Portal](#) Opens in new tab

**Step 2.** Details in Application Form

- It is mandatory to update:-
  - Name as per Aadhaar card
  - Date of birth as per Aadhaar card.
- Please ensure that the details have been updated correctly before submission.
- Incorrect details submitted may lead to disqualification of your candidature.

**Step 3.** Registration - Apply for TCS BPS hiring process.

**Scenario A:** If you are a registered user, kindly login and proceed to complete the application form. Upon submission, kindly click on ‘Apply for Drive’.

**Scenario B:** If you are a new user, kindly click on ‘Register Now’, choose category as ‘BPS’ and proceed to fill in your details. Submit your application form and click on ‘Apply for Drive’.

**Important:** Please ensure that the details in the TCS Application Form are complete and accurate.



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**Step 4.** Select your mode of test (In-Centre) and choose your preferred test centre & then click on 'Apply'. Please Note, test centre once chosen cannot be changed.

**Step 5.** To confirm your status, check 'Track Your Application'. The status should reflect as 'Applied for Drive'.

#### **IMPORTANT NOTE:**

- Please note that the selection process will be in-person and the details of the schedule will be shared to your registered e-mail ID as provided by you in the TCS Application Form
- You must have all your original documents as applicable (10th Marksheet, 12th Marksheet, Graduation Marksheets of the semesters completed till date).
- TCS does not send job offers/any hiring related communication from unofficial email IDs like Gmail, Rediff mail, Yahoo mail, Hotmail etc.
- TCS does not ask candidates to deposit any money for job offers.
- TCS is not associated with any external agency/company to conduct any interviews or make offers of employment on its behalf.

#### **Helpdesk:**

For any assistance, please reach out to our TCS TAG Helpline Team. Email ID: [tcsbps.support@tcs.com](mailto:tcsbps.support@tcs.com) | Toll-Free Helpline No:18002093111

Director,  
Training and Placement Cell

#### **Copy to:-**

1. O/o Vice Chancellor, Registrar, OSD-1 & OSD-2
2. Concerned Deans and HOD's with a request to circulate with the students
3. Director CIT – with request to upload on website
4. Concerned File