



Procedure for Conduct of Online Counseling of B.A. Hons JMC

1. The Provisionally selected candidates will have to upload the following certificates from **10pm of 17th Oct to 5 pm of 19th Oct 2022** through their login credentials on the Admission portal <https://manucoe.in/regularadmission/>
 - *Proof of Urdu as a subject/language or as a medium in 10th/12th /Graduation or equivalent Madarasa courses with Urdu as medium of instruction approved by MANUU.
 - *Marks sheet of 10th/SSC/equivalent Board Examination.
 - *Marks Sheet of qualifying examination - 12th Class.
 - Transfer certificate (from the Institution last studied).
 - Migration certificate (from the Institution last studied).
 - *Valid Category certificates SC/ST/OBC/EWS (format prescribed by Government of India) if applicable.
 - *Valid Special category certificate (Kashmiri migrant /PWD/ Children of Armed Personnel /Sports/NCC/NSS/MMSS) if applicable.
 - Bonafide /Character certificate (from the institution last studied).

Note: * Mandatory as relevant.
2. While uploading the certificates, selected candidates are required to update their mobile phone and email through which they could be contacted.
3. **On 20th October, 2022 the Certificate verification will be taken up by concerned Departments. The candidates are required to be alert and available to respond for any clarification sought by the Department Verification team.**
4. In case of non mandatory certificates time would be given for submission till 31st October, 2022.
5. If your certificates are in order and the verification team approves your provisional admission, then you will receive an SMS or e-mail to proceed for fee payment.
6. **To complete the admission process, again login to your admission portal and pay the required admission fee. The last date of fee payment is 21st October, 2022.**
7. In case the verification team finds that candidate is not eligible he/she will receive an SMS or Email indicating which certificate is not proper or which certificate's were not uploaded.
8. In case any candidate finds difficulty in uploading of certificates he/she may send an email to admissionsregular@manuu.edu.in for assistance.

**Additional List of Provisionally Selected Candidates for Admission into
B.A. Hons JMC (Regular Mode) 2022-23**

S. No	Application No.	Name	Gender	MANUU Rank*	Category	Allotted Category
1	M220014247	MD SAQUIB RAZA	Male	21	General	General
2	M220014686	AWEZ KHAN	Male	22	General	General
3	M220014146	MD AKBAR	Male	23	EWS	EWS
4	M220014500	MD FAISAL JISAN	Male	37	EWS	EWS
5	M220014821	MD SARFARAZ ALAM	Male	51	OBC	OBC
6	M220014313	MD ANAS	Male	52	OBC	OBC

***MANUU Rank is generated based on CUET-UG normalized score in Urdu and General Test subjects.**

Director,
Directorate of Admissions