



No.MANUU/ER-II/EF.90/2024-25/1577

1st January 2025

OFFICE ORDER

Sub: Assigning of charge of Administration Section and Medical Cell – Reg.

Ref: Approval of the Vice Chancellor dated 01.01.2025

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Consequent upon superannuation of Mr. Azhar Hussain Khan, Joint Registrar, the competent authority has accorded approval for assigning the charge of the following Sections with immediate effect:

- (i) Dr. M.A. Quddus, Assistant Registrar, Estate & Transport shall also hold the charge of Administration Section apart from his existing responsibilities.
- (ii) Mr. P. Habibulla, Assistant Registrar, Purchase & Stores shall also hold the charge of Medical Cell (Outpatient) independently apart from his existing responsibilities.
- (iii) Dr. K. Riyaz, Medical Officer, Health Centre shall also hold the charge of Medical Cell (Inpatient) independently apart from his existing responsibilities.

The compliance of this office order may be communicated to the undersigned.

Registrar

Copy to:

1. Dr. M.A. Quddus, Assistant Registrar, Estate & Transport
2. Mr. P. Habibulla, Assistant Registrar, Purchase & Stores
3. Dr. K. Riyaz, Medical Officer, Health Centre
4. Administration Section
5. Medical Cell
6. Offices of the VC/Registrar/OSD-I/OSD-II/FO
7. Director, CIT for uploading on the University website
8. Concerned/Personal Files